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## Toolkit Video Transcript

Hello!

This video provides an overview of the Evaluation Toolkit, *and the resources available to help you evaluate government programs.*

The toolkit supports the new Commonwealth Evaluation Policy, and is designed to help anyone working in the Commonwealth to use evaluation in their daily work, and to conduct better practice evaluations.

You will see the guidance is structured around five key questions – and there is also a dedicated page for supporting resources. We'll take you through this quickly, but please explore it at your own pace online.

There's lots of information and tips to help you get evaluation right.

The "What page" provides definitions and context  
And recognises evaluation is one way of generating evidence to understand and improve the impact of government programs

It details a set of principles to help guide consistent, quality standards of evaluation across the Commonwealth.

The "Who" page notes that evaluation is everybody's business, while recognising different roles will interact with evaluation in different ways.

It provides guidance on who to involve in an evaluation, noting this will depend on its purpose and design.

The “Why” page identifies the benefits of evaluation and brings together all of the Commonwealth requirements for monitoring and evaluation to be used across the policy cycle to support accountability, continuous improvement and decision-making.

The “When” page identifies things you need to think about to determine if and when an evaluation is required.

It uses a program logic model to step you through different types of evaluation that may be needed at different stages of the policy cycle.

The How page is targeted at people who are new to evaluation – it outlines the key steps in an evaluation process and allows users to drill down into their areas of interest.

For each step it identifies the key questions you need to consider and more information is available on the supporting pages.

Templates, tools and additional resources are also available to help you.

The comprehensive set of templates are in line with better practice approaches, and will help you to think about, and document, each step in an evaluation.

They can be used by anyone in the Commonwealth, and can also be shared with anyone engaged to support an evaluation to help drive more consistent and efficient processes.

Supporting resources and tools are available for each evaluative step, are organised by the tasks routinely completed at this stage in an evaluation.

There’s lots of information and tips to help you get evaluation right, and we encourage you to explore what the toolkit has to offer.

Finance will be delivering information sessions to help embed the policy and toolkit across the Commonwealth. These will commence from January 2022.

General sessions will be delivered in partnership with the APS Academy, and tailored sessions will be available on request. Keep an eye on the Finance and APS Academy websites for more details.

If you have any questions or feedback, or would like to arrange a tailored information session, please contact us by email at [pgpa@finance.gov.au](mailto:pgpa@finance.gov.au).

Thanks for listening