

**Confidential**

**Email**

14 February 2020

Mr Roger Ferrier  
Roger Ferrier Law  
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**admin@rogerferrier.legal**

Dear Roger

**Lease - John Hewson Raff to the Commonwealth of Australia - 216 Margaret Street, Toowoomba**

We act on behalf of the Commonwealth in this matter.

We refer to your letter of 24 January 2020.

The departmental decision made that the Premises are no longer required as an electorate office was made by the State Manager, Queensland Advice and Support Branch, Department of Finance. That person holds the requisite delegation to make that decision and it is a valid decision for the purposes of invoking the exercise by the Commonwealth of its contractual right set out in clause 8.1.1 of the Lease.

As such, as per notice dated 17 December 2018 and clause 8.1.3, the Premises will no longer be subject to the Lease effective 30 June 2020.

Can you please advise whether or not your client requires a deed of surrender (as per clause 8.1.7).

A Form 8 Surrender will be required to ensure the Lease is removed from the title (especially for the benefit of the Landlord). Did you want us to prepare that?

Yours faithfully



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