Independent Parliamentary Expenses Authority

Entity resources and planned performance

Independent Parliamentary Expenses Authority

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Independent Parliamentary Expenses Authority

Section 1: Entity overview and resources

1.1 Strategic direction statement

The Independent Parliamentary Expenses Authority (IPEA) was established by the *Independent Parliamentary Expenses Authority Act 2017* (IPEA Act).

IPEA's purpose is to foster trust in the use of public resources through independent advice, administration, reporting and assurance of work resources for parliamentarians and travel resources for their staff.

As an organisation, IPEA strives to achieve its purpose by delivering its primary functions, which relate to advice, education reporting and assurance. These functions include:

- providing personal advice to members of parliament (parliamentarians) on their work resources
- providing personal advice to persons employed under the Members of Parliament (Staff) Act 1984 (MOP(S) staff) on their travel resources
- monitoring parliamentarians' and MOP(S) staff travel expenses and allowances and other related expenditure
- administering travel expenses and allowances, and other related expenditure, including the processing of these claims
- reporting publicly on work expenses
- conducting assurance activities, including audits, on work expenses claims.

Consistent with its primary functions, IPEA's activities seek to:

- deliver services relating to the administration of travel resources, which includes providing advice, education and claims processing in respect of travel expenses and allowances
- provide independent reporting and assurance in respect of parliamentarians' work resources and the travel resources of their staff.

1.2 Entity resource statement

Table 1.1 shows the total resourcing from all sources available to the entity for its operations and to deliver programs and services on behalf of the government.

The table summarises how resources will be applied by outcome (government strategic policy objectives) and by administered (on behalf of the government or the public) and departmental (for the entity's operations) classification.

For more detailed information on special accounts and special appropriations, please refer to the *Budget Paper No. 4 – Agency Resourcing*.

Information in this table is presented on a resourcing (that is, appropriations/cash available) basis, whilst the Budgeted expenses by Outcome 1 tables in Section 2 and the financial statements in Section 3 are presented on an accrual basis. Amounts presented below are consistent with amounts presented in the Appropriation Bills themselves.

	2023-24	2024-25
	Estimated	Estimate
	actual	
	\$'000	\$'000
Departmental		
Annual appropriations - ordinary annual services (a)		
Prior year appropriations available	5,806	4,856
Departmental appropriation	9,008	10,759
Total departmental annual appropriations	14,814	15,615
Total departmental resourcing	14,814	15,615
Administered		
Annual appropriations - ordinary annual services (a)		
Prior year appropriations available	19,075	4,028
Outcome 1	45,604	46,562
Total administered annual appropriations	64,679	50,590
Total administered special appropriations	35,139	35,875
Total administered resourcing	99,818	86,465
Total resourcing for Independent Parliamentary Expenses		
Authority	114,632	102,080
	2023-24	2024-25
Average staffing level (number)	60	65

Table 1.1: Independent Parliamentary Expenses Authority resource statement – Budget estimates for 2024-25 as at Budget May 2024

Prepared on a resourcing (i.e. appropriations available) basis.

All figures shown above are GST exclusive - these may not match figures in the cash flow statement.

(a) Appropriation Bill (No. 1) 2024-2025

1.3 Budget measures

Budget measures in Part 1 relating to IPEA are detailed in the Budget Paper No. 2 and are summarised below.

Table 1.2: Independent Parliamentary Expenses Authority 2024-25 Budget measures

Part 1: Measures announced since the 2023-24 Mid-Year Economic and Fiscal
Outlook (MYEFO)

		2023-24	2024-25	2025-26	2026-27	2027-28
	Program	\$'000	\$'000	\$'000	\$'000	\$'000
Payment measures						
Finance Portfolio - additional resourcing (a)	1.1					
Departmental payment		-	1,547	-	-	-
Savings from external labour - extension (b)	1.1					
Departmental payment		-	(12)	(14)	(13)	(104)
Total payment measures						
Administered		-	-	-	-	-
Departmental		-	1,535	(14)	(13)	(104)
Total		-	1,535	(14)	(13)	(104)

Prepared on a Government Finance Statistics (Underlying Cash) basis. Figures displayed as a negative (-) represent a decrease in funds and a positive (+) represent an increase in funds.

(a) The lead entity for measure titled *Finance Portfolio - additional resourcing* is the Department of Finance. The full measure description and package details appear in the Budget Paper No. 2 under the Finance portfolio.

(b) The measure titled *Savings from external labour - extension* is Cross Portfolio. The full measure description and package details appear in Budget Paper No. 2 under Cross Portfolio.

