Independent Parliamentary Expenses Authority

Entity resources and planned performance

Independent Parliamentary Expenses Authority

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Independent Parliamentary Expenses Authority

## Section 1: Entity overview and resources

### 1.1 Strategic direction statement

The Independent Parliamentary Expenses Authority (IPEA) was established by the Independent Parliamentary Expenses Authority Act 2017 (IPEA Act).

As an organisation, IPEA strives to deliver its primary functions as established by the IPEA Act, which relate to advice, reporting and audit. These functions include:

* providing personal advice to members of parliament (parliamentarians) and persons employed under the *Members of Parliament (Staff) Act 1984* (MOP(S) staff) on travel expenses, allowances, and related expenses
* monitoring parliamentarians and MOP(S) staff regarding travel expenses, allowances, and related expenses
* administering travel expenses, allowances, and related expenses, including processing of these claims
* publicly reporting on work expenses under the applicable framework
* auditing work expense claims.

Consistent with its primary functions, IPEA’s activities seek to provide:

* clear advice to parliamentarians and MOP(S) staff on travel and work related expenses to help support them in their respective roles
* independent oversight of the work expenses accessed by current and former parliamentarians and MOP(S) staff through IPEA’s reporting and auditing activities.

### 1.2 Entity resource statement

Table 1.1 shows the total funding from all sources available to the entity for its operations and to deliver programs and services on behalf of the Government.

The table summarises how resources will be applied by outcome (government strategic policy objectives) and by administered (on behalf of the Government or the public) and departmental (for the entity’s operations) classification.

For more detailed information on special accounts and special appropriations, please refer to *Budget Paper No. 4 – Agency Resourcing*.

Information in this table is presented on a resourcing (that is, appropriations/cash available) basis, whilst the ‘Budgeted expenses by Outcome’ tables in Section 2 and the financial statements in Section 3 are presented on an accrual basis.

Table 1.1: Independent Parliamentary Expenses Authority resource statement — Budget estimates for 2021-22 as at Budget May 2021

Prepared on a resourcing (that is, appropriations available) basis.

1. Appropriation Bill (No. 1) 2021-22.
2. Excludes departmental capital budget (DCB).

All figures shown above are GST exclusive - these may not match figures in the cash flow statement.

### 1.3 Budget measures

No Budget measures have been announced since the 2020-21 Mid-Year Economic and Fiscal Outlook (MYEFO) that impact IPEA.

## Section 2: Outcomes and planned performance

Government outcomes are the intended results, impacts or consequences of actions by the Government on the Australian community. Commonwealth programs are the primary vehicle by which government entities achieve the intended results of their outcome statements. Entities are required to identify the programs which contribute to government outcomes over the Budget and forward years.

Each outcome is described below together with its related programs. The following provides detailed information on expenses for each outcome and program, further broken down by funding source.

|  |
| --- |
| **Note:**  Performance reporting requirements in the Portfolio Budget Statements are part of the Commonwealth performance framework established by the *Public Governance, Performance and Accountability Act 2013*. It is anticipated that the performance measures described in Portfolio Budget Statements will be read with broader information provided in an entity’s corporate plans and annual performance statements – included in Annual Reports - to provide a complete picture of an entity’s planned and actual performance.  The most recent corporate plan for Independent Parliamentary Expenses Authority can be found at: <https://www.ipea.gov.au/home/publications-fact-sheets>.  The most recent annual performance statement can be found at: <https://www.ipea.gov.au/home/publications-fact-sheets>. |

### 2.1 Budgeted expenses and performance for Outcome 1

|  |
| --- |
| Outcome 1: Support for current and former parliamentarians and others as required by the Australian Government through the delivery of, independent oversight and advice on, work resources and travel resources. |

#### Linked programs

| **Department of Finance** |
| --- |
| **Programs**   * Program 3.1 – Ministerial and Parliamentary Services |
| **Contribution to Outcome 1 made by linked programs**  IPEA administers and advises on travel related work expenses, and provides independent oversight of the work expenses administered by the Department of Finance for current and former parliamentarians and their staff. |

##### Budgeted expenses for Outcome 1

This table shows how much IPEA intends to spend (on an accrual basis) on achieving the outcome, broken down by program, as well as by Administered and Departmental funding sources.

