

From: s 22 out of scope
To: [MPSServicecentre](#)
Subject: KELLY, Craig - s 22 - DB OK GL Certified BC
Date: Thursday, 15 April 2021 9:13:33 AM
Attachments: [image001.png](#)
[Certification and Request for Payment - 14 April 2021.pdf](#)

Hi,

Please find attach a completed and signed copy of a Certification and Request for Payment Form – dated 14/4/21

Kind regards,

s 22

Office of Mr Craig Kelly MP
Federal Member for Hughes
Shop 1, 9-15 East Parade Sutherland NSW 2232

Phone: 02 95216262 Fax: 02 95450927

s 22

www.craigkelly.com.au



Be careful with this message

External email. Do not click links or open attachments unless you recognise the sender and know the content is safe.



SENATORS AND MEMBERS

**CERTIFICATION AND REQUEST FOR PAYMENT –
PRINTING, COMMUNICATIONS and SOFTWARE**

Information about Printing and Communications is available at
www.maps.finance.gov.au/Guidance/Annual Budget for Office Expenses/Printing and Communications

(Note: A separate certification is required for each invoice submitted.)

Options for returning your completed form

Scan and Email to: MPServicecentre@finance.gov.au

Enquiries: Ministerial and Parliamentary Services

Email: mpshelp@finance.gov.au

Phone: (02) 6215 3542

► **Senator/Member**

Name

Craig Kelly MP

Electorate/State

HUGHES

Phone (02) 9521 6262

► **Printing, e-material and audio posters** (including translation, photography and design/artwork)

- ☐ I have previously submitted a print ready copy of the item for vetting by Finance and certify that all printed material, excluding audio posters, was on paper or card weighing not more than 700 grams per square metre, or on flat magnetised material and there have been **no changes** to the document.

Reference ; or

- ☒ A sample of the printed item, e-material, audio poster content and English transcript, photography, translation or commercially designed Facebook item is attached. (URLs should be provided for e-items such as videos). All printed material, excluding audio posters, was on paper or card weighing not more than 700 grams per square metre or on flat, magnetised material.
- ☐ The design work specified in the attached invoice is to be incorporated in commercially printed or produced material, or posted online. Please specify (e.g. August Newsletter, 2013 calendar, etc; URL, if relevant)

► **Business cards**

- ☐ For personal and/or electorate MOP(S) Act employees.

Note: Ministers, Parliamentary Secretaries and their personal staff should continue to direct requests for business cards to their respective portfolio department.

► **Communications** (including mail/leaflet distribution, emails, mobile phone or web applications, Facebook advertising and SMS services)

- ☐ The communication and/or distribution was for parliamentary or electorate purposes and not for party business or commercial purposes.

► **Websites** (including domain name registration, hosting, maintenance, development, design)

- ☐ The URL for the website is:

Note: Copies of, or links to, photographic or video services are to be provided.

► Senators and Members may claim reimbursement from their annual budget for office expenses for:

- ☐ **Software reimbursement** (including specific software, servicing, backup and training)
- ☐ **Interactive Voice Response (IVR)** phone surveys
- ☐ **Short Messaging Service (SMS)** broadcasting and survey services

► I certify that the details in the attached invoice/receipt from (supplier) **s 22**

for the amount of **\$ 7,960.00** (GST inclusive) dated **14/4/21** goods received* on **13/4/21**

* 'Received' means the date on which the printed goods, e-material or audio posters were delivered to the Senator or Member or to a location nominated by the Senator or Member or the date of publication of an advertisement.

are correct and the:

☒ payment to the supplier; or

☐ reimbursement to (name)

is a claimable work expense under the *Parliamentary Business Resources Act 2017*.

- I certify that my claim for the expense, allowance or public resource complies with sections 25, 26, 27 and 28 of the *Parliamentary Business Resources Act 2017*.
- I acknowledge that I am personally responsible and accountable for my use of public resources and that if section 26, 27 or 28 of the *Parliamentary Business Resources Act 2017* is contravened any amount not repaid within 28 days attracts a 25% penalty and is a debt due to the Commonwealth.
- I understand that knowingly giving false or misleading information is a serious offence under the *Criminal Code Act 1995*.
- I have read and understood the Privacy Collection Notice (see below).

Signature of
Senator or
Member

s 22

Date

14/4/21

Privacy Collection Notice — Consistent with the Privacy Act 1988, the Department of Finance (Finance) uses and discloses personal information provided in this form to facilitate the administration of the parliamentary business resources framework and for employment purposes. Personal information may be disclosed to the employing Parliamentarian, the Independent Parliamentary Expenses Authority (IPEA), the Department of Parliamentary Services, or as otherwise authorised by law. Details of the related expenditure may be tabled in Parliament, published on Finance's website, or provided to the Special Minister of State, IPEA, or publicly, as authorised by law. More information is available at www.maps.finance.gov.au/privacy.html

Parliamentary Business Resources Act 2017

s25 Obligations in relation to the use of public resources for conducting parliamentary business

s26 Dominant purpose test

s27 Obligation to ensure value for money in incurring expenses or claiming allowances or other public resources

s28 Obligation not to make claims or incur expenses in breach of conditions

s 22

TAX INVOICE

Office of Craig Kelly MP
PO Box 1014
Sutherland NSW 2232
Australia

No.: s 22

P/O No.:

DATE: 14/4/21

| JOB No. | DESCRIPTION | AMOUNT |
|-----------|-----------------------|-------------------|
| 03493 | 250,000 x Letterheads | \$7,236.36 |
| SUB TOTAL | | \$7,236.36 |
| GST | | \$723.64 |
| TOTAL | | \$7,960.00 |

BANKING DETAILS

Bank:

s 22

Acct Name:

Acct No.:

BSB:

Terms of Trade: Payment 7 days.
No claims recognised after 7 days of receipt of goods.



