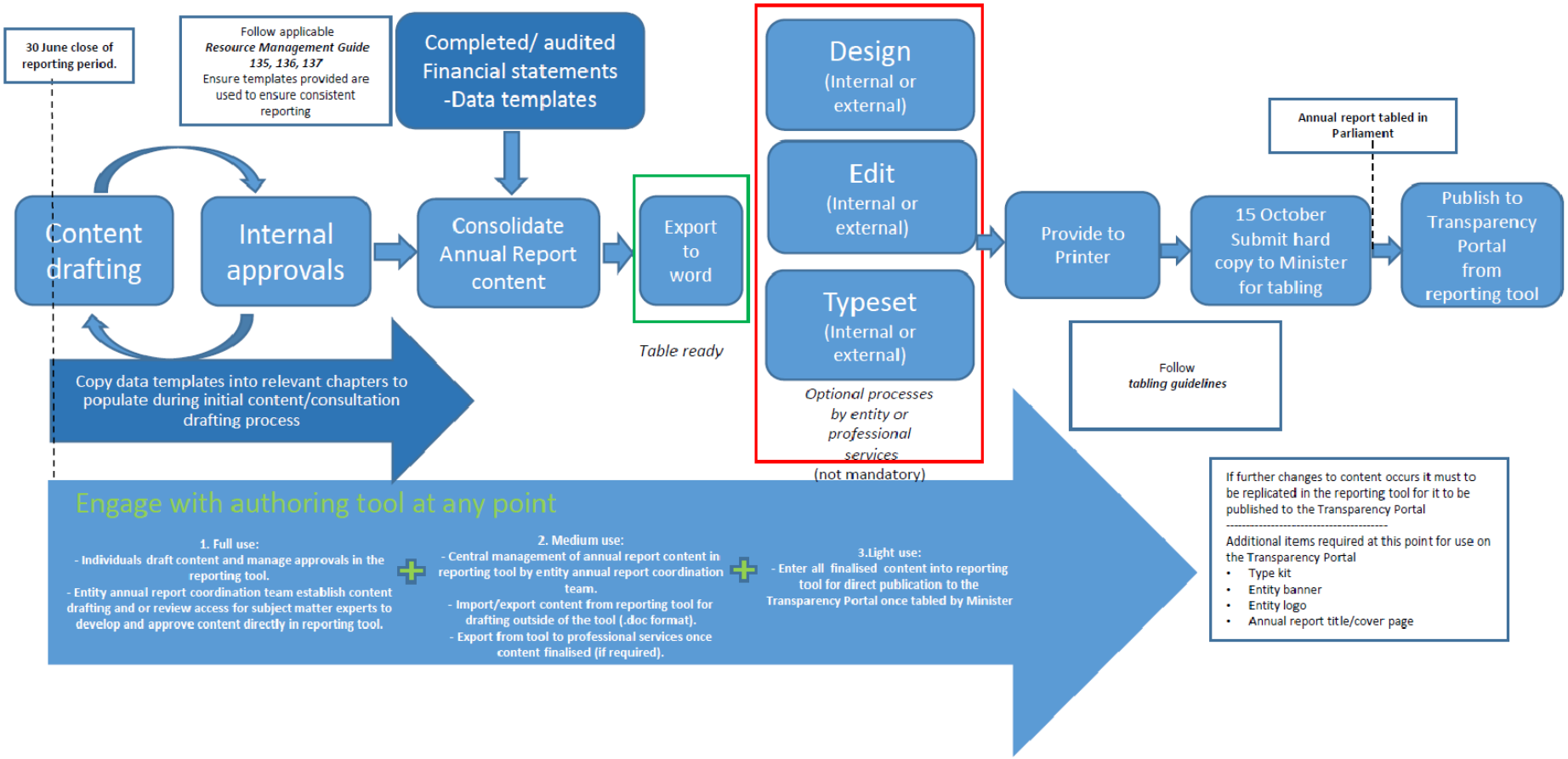Annual Report Process