

s 22

From: Green, Alison <Alison.Green@pm.gov.au>
Sent: Tuesday, 5 September 2017 10:14 AM
To: Kaufline, Deesiree
Cc: s 22
Subject: Staffing letter [DLM=For-Official-Use-Only]
Attachments: DRUM staffing allocation - Sep 17.pdf

For Official Use Only

Hi Deesiree and s 22

Attached please find a revised staffing allocation letter for the Chief Nationals Whip.

Kind regards

Alison

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OFFICE OF THE PRIME MINISTER

4 September 2017

Mr Damian Drum MP
Nationals' Whip in the House of Representatives
R1-78
Parliament House
CANBERRA ACT 2600

Dear Mr Drum

I am writing on behalf of the Prime Minister to advise you that the Prime Minister has determined your revised staffing allocation as Nationals' Whip in the House of Representatives as:

- 1 x Adviser
- 1 x Executive Assistant/Office Manager

The terms and conditions of employment for staff are set by the Commonwealth Members of Parliament Staff Enterprise Agreement 2016-2019. Your office should contact your Advice and Support Director at the Department of Finance if further advice is required in relation to staffing matters.

In light of his responsibilities for administering staffing under the MOPS Act, a copy of this letter has been provided to the Acting Special Minister of State, Senator the Hon Matthias Cormann.

Yours sincerely

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SALLY CRAY
Principal Private Secretary