



Australian Government
Department of Finance

Gateway Review Process

Planning Meeting

Program	National Firearms Register Program
Sponsoring Entity	Australian Criminal Intelligence Commission
Date	Wednesday, 25 September 2024
Start Time	1:30pm Entity Start Time <i>Note: The review team will arrive at 1:00pm for a pre-meeting with the Assurance Reviews Unit to finalise administrative matters.</i>
End Time	4:30pm
Address	M13 Flex Meeting Room – Ground Floor 4 National Circuit Barton ACT 2600
Building Access / Sign in	No special building access/sign in is required due to meeting held in non-ACIC premises. From car park lifts, make your way through the atrium toward National Circuit. Flex by ISPT will be located on your right. Contact s 22) if there are any issues.
Directions	Enter the building at 4 National Circuit, Barton. There is a driveway entry on the right hand side of the building. Refer to the attached map.
Backup Teleconference Details	Microsoft Teams Join the meeting now Meeting ID: 428 201 195 560 Passcode: kX4wND Dial in by phone +61 2 5104 9515, 428607511# Australia, Canberra Find a local number Phone conference ID: 428 607 511#

Review Week

Dates	Monday, 14 October to Friday, 18 October 2024
Venue	Monday, Tuesday, Thursday: M4 Flex Meeting Room Ground Floor, 4 National Circuit, Barton ACT 2600 Wednesday: Darling Room at Attorney General's Department Building Ground Floor, 3 – 5 National Circuit, Barton ACT 2600 Friday: M6 Flex Meeting Room Ground Floor, 4 National Circuit, Barton ACT 2600

Sponsoring Entity Attendees

Position	Name	Email	Phone
Senior Responsible Official (SRO)	Jeremy Johnson Executive Director, Business & Partnerships	Jeremy.Johnson@acic.gov.au	s 22
Deputy Senior Responsible Official (DSRO)	Alex Engel A/g First Assistant Secretary Criminal Justice (AGD)	Alex.Engel@ag.gov.au	
Lead Supplier - AGD	Dani Distefano A/g Assistant Secretary Transnational Crime (AGD)	danielle.distefano@ag.gov.au	
Lead Supplier - ACIC	s 22 A/g Executive Director, Intelligence and Information (ACIC)	s 22 @acic.gov.au	
Lead User	Bruce Kruttschnitt A/g National Manager Capability Support (ACIC)	s 22 @acic.gov.au	
NFR Program Manager	s 22 Director National Firearms Register Program (ACIC)	s 22 @acic.gov.au	
s 22	Stakeholder Engagement Stream Project Manager (AGD)	s 22 @ag.gov.au	
s 22	Legislative Reform Stream Project Manager (AGD)	s 22 @ag.gov.au	
s 22	Director Firearm Reforms and Permissions Section (AGD)	s 22 @ag.gov.au	
s 22	Technical Uplift Stream Project Manager (ACIC)	s 22 @acic.gov.au	
s 22	Data Uplift Stream Project Manager (ACIC)	s 22 @acic.gov.au	

Review Team

Position	Name	Email	Phone
Review Team Leader	s 47F	s 47F	s 47F
Review Team Member		s 47F@gmail.com	
Review Team Member		s 47F@me.com	
Review Team Member		s 47F@hotmail.com	

Assurance Reviews Unit Attendees

Position	Name	Email	Phone
Director	s 22	s 22@finance.gov.au	s 22
Assistant Director	s 22	s 22@finance.gov.au	

Planning Meeting Agenda

Chair: s 22 (RTL)

Time	Item
1:30pm	Review Team Leader Introduction <i>Participants: Review Team, Program Team, SRO</i> <ul style="list-style-type: none"> Welcome and round table introductions Overview of the Gateway Review process Outline the planning meeting objectives Review schedule and timing
1:50pm	Program Briefing and Presentation <i>Participants: Review Team, Program Team, SRO & Deputy SRO</i> <i>Guided by the NFR Presentation slide pack provided</i> <ul style="list-style-type: none"> Acknowledgement of Country - SRO Security Level of Information - SRO Introductions – SRO and Deputy SRO The Problem - Australia's Firearms, Firearms Movements are a Risk to the Community The Solution – A National Firearms Register National Cabinet Agrees to a Historical Reform NFR Chronology NFR Funding, Federation Funding Agreement Schedule NFR Program Overview, Partner Agencies and Strategic Objectives NFR Program Governance Investment Logic Map and Expected Benefits Concept of Operations and Program Outputs Delivery Schedule Risks and Issues Management NFR Program Streams Overview: <ul style="list-style-type: none"> Stakeholder Engagement Stream Legislation, Policy and Business Process Reform Stream Data Uplift Stream Technical Uplift Stream NFR Artefacts for Planning Meeting Questions The program's context and key stakeholders
2:50pm	Break

3:00pm	Planning for the Review Week <i>Participants: Review Team, Program Team, SRO</i> Discussion on the program and review planning: <ul style="list-style-type: none">• Review Team discuss/clarify program status/issues• Program Team discuss/clarify Gateway Review process• Proposed scope of the review and key focus areas• Additional documentation to be provided• Additional key stakeholders for interview• Timing of interviews and logistics• Confirm arrangements for the review week
4:30pm	Review Team Wrap Up (<i>Review Team only</i>)