

Independent Parliamentary Expenses Authority

**Entity resources and planned
performance**

Independent Parliamentary Expenses Authority

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Independent Parliamentary Expenses Authority

Section 1: Entity overview and resources

1.1 Strategic direction statement

The Independent Parliamentary Expenses Authority (IPEA) was established by the *Independent Parliamentary Expenses Authority Act 2017* (IPEA Act).

As an organisation, IPEA strives to deliver its primary functions as established by the IPEA Act, which relate to advice, reporting and audit. These functions include:

- providing personal advice to members of parliament (parliamentarians) and persons employed under the Members of Parliament (Staff) Act 1984 (MOP(S) staff) on travel expenses, allowances, and related expenses
- monitoring parliamentarians and MOP(S) staff regarding travel expenses, allowances, and related expenses
- administering travel expenses, allowances, and related expenses, including processing of these claims
- publicly reporting on work expenses under the applicable framework
- auditing work expense claims.

Consistent with its primary functions, IPEA's activities seek to provide:

- clear advice to parliamentarians and MOP(S) staff on travel and work related expenses to help support them in their respective roles
- independent oversight of the work expenses accessed by current and former parliamentarians and MOP(S) staff through IPEA's reporting and auditing activities.

1.2 Entity resource statement

Table 1.1 shows the total funding from all sources available to the entity for its operations and to deliver programs and services on behalf of the Government.

The table summarises how resources will be applied by outcome (government strategic policy objectives) and by administered (on behalf of the Government or the public) and departmental (for the entity's operations) classification.

For more detailed information on special accounts and special appropriations, please refer to the October Budget Paper No. 4 – Agency Resourcing.

Information in this table is presented on a resourcing (that is, appropriations/cash available) basis, whilst the 'Budgeted expenses by Outcome' tables in Section 2 and the financial statements in Section 3 are presented on an accrual basis.

Table 1.1: Independent Parliamentary Expenses Authority resource statement — Budget estimates for 2022-23 as at October Budget 2022

	2021-22 <i>Estimated actual</i> \$'000	2022-23 Estimate \$'000
Departmental		
Annual appropriations - ordinary annual services (a)		
Prior year appropriations available (b)	5,473	5,044
Departmental appropriation (b)(c)	9,341	10,029
s74 External Revenue (d)	18	-
Total departmental annual appropriations	<u>14,832</u>	<u>15,073</u>
Total departmental resourcing	14,832	15,073
Administered		
Annual appropriations - ordinary annual services (a)		
Prior year appropriations available	15,439	15,439
Outcome 1	39,157	39,795
Total administered annual appropriations	<u>54,596</u>	<u>55,234</u>
Total administered special appropriations	<u>13,602</u>	<u>34,082</u>
Total administered resourcing	68,198	89,316
Total resourcing for Independent Parliamentary Expenses Authority	83,030	104,389
	<u>2021-22</u>	<u>2022-23</u>
Average staffing level (number)	57	65

All figures shown above are GST exclusive - these may not match figures in the cash flow statement.

Prepared on a resourcing (that is, appropriations available) basis.

- a) Appropriation Bill (No. 1) 2022-23, Supply Bill (No. 3), and Supply Act (No.1) 2022-23.
- b) Excludes \$0.7m in 2021-22 subject to administrative quarantine by Finance or withheld under section 51 of the Public Governance, Performance and Accountability Act 2013 (PGPA Act).
- c) Excludes departmental capital budget (DCB).
- d) Estimated External Revenue receipts under section 74 of the PGPA Act.

1.3 Budget measures

Budget measures in Part 1 relating to IPEA are detailed in the October Budget Paper No. 2 and are summarised below.

Table 1.2: Entity October 2022-23 Budget measures
Part 1: Measures announced since the 2022-23 March Budget

	Program	2021-22 \$'000	2022-23 \$'000	2023-24 \$'000	2024-25 \$'000	2025-26 \$'000
Payment measures						
An Ambitious and Enduring APS Reform Plan (a)	1.1					
Departmental payment		-	(4)	(9)	(11)	-
Savings from External Labour, and Savings from Advertising, Travel and Legal Expenses (b)	1.1					
Departmental payment		-	(90)	-	-	-
Total		-	(94)	(9)	(11)	-
Total payment measures						
Administered		-	-	-	-	-
Departmental		-	(94)	(9)	(11)	-
Total		-	(94)	(9)	(11)	-

Prepared on a Government Finance Statistics (Underlying Cash) basis. Figures displayed as a negative (-) represent a decrease in funds and a positive (+) represent an increase in funds.

