



SENATORS AND MEMBERS

PRINTING AND COMMUNICATIONS ENTITLEMENT – CERTIFICATION

Information about the Printing and Communications entitlement is available at www.maps.finance.gov.au/printing/printing_and_communications.html

(Note: A separate certification is required for each invoice submitted.)

Options for returning your completed form
Scan and Email to: P&CInvoices@finance.gov.au
or Fax to: 1300 130 989

Enquiries: Entitlements Management Branch
Email: emb@finance.gov.au
Phone: (02) 6215 3542

Privacy Statement — Information is collected by Ministerial and Parliamentary Services, Department of Finance (M&PS) primarily to enable the administration and payment of Parliamentarians' entitlements and salary, and the entitlements and salary of staff. The collection, storage and use of the information contained in this document is governed by the *Privacy Act 1988* and the *Freedom of Information Act 1982*. Some information may be provided to the Special Minister of State and may also be published on the finance website at www.finance.gov.au. It may be released as required by law. More information on collection, storage and use of personal information is available at www.maps.finance.gov.au/privacy.html

▶ Printing, e-material and audio posters (including translation, photography and design/artwork)

- I have previously submitted a print ready copy of the item for vetting by Finance and certify that all printed material, excluding audio posters, was on paper or card weighing not more than 700 grams per square metre, or on flat magnetised material and there have been **no changes** to the document. Reference ; or
- A sample of the printed item, e-material, audio poster content and English transcript, photography, translation or commercially designed Facebook item is attached. (URLs should be provided for e-items such as videos). All printed material, excluding audio posters, was on paper or card weighing not more than 700 grams per square metre or on flat, magnetised material.
- The design work specified in the attached invoice is to be incorporated in commercially printed or produced material, or posted online. Please specify (e.g. August Newsletter, 2013 calendar, etc; URL, if relevant)

The goods were received* on:

* 'Received' means the date on which the printed goods, e-material or audio posters were delivered to the Senator or Member or to a location nominated by the Senator or Member or the date of publication of an advertisement.

▶ Communications (including mail/leaflet distribution, emails, mobile phone or web applications, Facebook advertising and SMS services)

- The communication and/or distribution was for parliamentary or electorate purposes and not for party business or commercial purposes.

▶ Websites (including domain name registration, hosting, maintenance, development, design)

- The URL for the website is:

Note: Copies of, or links to, photographic or video services are to be provided.

▶ I certify that the details in the attached invoice/receipt from (supplier)

for the amount of (GST inclusive) and dated are correct and the

- payment to the supplier; or

reimbursement to (name)

is within my entitlement provided for under the *Parliamentary Entitlements Regulations 1997* (the Regulations).

▶ I acknowledge that payment will only be made by the Commonwealth in accordance with Part 2 Division 1 of the Regulations and any amount in excess of, or inconsistent with, my entitlement in Part 2 Division 1 of the Regulations will be my personal responsibility.

▶ I understand that knowingly giving false or misleading information is a serious offence under the *Criminal Code Act 1995*.

Signature of
Senator or
Member

S47F

Date

Name

INVOICE

Job Number MS059

MATTHEW PHAM

Graphic Designer

T: s47F

E: s47F

ABN: 28 285 895 024

s47F

13 November 2013

TO: Michael Sukkar MP

PROJECT TITLE: Newsletter

PROJECT DESCRIPTION: Design and final art preparation

DESCRIPTION	QUANTITY	UNIT PRICE	COST
Newsletter Design	9hr	\$80 p/hr	\$ 720
Newsletter Changes	3hr	\$60 p/hr	\$ 180
Total			\$900

Payments can be made payable by bank transfer to:
Matthew Pham s47F

Regards,

s47F

Matthew Pham

TAX INVOICE

Job Number MS059

MATTHEW PHAM

Graphic Designer

T. s47F

E. s47F

ABN: 28 285 895 024

s47F

13 November 2013

TO: Michael Sukkar MP

PROJECT TITLE: Newsletter and Invitation

PROJECT DESCRIPTION: Design and final art preparation

DESCRIPTION	QUANTITY	UNIT PRICE	COST
Newsletter Design	9hr	\$80 p/hr	\$ 720
Newsletter Changes	3hr	\$60 p/hr	\$ 180
Total			\$900

Payments can be made payable by bank transfer to:
Matthew Pham s47F

Regards,

s47F

Matthew Pham