



Australian Government
Department of Finance

ADDENDUM NUMBER 5 – FIN/PP02/22 Phase 2

People Panel Phase 2 – Labour Hire Services for the Australian Government

Date of Issue for this Addendum: 18 December 2022

This Addendum is issued in accordance with paragraphs 5.2 and 6.1 of the Request for Tender.

Addendum 3 Correction:

Addendum 3 was unintentionally uploaded blank into the 360 Tender System. Please view 'Addendum 3 – Correction'.

Addendum 4 Correction:

The Industry Briefing video link will not be available on the Finance website as previously advised in Addendum 4. The video link is only accessible through Addendum 5.

Addendum 5

This Addendum 5 provides the:

- Recorded Industry Briefing video link
- Industry Briefing PowerPoint presentation
- Questions and Answers asked by interested parties

Industry Briefing Video Recording

A video recording of the virtual Industry Briefing held on 17 November 2022 can be accessed through the following link (please allow a minute or so for this to open or download):

<https://360providers.apetsoftware.com.au/LargeFiles/Finance/People%20Panel%20Phase%20%20Labour%20Hire%20Services%20Virtual%20Industry%20Briefing.mp4>

Questions related to the Industry Briefing must be directed to the Request Manager through the "Contact Request Manager" feature within the 360 Providers' Portal, which opens an "Enquiries" page.

Questions and Answers

Question 1

Is scribing in scope of Phase 2?

Answer 1

Yes. Where an entity engages a labour hire worker (at any level), that worker can be directed to take minutes, write reports, or transcribe meetings, interviews and proceedings if it is a requirement of the role.

Question 2

Do we have to tender for all classification levels (APS/EL/SES), or can we just tender for 1 or 2?

Answer 2

You do not have to tender for all classification levels. Where you are not tendering for a certain classification level, you should enter a zero dollar amount against that level in the relevant pricing table.

Question 3

Will Finance accept an STR that expires before the tender closing time and date?

Answer 3

No. An STR that has expired prior to the closing date (19 December 2022) will not meet the mandatory minimum content and format requirements.

Question 4

Do I have to provide other documents with my STR?

Answer 4

If your STR has a section titled "Other required documents" You will need to also provide an STR for those related entities.

Question 5

How will this panel interact with other Government panels, such as the legal services panel and the Digital Marketplace?

Answer 5

Legal services and digital services are out of scope of the People Panel, and Commonwealth entities will continue to source those services from the existing Panel arrangements.

Question 6

How will direct placements and introductions be invoiced?

Answer 6

Payment terms will be set out in the order for services between the entity and the supplier; however, Finance's expectation is that these fees would be invoiced on a one off basis following successful candidate placement.

-- End of Addendum --