

From: [MPSServicecentre](#)
To: s22
Subject: RE: Developer Approvals Australia Pty Ltd - Ref: 1319383 [SEC=UNCLASSIFIED]
Date: Friday, 9 November 2018 10:18:14 AM
Attachments: [SKMBT_C55418110816200.pdf](#)
[EFT Form 2016.docx](#)

UNCLASSIFIED

Good Morning s22

Thank you for your telephone call and email below regarding the enclosed printing and communications certification.

As requested, I have enclosed a blank 'EFT Vendor Details' form, which you can provide to the vendor for completion and return.

In addition, we have reviewed the enclosed certification you have provided and invoice and advise that we require further information in relation to the products/services that have been provided by the supplier, Develop Approvals Australia Pty Ltd, against this invoice, to allow us to process this item. Specifically, could you please provide further information on the social media campaign advice and metrics examination services which have been provided under this invoice, including the relevant social media accounts for which the services have been provided.

Once the above information has been provided, we will arrange for further processing of the invoice.

When replying to this email, please quote Ref: 1319383 in the email subject line, to allow us to most efficiently progress this matter.

Kind regards,

s22

[cid:image001.jpg@01D20F6A.AB6FB320]

s22

Advice and Support Branch
Ministerial and Parliamentary Services
Department of Finance

Email: mpshelp@finance.gov.au <<mailto:mpshelp@finance.gov.au>>

MOP(S) Employees: T: 02 6215 3333

Senators and Members Work Expenses: T: 02 6215 3542

Did you know that office expense claims can now be completed online?

The Parliamentary Expenses Management System <<https://www.finance.gov.au/pemslogin/>> (PEMS) is now active. Parliamentarians and their staff can create and manage office expense claims online.

UNCLASSIFIED

From: s22 (M. Danby, MP) s22
Sent: Friday, 9 November 2018 9:28 AM
To: MPSServicecentre <MPSServicecentre@finance.gov.au>
Cc: s22 (M. Danby, MP) s22
Subject: Developer Approvals Australia Pty Ltd

Good Morning,

Please find attached the Developer Approvals Australia Pty Ltd Certification of COMMS.

This company is a new supplier. Can you please send me the forms that new suppliers need to complete prior payments.

Regards,

s22

Office of the Hon Michael Danby MP

219 Barkly Street
St Kilda VIC 3182
(PO Box 2086 St Kilda West)
Ph: s22