- a) The lead entity for measure titled *An Ambitious and Enduring APS Reform Plan* is the Department of the Prime Minister and Cabinet. The full measure description and package details appear in the October Budget Paper No. 2 under the Prime Minister and Cabinet portfolio.
- b) The lead entity for measure titled *Savings from External Labour, and Savings from Advertising, Travel and Legal Expenses* is the Department of the Prime Minister and Cabinet. The full measure description and package details appear in the October Budget Paper No. 2 under the Prime Minister and Cabinet portfolio.

Section 2: Outcomes and planned performance

Government outcomes are the intended results, impacts or consequences of actions by the Government on the Australian community. Commonwealth programs are the primary vehicle by which government entities achieve the intended results of their outcome statements. Entities are required to identify the programs which contribute to government outcomes over the Budget and forward years.

Each outcome is described below together with its related programs. The following provides detailed information on expenses for each outcome and program, further broken down by funding source.

Note:

Performance reporting requirements in the Portfolio Budget Statements are part of the Commonwealth performance framework established by the *Public Governance, Performance and Accountability Act 2013*. It is anticipated that the performance measure described in Portfolio Budget Statements will be read with broader information provided in an entity's corporate plans and annual performance statements – included in Annual Reports – to provide a complete picture of an entity's planned and actual performance.

The most recent corporate plan for the Independent Parliamentary Expenses Authority can be found at: <https://www.ipea.gov.au/home/publications-fact-sheets>.

The most recent annual performance statement can be found at: <https://www.ipea.gov.au/home/publications-fact-sheets>.

2.1 Budgeted expenses and performance for Outcome 1

Outcome 1: Support for current and former parliamentarians and others as required by the Australian Government through the delivery of, independent oversight and advice on, work resources and travel resources.

Linked programs

Department of Finance

Programs

- Program 3.1 – Ministerial and Parliamentary Services

Contribution to Outcome 1 made by linked programs

IPEA administers and advises on travel related work expenses, and provides independent oversight of the work expenses administered by the Department of Finance for current and former parliamentarians and their staff.

Budgeted expenses for Outcome 1

This table shows how much the IPEA intends to spend (on an accrual basis) on achieving the outcome, broken down by program, as well as by Administered and Departmental funding sources.

Table 2.1.1: Budgeted expenses for Outcome 1

Outcome 1: Support for current and former parliamentarians and others as required by the Australian Government through the delivery of, independent oversight and advice on, work resources and travel resources

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
Program 1.1: Independent Parliamentary Expenses Authority - Travel Oversight and Reporting					
Administered expenses					
Ordinary annual services (Appropriation Bill No. 1)	22,465	39,795	41,004	41,782	42,494
Special appropriations					
<i>Parliamentary Business Resources Act 2017</i>	11,826	33,473	34,510	35,167	35,762
<i>Parliamentary Retirement Travel Act 2002</i>	(717)	609	629	640	652
Administered total	33,574	73,877	76,143	77,589	78,908
Departmental expenses					
Departmental appropriation	9,488	10,029	9,079	9,182	9,274
Expenses not requiring appropriation in the Budget year (a)	56	56	56	56	56
Departmental total	9,544	10,085	9,135	9,238	9,330
Total expenses for program 1.1	43,118	83,962	85,278	86,827	88,238
Outcome 1 Totals by appropriation type					
Administered expenses					
Ordinary annual services (Appropriation Bill No. 1)	22,465	39,795	41,004	41,782	42,494
Special appropriations	11,109	34,082	35,139	35,807	36,414
Administered total	33,574	73,877	76,143	77,589	78,908
Departmental expenses					
Departmental appropriation	9,488	10,029	9,079	9,182	9,274
Expenses not requiring appropriation in the Budget year (a)	56	56	56	56	56
Departmental total	9,544	10,085	9,135	9,238	9,330
Total expenses for Outcome 1	43,118	83,962	85,278	86,827	88,238
	2021-22	2022-23			
Average staffing level (number)	57	65			

a) Expenses not requiring appropriation in the Budget year are made up of audit fees.

