

**From:** [Patterson, Cath](#)  
**To:** [Audit and Risk](#)  
**Cc:** [BG Executive Team](#)  
**Subject:** Notification of Acceptance of Consequential Gift of Benefit [SEC=OFFICIAL]  
**Date:** Friday, 11 March 2022 1:35:13 PM  
**Attachments:** [RE Unsolicited Chairmans Lounge membership SECOFFICIAL.msg](#)  
[Notification of Acceptance of Consequential Gift or Benefit - Cath Patterson.xlsx](#)

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SEC=OFFICIAL

Dear Assurance and Risk

**Notification of Acceptance of Consequential Gift or Benefit**

In accordance with [Accountable Authority Instruction 2.5: Receiving and giving official hospitality](#), please find attached details of the acceptance of a consequential gift/benefit to be recorded in the *Register of Gifts and Benefits*.

I confirm that, in accepting this item, I have complied with my obligations under the *Public Service Act 1999* and *Public Governance, Performance and Accountability Act 2013*, including the need to avoid any conflicts of interest.

Please find attached documentation of the approval by the appropriate delegate to accept the item.

Cath



Cath Patterson | Deputy Secretary  
Budget and Financial Reporting  
Department of Finance  
T: 02 6215 2566 | M: s22 | E [cath.patterson@finance.gov.au](mailto:cath.patterson@finance.gov.au)  
A: One Canberra Avenue, FORREST ACT 2603

SEC=OFFICIAL

**From:** [Huxtable, Rosemary](#)  
**To:** [Patterson, Cath](#)  
**Subject:** RE: Unsolicited Chairmans Lounge membership [SEC=OFFICIAL]  
**Date:** Monday, 21 February 2022 12:27:30 PM

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I thought you would already have one of these through Home Affairs. If you could liaise with Clare on how we report. Thanks.

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**From:** Patterson, Cath <Cath.Patterson@finance.gov.au>  
**Sent:** Monday, 21 February 2022 10:44 AM  
**To:** Huxtable, Rosemary <Rosemary.Huxtable@finance.gov.au>  
**Subject:** Unsolicited Chairmans Lounge membership [SEC=OFFICIAL]

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Rosemary

I have been sent (unsolicited) a membership card for the Qantas Chairmans Lounge. As this constitutes a gift, I am seeking your approval for me to accept this membership which I will then declare on the Gifts register.

Thanks  
Cath



Cath Patterson | Deputy Secretary  
Budget and Financial Reporting  
Department of Finance  
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## Department of Finance Register of Gifts and Benefits

Notification of acceptance of consequential gift or benefit

Date received	Date recorded	Gift item/benefit/service	Received by (business group)	Received by (division) - <i>Internal use only</i>	Received by (official) - <i>Internal use only</i>	Presented by (contact name, organisation, country)	Occasion (include circumstances of acceptance)	Estimated value in \$A (excl. GST)	Approver (name, position) - <i>Internal use only</i>	Approval attached? <i>Internal use only</i>
10/02/2022	21/02/2022	Qantas Chairmans Lounge membership	BFR	BFR Exec	Cath Patterson	Qantas	Unsolicited membership accepted by official	Unknown	Rosemary Huxtable	Yes (email of X/2/2022)