Craig
KELLY MP



FEDERAL MEMBER FOR HUGHES

Electorate Office Shop 1, 9-15 East Parade,
Sutherland NSW 2232

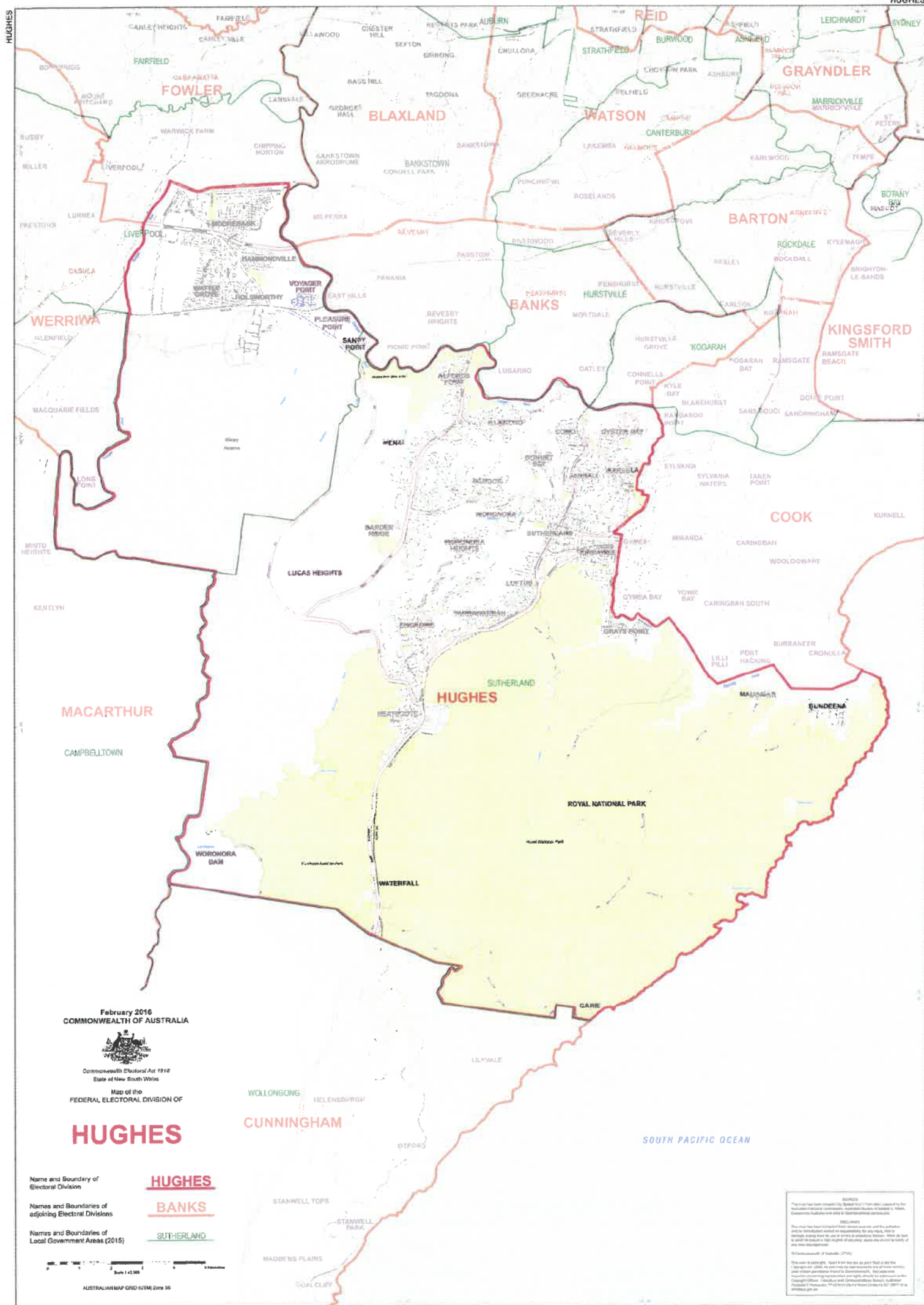
Phone (02) 9521 6262

Mail to:
PO Box 1014, Sutherland NSW 1499

Parliament Office Office RG 58, House of Representatives
Parliament House, Canberra ACT 2600

Phone (02) 6277 4366

Email craig.kelly.mp@aph.gov.au
Web www.craigkelly.com.au



February 2016
COMMONWEALTH OF AUSTRALIA



Commonwealth Electoral Act 1918
State of New South Wales
Map of the
FEDERAL ELECTORAL DIVISION OF

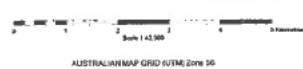
HUGHES

Name and Boundary of
Electoral Division

Names and Boundaries of
adjoining Electoral Divisions

Names and Boundaries of
Local Government Areas (2015)

HUGHES
BANKS
SUTHERLAND



SOURCE
This map has been compiled from data supplied by the Australian Electoral Commission, Australian Bureau of Statistics, and other sources.

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REVISIONS
This map has been revised from the previous edition in 2015.

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