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change.

Table 2.1.2: Performance measure for Outcome 1

Table 2.1.2 details the performance measures for each program associated with Outcome 1. It also provides the related key activities as expressed in the current corporate plan where further detail is provided about the delivery of the activities related to the program, the context in which these activities are delivered and how the performance of these activities will be measured. Where relevant, details of the October 2022-23 Budget measures that have created new programs or materially changed existing programs are provided.

Outcome 1 – Support for current and former parliamentarians and others as required by the Australian Government through the delivery of, independent oversight and advice on, work resources and travel resources.		
Program 1.1 – Independent Parliamentary Expenses Authority – Travel Oversight and Reporting IPEA provides services to parliamentarians and their staff and publicly reports on their expenditure		
Key Activities	Provide independent monitoring, auditing and reporting of the work resources accessed by current and former parliamentarians and MOP(S) staff. Deliver services relating to the administration of travel expenses, allowances, and related expenses including advice on, and processing of, these claims.	
Year	Performance measures	Expected Performance Results
Prior year 2021-22	<p>Travel — Advice Provide clear and timely advice to parliamentarians and MOP(S) staff on travel and related expenses.</p> <p>Travel — Claims Accurate and timely processing of claims for travel expenses and allowances relating to parliamentarians and MOP(S) staff.</p> <p>Data and Reporting Increasing transparency through the compilation of reports detailing the work resources of current and former parliamentarians and the travel resources of MOP(S) staff.</p> <p>Audit and Assurance Conducting assurance activities on the work resources of parliamentarians and the travel resources of MOP(S) staff.</p>	<p>Advice is provided in accordance with IPEA’s published service level standards, which include measurements for quality and timeliness. On track</p> <p>Claims for travel expenses and allowances are processed in accordance with IPEA’s published service level standards, which include measurements for accuracy and timeliness. On track</p> <p>Reports relating to work expenses for parliamentarians and their staff are prepared and provided as per IPEA’s published service level standards. On track</p> <p>All parliamentarians’ offices are subject to one or more forms of assurance activities during the financial year in accordance with IPEA’s published service level standards and procedures (protocols and factsheets). On track</p>

Table continues on next page

Table 2.1.2: Performance measure for Outcome 1 (continued)

Program 1.1 – Independent Parliamentary Expenses Authority – Travel Oversight and Reporting		
IPEA provides services to parliamentarians and their staff and publicly reports on their expenditure		
Year	Performance measures	Planned Performance Results
Budget Year 2022-23	<p>Travel — Advice Provide accurate and timely advice to parliamentarians and MOP(S) staff on travel and related expenses.</p> <p>Travel — Claims Accurate and timely processing of claims for travel expenses and allowances relating to parliamentarians and MOP(S) staff.</p> <p>Data and Reporting Increasing transparency through the compilation of reports detailing the work resources of current and former parliamentarians and the travel resources of MOP(S) staff.</p> <p>Audit and Assurance Conducting assurance activities on the work resources of parliamentarians and the travel resources of MOP(S) staff</p>	<p>Advice is provided in accordance with IPEA's published service level standards, which include measurements for quality and timeliness.</p> <p>Claims for travel expenses and allowances are processed in accordance with IPEA's published service level standards, which include measurements for accuracy and timeliness.</p> <p>Reports relating to work expenses for parliamentarians and their staff are prepared and provided as per IPEA's published service level standards.</p> <p>All parliamentarians' offices are subject to one or more forms of assurance activities during the financial year in accordance with IPEA's published service level standards and procedures (protocols and factsheets).</p>
Forward Estimates 2023-26	As per 2022-23	As per 2022-23
Material changes to Program 1.1 resulting from October 2022-23 Budget Measures: Nil		

Section 3: Budgeted financial statements

Section 3 presents budgeted financial statements which provide a comprehensive snapshot of entity finances for the 2022-23 budget year, including the impact of budget measures and resourcing on financial statements.

