



# Third parties in grants administration

## *Commonwealth Grants Rules and Principles 2024*

## Overview

This fact sheet provides a summary of the requirements relating to third parties that undertake grants administration processes on behalf of the Commonwealth under the *Commonwealth Grants Rules and Principles 2024* (CGRPs).

You can read more about third parties at **paragraphs 2.10-2.11, 4.8-4.9** and the **glossary** in the CGRPs.

## Third party: definition

The CGRPs define a third party as any person or entity that undertakes any grants administration processes on behalf of the Commonwealth and who is not a minister, accountable authority or official (see the **glossary**). Third parties include, but are not limited to:

- external committees
- parliamentarians
- sub-contractors
- non-government organisations
- corporate Commonwealth entities
- where they undertake grants administration on behalf of the Commonwealth.

## Third parties must comply with the CGRPs

Third parties that undertake grants administration tasks on behalf of the Commonwealth, are required to adhere to the 9 key principles and applicable requirements of the CGRPs and the published grant opportunity guidelines, at each stage of the grants lifecycle (**paragraph 2.10**).

Accountable authorities and officials **must** ensure that any arrangement with a third party to undertake grants administration functions on behalf of the government are in writing and requires the third party to adhere to the key principles and applicable requirements of the CGRPs (**paragraph 4.8**).

**For more information** visit [www.finance.gov.au/government/commonwealth-grants](http://www.finance.gov.au/government/commonwealth-grants) or email [grants@finance.gov.au](mailto:grants@finance.gov.au).