

From: MOPS Support

Sent: Thursday, 16 September 2021 2:45 PM

To: s 47F @aph.gov.au

**Subject:** WHS and HR Supports - Mr G. Christensen's Office [SEC=OFFICIAL]

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Good Afternoon Mr Christensen,

Thank you for your time yesterday regarding the recent assessments that have been undertaken in your electorate office, and for confirming that you would ask your staff to work from home until further notice, as a precaution whilst we work through the next steps.

## WHS risk in relation to mould

MaPS has received a report \$22 (to undertake air quality testing) at the Dawson electorate office. The report indicates spores and fungal growth indicative of recent active mould growth across several sites in the office including the shared common areas and bathrooms which pose a hazard to health and well-being of occupants and has recommended remediation works take place prior to reoccupancy of the office. You and Finance have duties under WHS laws to ensure a safe work place and we confirm that we will continue assist you with next steps.

## Support to staff

To ensure your staff have relevant information and support, we propose to reach out to all of your staff in case there is any concern about this matter and to provide advice about safely working from home in the interim. We enclose a copy of the proposed communications that we will send later today.

## **Contacts**

As discussed yesterday, \$22 from the MaPS Qld State Office will continue to work on \$22 on remediation and alternative accommodation options. \$22 can be contacted should you and your staff have any queries.

The MOPS WHS team will support you in relation to the WHS duties and providing support and information to your staff. We are available to answer any queries you may have or to discuss this safety issue further and can be contacted either on my details below or via <a href="MOPSWHS@finance.gov.au">MOPSWHS@finance.gov.au</a>.

Thank you for working with us on this issue and we will continue to keep you up to date as information comes to hand.

Kind Regards





s 22 | Assistant Director

HR Advice and Support

HR Frameworks Branch

Ministerial and Parliamentary Services

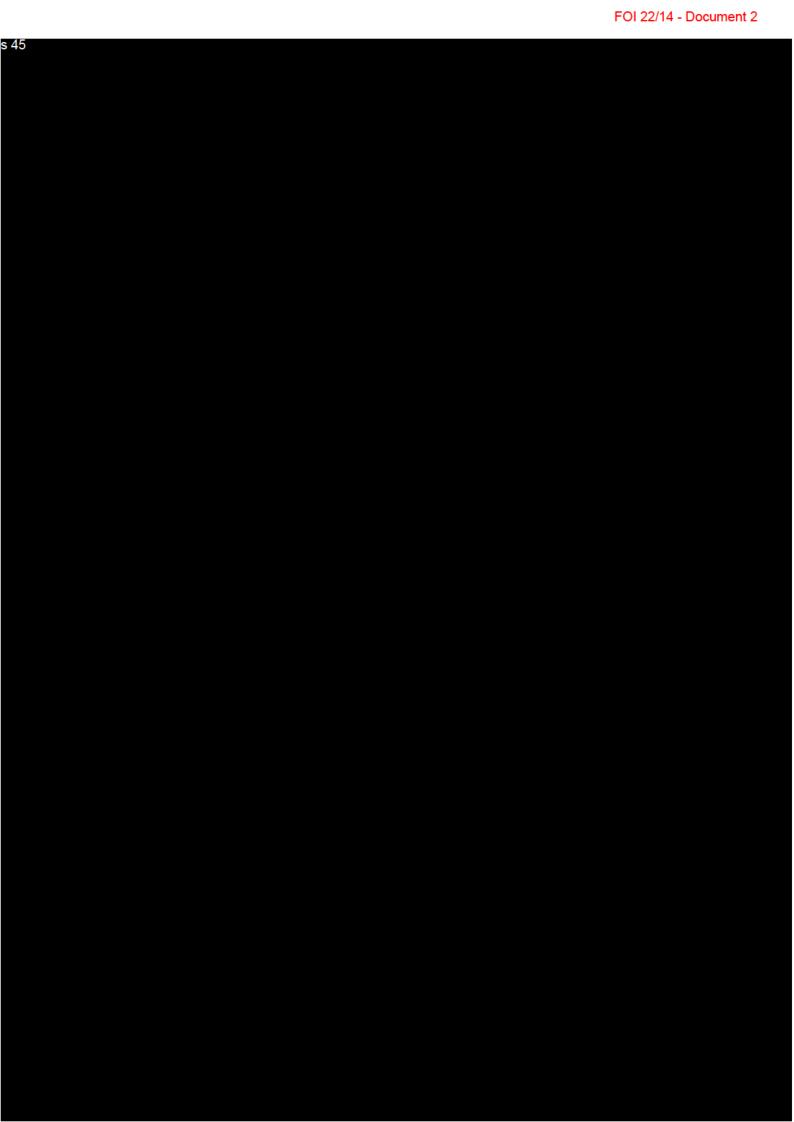
Department of Finance

T: s 22

A: One Canberra Avenue, Forrest ACT 2603



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Item	Cost
Packing boxes	\$259.09
Relocation of items	\$2,152.27
Relocation of telephone system	\$1,235.00
window/door frosting and	
signage	\$868.95
Supply and install security system	\$9,580.00
Total costs	\$14,095.31