Section 2: Outcomes and planned performance

Government outcomes are the intended results, impacts or consequences of actions by the government on the Australian community. Commonwealth programs are the primary vehicle by which government entities achieve the intended results of their outcome statements. Entities are required to identify the programs which contribute to government outcomes over the Budget and forward years.

Each outcome is described below together with its related programs. The following provides detailed information on expenses for each outcome and program, further broken down by funding source.

Note:

Performance reporting requirements in the Portfolio Budget Statements are part of the Commonwealth performance framework established by the *Public Governance, Performance and Accountability Act 2013*. It is anticipated that the performance measure described in Portfolio Budget Statements will be read with broader information provided in an entity's corporate plans and annual performance statements – included in Annual Reports – to provide a complete picture of an entity's planned and actual performance.

The most recent corporate plan for the Independent Parliamentary Expenses Authority can be found at: <u>Publications | Independent Parliamentary Expenses Authority (ipea.gov.au)</u>.

The most recent annual performance statement can be found at: <u>Publications</u> | <u>Independent Parliamentary Expenses Authority (ipea.gov.au)</u> in IPEA's Annual Report

2.1 Budgeted expenses and performance for Outcome 1

Outcome 1: Support for current and former parliamentarians and others as required by the Australian Government through the delivery of, independent oversight and advice on, work resources and travel resources.

Linked programs

Department of Finance

Programs

• Program 3.1 - Ministerial and Parliamentary Services

Contribution to Outcome 1 made by linked programs

IPEA administers and advises on travel related work expenses, and provides independent oversight of the work expenses administered by the Department of Finance for current and former parliamentarians and their staff.

Budgeted expenses for Outcome 1

This table shows how much the entity intends to spend (on an accrual basis) on achieving the outcome, broken down by program, as well as by Administered and Departmental funding sources.

Table 2.1.1: Budgeted expenses for Outcome 1

Outcome 1: Support for current and former parliamentarians and others as required by the Australian Government through the delivery of, independent oversight and advice on, work resources and travel resources.

	0000 01	0004.07	0005 00	0000 07	0007.00
	2023-24	2024-25	2025-26	2026-27	2027-28
	Estimated	Budget	Forw ard	Forw ard	Forw ard
	actual	\$10.00	estimate	estimate	estimate
	\$'000	\$'000	\$'000	\$'000	\$'000
Program 1.1: Independent Parliamentar	y Expenses	s Authority	- Travel Ov	ersight an	d
Administered expenses					
Ordinary annual services					
(Appropriation Bill No. 1)	45,604	46,562	47,345	48,248	49,100
Special appropriations					
Parliamentary Business Resources					
Act 2017	34,510	35,234	35,835	36,512	37,244
Parliamentary Retirement Travel					
Act 2002	629	641	651	666	679
Administered total	80,743	82,437	83,831	85,426	87,023
Departmental expenses					
Departmental appropriation	9,958	10,759	9,325	9,430	9,440
Expenses not requiring					
appropriation in the Budget					
year (a)	56	56	56	56	56
Departmental total	10,014	10,815	9,381	9,486	9,496
Total expenses for program 1.1	90,757	93,252	93,212	94,912	96,519
Outcome 1 Totals by appropriation type					
Administered expenses					
Ordinary annual services					
(Appropriation Bill No. 1)	45,604	46,562	47,345	48,248	49,100
Special appropriations	35,139	35,875	36,486	37,178	37,923
Administered total	80,743	82,437	83,831	85,426	87,023
Departmental expenses					
Departmental appropriation	9,958	10,759	9,325	9,430	9,440
Expenses not requiring					
appropriation in the Budget					
year (a)	56	56	56	56	56
Departmental total	10,014	10,815	9,381	9,486	9,496
Total expenses for Outcome 1	90,757	93,252	93,212	94,912	96,519
	2023-24	2024-25			
Average staffing level (number)	60	65			

Table continues on next page

(a) Expenses not requiring appropriation in the Budget year are made up of audit fees.

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change.

Table 2.1.3: Performance measures for Outcome 1

Table 2.1.3 details the performance measures for each program associated with Outcome 1. It is used by entities to describe the results they plan to achieve and the related key activities, as detailed in the current corporate plan, the context in which these activities are delivered, and how the performance of these activities will be measured. Where relevant, details of the 2024-25 Budget measures that have created new programs or materially changed existing programs are provided.