3.1 Budgeted financial statements

3.1.1 Differences between entity resourcing and financial statements

No material differences exist between entity resourcing and the financial statements.

3.1.2 Explanatory notes and analysis of budgeted financial statements

Departmental

IPEA is budgeting for a break-even result for 2022-23 and across the forward estimates. Expenses and revenue from government increased in 2021-22 and 2022-23 due to additional funding being provided due to the delay of the implementation of the Parliamentary Expenses Management System.

Administered

In the schedule of budgeted income and expenses, the administered supplier expenses reflect estimated work and travel expenses for current and former parliamentarians and MOP(S) staff.

3.2 Budgeted financial statements tables

Table 3.1: Comprehensive income statement (showing net cost of services) for the period ended 30 June

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
EXPENSES					
Employee benefits	6,897	8,037	6,878	6,999	7,055
Suppliers	2,650	2,048	2,257	2,239	2,275
Write down and impairment of assets	(3)	-	-	-	-
Total expenses	9,544	10,085	9,135	9,238	9,330
LESS:					
OWN-SOURCE INCOME					
Gains					
Other	56	56	56	56	56
Total gains	56	56	56	56	56
Total own-source income	56	56	56	56	56
Net (cost of)/contribution by services	(9,488)	(10,029)	(9,079)	(9,182)	(9,274)
Revenue from Government	9,341	10,029	9,079	9,182	9,274
Surplus/(deficit) attributable to the Australian Government	(147)	-	-	-	-
Total comprehensive income/(loss) attributable to the Australian Government	(147)	-	-	-	-

Prepared on Australian Accounting Standards basis.

Table 3.2: Budgeted departmental balance sheet (as at 30 June)

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
ASSETS					
Financial assets					
Cash and cash equivalents	50	50	50	50	50
Trade and other receivables	5,139	5,139	5,139	5,139	5,139
Total financial assets	5,189	5,189	5,189	5,189	5,189
Non-financial assets					
Other non-financial assets	112	112	112	112	112
Total non-financial assets	112	112	112	112	112
Total assets	5,301	5,301	5,301	5,301	5,301
LIABILITIES					
Payables					
Suppliers	349	349	349	349	349
Other payables	182	182	182	182	182
Total payables	531	531	531	531	531
Provisions					
Employee provisions	2,086	2,086	2,086	2,086	2,086
Total provisions	2,086	2,086	2,086	2,086	2,086
Total liabilities	2,617	2,617	2,617	2,617	2,617
Net assets	2,684	2,684	2,684	2,684	2,684
EQUITY*					
Parent entity interest					
Contributed equity	557	557	557	557	557
Retained surplus (accumulated deficit)	2,127	2,127	2,127	2,127	2,127
Total parent entity interest	2,684	2,684	2,684	2,684	2,684
Total equity	2,684	2,684	2,684	2,684	2,684

Prepared on Australian Accounting Standards basis.

*'Equity' is the residual interest in assets after deduction of liabilities.

Table 3.3: Departmental statement of changes in equity — summary of movement (Budget year 2022-23)

	Retained earnings \$'000	Asset revaluation reserve \$'000	Other reserves \$'000	Contributed equity/ capital \$'000	Total equity \$'000
Opening balance as at 1 July 2022					
Balance carried forward from previous period	2,127	-	-	557	2,684
Adjusted opening balance	2,127	-	-	557	2,684
Comprehensive income					
Surplus/(deficit) for the period	-	-	-	-	-
Total comprehensive income	-	-	-	-	-
Estimated closing balance as at 30 June 2023	2,127	-	-	557	2,684
Closing balance attributable to the Australian Government	2,127	-	-	557	2,684

Prepared on Australian Accounting Standards basis.

