**Nomination template**

Enterprise-wide risk management

Refer to the [Enterprise-Wide nomination criteria](https://www.finance.gov.au/sites/default/files/2025-07/Nomination-criteria-Enterprise-wide-2025-.docx) for the mandatory details required to submit a nomination for your entity.

## Entity identification details

**Entity:**  Click to enter entity name.​  **​**

**Contact Officer:** Click to enter contact name.​

**Position Title:** **​**Click to enter contact title.​

**Telephone:** ​Click to enter phone number.​

**Email:** **​**Click to enter email.​

**Postal Address:**  **​**Click to enter address.​

## Nomination size limit and expectations

1. You don't have to use this template, but you must **respond to each heading**.
2. Limit nomination to **10 pages or fewer**. The following will not count towards limit:
	* Cover page
	* Attachments that directly support your nomination, such as evidence.
3. **Submit** nominations **electronically**:
	1. by **COB 15 September 2025**
	2. to RiskAwards@finance.gov.au
4. We will reply by email to confirm that we received your nomination/s.

The [Accountable Authority declaration](#_Accountable_Authority_declaration) must be signed and included or attached to your electronic nomination.

## Accountable Authority declaration

In signing and submitting this nomination form, I agree that:

|  |  |  |
| --- | --- | --- |
|  | The supplied entity identification details are correct | Choose an item. |
|  | Comcover can name my entity in content they create to educate or promote good risk management practices [[1]](#footnote-1) | Choose an item. |
|  | Comcover can use the content in my entity’s nomination as part of their educational or promotional content [[2]](#footnote-2) | Choose an item. |
|  | No security classified information is included in my entity’s nomination.ORSecurity classified information included as evidentiary support is clearly labelled so that only those staff with appropriate clearance will access it for shortlisting / judging. | Choose an item. |

**Name:**  **​**Click to enter name.​

**Position title:**  Click to enter title.​

**Signature:** **​**

**Date:**  **​**Click to enter date.​

## Associated communication details

The following information allows Comcover to tag your entity in educational and promotional content relating to the risk awards.

**X:** Click to enter text.​

**Facebook:** Click to enter text.​

**Instagram:** ​Click to enter text.​

**High and low-resolution images are available:** Choose an item.

**Other marketing material, i.e. websites, pamphlets:** ​ Click to enter text.​

## Overview

​​Click to enter text.​

## Criteria 1 - Plan

​​​Click to enter text.​

## Criteria 2 - Implement

Click to enter text.​

## Criteria 3 – Demonstrable results

​​Click to enter text.​

## Supportive documents / attachments

Attachment 1: (delete if not required)

Attachment 2: (delete if not required)

1. No individual staff names will be published without their specific consent. [↑](#footnote-ref-1)
2. No individual staff names will be published without their specific consent. [↑](#footnote-ref-2)