Outcome 1 – Support for current and former parliamentarians and others as required by the Australian Government through the delivery of, independent oversight and advice on, work resources and travel resources.							
Program 1.1 – Independent Parliamentary Expenses Authority – Travel Oversight and Reporting. IPEA provides services to parliamentarians and their staff and publicly reports on their expenditure.							
Key Activities	 Activities For current and former parliamentarians and their staff: Deliver services relating to the administration of travel resources. This includes providing advice and claims processing in respect of travel expenses and allowances. Provide independent reporting and assurance in respect of parliamentarians' work resources* and the travel resources of their staff. 						
Year	Performance measures	Expected Performance Results					
Current Year 2023-24	Travel — Advice Provide accurate and timely advice to parliamentarians and MOP(S) staff on travel and related expenses.	Met – Advice is provided in accordance with IPEA's published service level standards, which include measurements for quality and timeliness.					
	Travel — Education Provide education sessions to parliamentarians and MOP(S) staff on travel and related expenses.	Met – Education sessions are provided in accordance with the published service level standards.					
	Travel — Claims Accurate and timely processing of claims for travel expenses and allowances relating to parliamentarians and MOP(S) staff.	Partially met – IPEA's ability to meet its service level standards, and fully measure and report on its travel claims performance, has been impacted by Parliamentary Expenses Management Systems' (PEMS) functionality limitations and technical issues.					
	Data and Reporting Increasing transparency through the compilation of reports detailing the work resources of current and former parliamentarians and the travel resources of MOP(S) staff.	Met – Reports relating to work expenses for parliamentarians and their staff are prepared and provided as per IPEA's published service level standards.					

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Year	Performance measures	Expected Performance Results
Current Year 2023-24	Audit and Assurance Conducting assurance activities on the work resources of parliamentarians and the travel resources of MOP(S) staff.	Met – All parliamentarians' offices are subject to one or more forms of assurance activity during the financial year in accordance with IPEA's published service level standards and procedures (protocols and factsheets).
Year	Performance measures	Planned Performance Results
Budget Year 2024-25	Provision and delivery of independent advice, administration, reporting on, and assurance of, work resources [*] for parliamentarians and travel resources for their staff.	IPEA achieves 80% of targets in respect of its performance measures.
	Advice Provide accurate and timely advice to parliamentarians and their staff on travel resources.	Advice is provided in accordance with its service level standards, and performance targets in respect of advice are achieved.
	Education Educate parliamentarians and their staff on travel resources.	Education is provided in accordance with its service level standards, and performance targets in respect of education are achieved
	Claims Administration Administer accurately and in a timely manner the processing of parliamentarians' and their staff claims for travel resources.	Claims for travel expenses and allowances are processed in accordance with their service level standards, and performance targets in respect of claims processing are achieved.
	Reporting Increase transparency through the compilation of reports on parliamentarians' work resources and the travel resources of their staff.	Performance targets for reporting on work and travel resources are achieved.
	Assurance & Audit Conduct assurance activities on parliamentarians' work resources and the travel resources of their staff.	All parliamentarians' offices are the subject of at least one assurance activity in the reporting period.
Forward Estimates 2025-28	As per 2024-25	As per 2024-25

Table 2.1.3: Performance measures for Outcome 1 (continued)

Parliamentarians' "work resources" include the resources provided to them under the Parliamentary Business Resources legislative framework including their travel resources.

Section 3: Budgeted financial statements

Section 3 presents budgeted financial statements which provide a comprehensive snapshot of entity finances for the 2024-25 budget year, including the impact of budget measures and resourcing on financial statements.

3.1 Budgeted financial statements

3.1.1 Differences between entity resourcing and financial statements

No material differences exist between entity resourcing and the financial statements.

3.1.2 Explanatory notes and analysis of budgeted financial statements

Departmental

IPEA is budgeting for a break-even result for 2024-25 and across the forward estimates. The expected actual operating result in 2023-24 is an operating deficit of \$0.95 million due to additional costs and anticipated savings yet to be realised from the implementation of the Parliamentary Expense Management System (PEMS).

Expenses and revenue from government decrease in 2025-26 and beyond reflecting the effect of anticipated savings from the Parliamentary Expenses Management System (PEMS) measure published in the 2017-18 Portfolio Additional Estimates Statements (PAES).

Administered

In the schedule of budgeted income and expenses, the administered supplier expenses reflect estimated work and travel expenses for current and former parliamentarians and MOP(S) staff.

