

From: s 22 (A. Webster, MP)
To: MaPS - VIC
Subject: RE: Pre-print Approval - Satellite Office [SEC=OFFICIAL]
Date: Tuesday, 17 December 2024 1:17:07 PM
Attachments: [image001.jpg](#)

s 22

Can it come out of the Media & comms budget?

Kind regards,

s 22

Electorate Officer

Office of Dr Anne Webster MP

Federal Member for Mallee

Shadow Assistant Minister for Regional Health

P: s 22

E: s 22 [@aph.gov.au](mailto:s 22@aph.gov.au)



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From: MaPS - VIC

Sent: Tuesday, 17 December 2024 1:06 PM

To: s 22 (A. Webster, MP)

Subject: RE: Pre-print Approval - Satellite Office [SEC=OFFICIAL]

OFFICIAL

Hi s 22

Please note that signage is not a reimbursable expense from the satellite office budget.

Costs that can be reimbursed include the below:

- rent
- electricity, gas, water and sewerage
- repairs and maintenance that are not the landlord's responsibility
- insurance premiums and excess
- lease or hire costs for office furniture and equipment (except where the arrangement could result in the items being owned by you)
- fixed telephone and internet services, including installation, maintenance, rental, transfer and call and data costs
- costs to establish and vacate the office, such as removal expenses
- any relevant Commonwealth, state and local duties, charges and taxes including

GST.

Kind regards

§ 22

State Manager Victoria

Ministerial and Parliamentary Services

Department of Finance

From: § 22 (A. Webster, MP) § 22 @aph.gov.au>

Sent: Tuesday, 17 December 2024 8:41 AM

To: MPSservicecentre <MPSservicecentre@finance.gov.au>

Subject: Pre-print Approval - Satellite Office

Please see attached, window signage, can you please confirm this will be ok to print from the satellite office budget.

Kind regards,

§ 22

I Electorate Officer

Office of Dr Anne Webster MP

Federal Member for Mallee

Shadow Assistant Minister for Regional Health

P: § 22

E: § 22 @aph.gov.au



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