Table 3.4: Budgeted departmental statement of cash flows (for the period ended 30 June)

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
OPERATING ACTIVITIES					
Cash received					
Appropriations	9,699	10,123	9,088	9,193	9,274
Other	11	-	-	-	-
Total cash received	9,710	10,123	9,088	9,193	9,274
Cash used					
Employees	7,194	8,037	6,878	6,999	7,055
Suppliers	2,535	2,086	2,210	2,194	2,219
Other	2	-	-	-	-
Total cash used	9,731	10,123	9,088	9,193	9,274
Net cash from/(used by) operating activities	(21)	-	-	-	-
Net increase/(decrease) in cash held	(21)	-	-	-	-
Cash and cash equivalents at the beginning of the reporting period	71	50	50	50	50
Cash and cash equivalents at the end of the reporting period	50	50	50	50	50

Prepared on Australian Accounting Standards basis.

Table 3.5: Departmental capital budget statement (for the period ended 30 June)

IPEA does not have any budgeted capital expenditure.

Table 3.6: Statement of departmental asset movements (Budget year 2022-23)

IPEA does not have any budgeted non-financial asset movements.

Table 3.7: Schedule of budgeted income and expenses administered on behalf of Government (for the period ended 30 June)

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
EXPENSES					
Employee benefits	878	1,995	1,995	1,995	1,995
Suppliers	32,697	71,882	74,148	75,594	76,913
Write-down and impairment of assets	(1)	-	-	-	-
Total expenses administered on behalf of Government	33,574	73,877	76,143	77,589	78,908
LESS:					
OWN-SOURCE INCOME					
Total own-sourced income administered on behalf of Government	-	-	-	-	-
Net (cost of)/contribution by services	33,574	73,877	76,143	77,589	78,908
Total comprehensive income/(loss)	33,574	73,877	76,143	77,589	78,908

Prepared on Australian Accounting Standards basis.

Table 3.8: Schedule of budgeted assets and liabilities administered on behalf of Government (as at 30 June)

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
ASSETS					
Financial assets					
Cash and cash equivalents	10	10	10	10	10
Trade and other receivables	184	184	184	184	184
Total financial assets	194	194	194	194	194
Non-financial assets					
Other non-financial assets	5,770	5,770	5,770	5,770	5,770
Total non-financial assets	5,770	5,770	5,770	5,770	5,770
Assets held for sale					
Total assets administered on behalf of Government	5,964	5,964	5,964	5,964	5,964
LIABILITIES					
Payables					
Suppliers	2,078	2,078	2,078	2,078	2,078
Other payables	428	428	428	428	428
Total payables	2,506	2,506	2,506	2,506	2,506
Provisions					
Employee provisions	1,636	1,636	1,636	1,636	1,636
Total provisions	1,636	1,636	1,636	1,636	1,636
Total liabilities administered on behalf of Government	4,142	4,142	4,142	4,142	4,142
Net assets/(liabilities)	1,822	1,822	1,822	1,822	1,822

Prepared on Australian Accounting Standards basis.

Table 3.9: Schedule of budgeted administered cash flows (for the period ended 30 June)

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
OPERATING ACTIVITIES					
Cash received					
Net GST received	80	-	-	-	-
Total cash received	80	-	-	-	-
Cash used					
Suppliers	35,139	71,882	74,148	75,594	76,913
Employees	940	1,995	1,995	1,995	1,995
Total cash used	36,079	73,877	76,143	77,589	78,908
Net cash from/(used by) operating activities	(35,999)	(73,877)	(76,143)	(77,589)	(78,908)
Net increase/(decrease) in cash held	(35,999)	(73,877)	(76,143)	(77,589)	(78,908)
Cash and cash equivalents at beginning of reporting period	10	10	10	10	10
Cash from Official Public Account for: - Appropriations	35,999	73,877	76,143	77,589	78,908
<i>Total cash from Official Public Account</i>	<i>35,999</i>	<i>73,877</i>	<i>76,143</i>	<i>77,589</i>	<i>78,908</i>
Cash and cash equivalents at end of reporting period	10	10	10	10	10

Prepared on Australian Accounting Standards basis.

Table 3.10: Schedule of administered capital budget statement (for the period ended 30 June)

IPEA has no budgeted capital expenditure on behalf of Government.

Table 3.11: Statement of administered asset movements (Budget year 2022-23)

IPEA has no budgeted non-financial assets administered on behalf of Government.