3.2. Budgeted financial statements tables

the period ended 30 June					
	2023-24	2024-25	2025-26	2026-27	2027-28
	Estimated	Budget	Forw ard	Forw ard	Forw ard
	actual		estimate	estimate	estimate
	\$'000	\$'000	\$'000	\$'000	\$'000
EXPENSES					
Employee benefits	7,678	8,131	7,055	7,226	7,174
Suppliers	2,336	2,684	2,326	2,260	2,322
Total expenses	10,014	10,815	9,381	9,486	9,496
LESS:					
OWN-SOURCEINCOME					
Gains					
Other	56	56	56	56	56
Total gains	56	56	56	56	56
Total own-source income	56	56	56	56	56
Net (cost of)/contribution by					
services	(9,958)	(10,759)	(9,325)	(9,430)	(9,440)
Revenue from Government	9,008	10,759	9,325	9,430	9,440
Surplus/(deficit) attributable to the					
Australian Government	(950)	-	-	-	-
OTHER COMPREHENSIVE INCOME					
Total other com prehensive incom e	-	-	-	-	-
Total comprehensive income/(loss)	(950)	-	-	-	-
Total comprehensive income/(loss)					
attributable to the Australian					
Government	(950)	-	-	-	-

Table 3.1: Comprehensive income statement (showing net cost of services) for the period ended 30 June

Prepared on Australian Accounting Standards basis.

Note: Impact of net cash appropriation arrangements

	2023-24	2024-25	2025-26	2026-27	2027-28
	Estimated	Budget	Forw ard	Forw ard	Forw ard
	actual		estimate	estimate	estimate
	\$'000	\$'000	\$'000	\$'000	\$'000
Total comprehensive income/(loss)					
- as per statement of					
Comprehensive Income	(950)	-	-	-	-
Net Cash Operating Surplus/ (Deficit)	(950)	-	-	-	-

	2023-24	2024-25	2025-26	2026-27	2027-28
	Estimated	Budget	Forw ard	Forw ard	Forw ard
	actual	Dudget	estimate	estimate	estimate
	\$'000	\$'000	\$'000	\$'000	\$'000
ASSETS	\$ 000	φ 000	\$ 000	\$ 000	φ 000
Financial assets					
Cash and cash equivalents	50	50	50	50	50
Trade and other receivables	4.996	4.996	4.996	4.996	4,996
Total financial assets	5.046	5.046	5.046	5.046	5,046
Non-financial assets	5,040	3,040	3,040	3,040	3,040
Other non-financial assets	26	26	26	26	26
Total non-financial assets	26	20	26	26	26
Total assets	5.072	5,072	5,072	5.072	5,072
LIABILITIES	0,012		0,0.2	0,012	
Payables					
Suppliers	325	325	325	325	325
Other payables	216	216	216	216	216
Total payables	541	541	541	541	541
Provisions					
Employee provisions	1,899	1,899	1,899	1,899	1,899
Total provisions	1,899	1,899	1,899	1,899	1,899
Total liabilities	2,440	2,440	2,440	2,440	2,440
Netassets	2,632	2,632	2,632	2,632	2,632
EQUITY*					
Parent entity interest					
Contributed equity	557	557	557	557	557
Retained surplus (accumulated					
deficit)	2,075	2,075	2,075	2,075	2,075
Total parent entity interest	2,632	2,632	2,632	2,632	2,632
Total equity	2,632	2,632	2,632	2,632	2,632

Table 3.2: Budgeted departmental balance sheet (as at 30 June)

Prepared on Australian Accounting Standards basis.

*'Equity' is the residual interest in assets after deduction of liabilities.

	Retained	Asset	Contributed	Total
	earnings	revaluation	equity/	equity
		reserve	capital	
	\$'000	\$'000	\$'000	\$'000
Opening balance as at 1 July 2024				
Balance carried forw ard from				
previous period	2,075		557	2,632
Adjusted opening balance	2,075	-	557 🚩	2,632
Estimated closing balance as at				
30 June 2025	2,075	-	557	2,632
Closing balance attributable to				
the Australian Government	2,075	-	557	2,632

Table 3.3: Departmental statement of changes in equity – summary of movement(Budget year 2024-25)

Table 3.4: Budgeted departmental statement of cash flows (for the period ended 30 June)

	2023-24	2024-25	2025-26	2026-27	2027-28
	Estimated	Budget	Forw ard	Forw ard	Forw ard
	actual		estimate	estimate	estimate
	\$'000	\$'000	\$'000	\$'000	\$'000
OPERATING ACTIVITIES					
Cash received					
Appropriations	9,958	10,759	9,325	9,430	9,440
Total cash received	9,958	10,759	9,325	9,430	9,440
Cash used					
Employees	7,678	8,131	7,055	7,226	7,174
Suppliers	2,280	2,628	2,270	2,204	2,266
Total cash used	9,958	10,759	9,325	9,430	9,440
FINANCING ACTIVITIES					
Net cash from/(used by)					
financing activities	-	-	-	-	-
Net increase/(decrease) in cash					
held	-	-	-	-	-
Cash and cash equivalents at the					
beginning of the reporting period	50	50	50	50	50
Cash and cash equivalents at					
the end of the reporting period	50	50	50	50	50

Table 3.5: Departmental capital budget statement (for the period ended 30 June)

IPEA has no budgeted capital expenditure.

Table 3.6: Statement of departmental asset movements (Budget year 2024-25)

IPEA has no budgeted non-financial asset.

dovernment (for the period ended					
	2023-24	2024-25	2025-26	2026-27	2027-28
	Estimated	Budget	Forw ard	Forw ard	Forw ard
	actual		estimate	estimate	estimate
	\$'000	\$'000	\$'000	\$'000	\$'000
EXPENSES					
Employee benefits	1,995	1,995	1,995	1,995	1,995
Suppliers	78,748	80,442	81,836	83,431	85,028
Total expenses administered on					
behalf of Government	80,743	82,437	83,831	85,426	87,023
LESS:					
OWN-SOURCE INCOME					
Own-source revenue					
Total own-sourced income					
administered on behalf of					
Government	-	-	-	-	-
Net (cost of)/contribution by					
services	80,743	82,437	83,831	85,426	87,023
Surplus/(deficit) before income tax	(80,743)	(82,437)	(83,831)	(85,426)	(87,023)
Surplus/(deficit) after income tax	(80,743)	(82,437)	(83,831)	(85,426)	(87,023)
OTHER COMPREHENSIVE INCOME					
Total other comprehensive income	-	-	-	-	-
Total comprehensive income/(loss)	(80,743)	(82,437)	(83,831)	(85,426)	(87,023)
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Table 3.7: Schedule of budgeted income and expenses administered on behalf of Government (for the period ended 30 June)

Government (as at 30 June)					
	2023-24	2024-25	2025-26	2026-27	2027-28
	Estimated	Budget	Forw ard	Forw ard	Forw ard
	actual		estimate	estimate	estimate
	\$'000	\$'000	\$'000	\$'000	\$'000
ASSETS					
Financial assets					
Cash and cash equivalents	10	10	10	10	10
Taxation receivables					
Trade and other receivables	941	941	941	941	941
Total financial assets	951	951	951	951	951
Non-financial assets					
Other non-financial assets	410	410	410	410	410
Total non-financial assets	410	410	410	410	410
Total assets administered on					
behalf of Government	1,361	1,361	1,361	1,361	1,361
LIABILITIES					
Payables					
Suppliers	5,183	5,183	5,183	5,183	5,183
Other payables	360	360	360	360	360
Total payables	5,543	5,543	5,543	5,543	5,543
Interest bearing liabilities					
Provisions					
Employee provisions	1,594	1,594	1,594	1,594	1,594
Total provisions	1,594	1,594	1,594	1,594	1,594
Liabilities included in disposal					
groups held for sale					
Total liabilities administered on					
behalf of Government	7,137	7,137	7,137	7,137	7,137
Net assets/(liabilities)	(5,776)	(5,776)	(5,776)	(5,776)	(5,776)

Table 3.8: Schedule of budgeted assets and liabilities administered on behalf of Government (as at 30 June)

ou ouncy					
	2023-24	2024-25	2025-26	2026-27	2027-28
	Estimated	Budget	Forw ard	Forw ard	Forw ard
	actual		estimate	estimate	estimate
	\$'000	\$'000	\$'000	\$'000	\$'000
OPERATING ACTIVITIES					
Cash used					
Suppliers	78,748	80,442	81,836	83,431	85,028
Employees	1,995	1,995	1,995	1,995	1,995
Total cash used	80,743	82,437	83,831	85,426	87,023
Net cash from/(used by)	(80,743)	(82,437)	(83,831)	(85,426)	(87,023)
operating activities	(00,743)	(02,437)	(03,031)	(05,420)	(07,023)
Net increase/(decrease) in cash					
held	(80,743)	(82,437)	(83,831)	(85,426)	(87,023)
Cash and cash equivalents at	10	10	10	10	10
beginning of reporting period	10	10	10	10	10
Cash from Official Public Account for:					
- Appropriations	80,743	82,437	83,831	85,426	87,023
Total cash from Official Public					
Account	80,743	82,437	83,831	85,426	87,023
Cash and cash equivalents at					
end of reporting period	10	10	10	10	10

Table 3.9: Schedule of budgeted administered cash flows (for the period ended30 June)

Table 3.10: Schedule of administered capital budget statement (for the period ended 30 June)

IPEA has no budgeted capital expenditure on behalf of government.

Table 3.11: Statement of administered asset movements (for the period ended 30 June)

IPEA has no budgeted non-financial assets administered on behalf of government.