**Table 2.1.1: Budgeted expenses for Outcome 1**  (a) Expenses not requiring appropriation in the Budget year are made up of audit fees.

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the Budget year as government priorities change.

Table 2.1.2: Performance measures for Outcome 1

Table 2.1.2 below details the performance measures for each program associated with Outcome 1. It also summarises how each program is delivered and where 2021‑22 Budget measures have created new programs or materially changed existing programs.

| Outcome 1 – Support for current and former parliamentarians and others as required by the Australian Government through the delivery of, independent oversight and advice on, work resources and travel resources. | | |
| --- | --- | --- |
| Program 1.1 – Independent Parliamentary Expenses Authority – Travel Oversight and Reporting  **IPEA provides services to parliamentarians and their staff and publicly reports on their expenditure.** | | |
| **Delivery** | IPEA’s objective is to administer and advise on travel related work expenses, and provide independent oversight of the work expenses provided to current and former parliamentarians and their staff through its reporting and auditing activities. | |
| **Performance information: 1.1 – IPEA – Travel Oversight and Reporting** | | |
| **Year** | **Performance measure** (a) | **Actual Achievement/Targets** |
| 2020-21 | **Travel — Advice**   * Provide clear and timely advice to parliamentarians and MOP(S) staff on travel and related expenses.   **Travel — Claims**   * Accurate and timely processing of claims for travel expenses and allowances relating parliamentarians and MOP(S) staff.   **Data and Reporting**   * Increasing transparency through the compilation of reports detailing the work resources of current and former parliamentarians and the travel resources of MOP(S) staff.   **Audit and Assurance**   * Auditing the work resources of parliamentarians and the travel resources of MOP(S) staff. | * Advice is provided in accordance with IPEA’s published service level standards, which include measurements for quality and timeliness. * Claims for travel expenses and allowances are processed in accordance with IPEA’s published service level standards, which include measurements for accuracy and timeliness. * Reports relating to work expenses for parliamentarians and their staff are prepared and provided as per IPEA’s published service level standards. * All parliamentarians’ offices are subject to one or more forms of assurance activities during the financial year in accordance with IPEA’s published service level standards. |

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Table 2.1.2: Performance measures for Outcome 1 (continued)

|  |  |  |
| --- | --- | --- |
| **Performance information: 1.1 – IPEA – Travel Oversight and Reporting** | | |
| **Year** | **Performance measure** (a) | **Actual Achievement/Targets** |
| 2021-22 | **Travel — Advice**   * Provide clear and timely advice to parliamentarians and MOP(S) staff on travel and related expenses.   **Travel — Claims**   * Accurate and timely processing of claims for travel expenses and allowances relating parliamentarians and MOP(S) staff.   **Data and Reporting**   * Increasing transparency through the compilation of reports detailing the work resources of current and former parliamentarians and the travel resources of MOP(S) staff.   **Audit and Assurance**   * Auditing the work resources of parliamentarians and the travel resources of MOP(S) staff. | * Advice is provided in accordance with IPEA’s published service level standards, which include measurements for quality and timeliness. * Claims for travel expenses and allowances are processed in accordance with IPEA’s published service level standards, which include measurements for accuracy and timeliness. * Reports relating to work expenses for parliamentarians and their staff are prepared and provided as per IPEA’s published service level standards. * All parliamentarians’ offices are subject to one or more forms of assurance activities during the financial year in accordance with IPEA’s published service level standards. |

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Table 2.1.2: Performance measures for Outcome 1 (continued)

|  |  |  |
| --- | --- | --- |
| **Performance information: 1.1 – IPEA – Travel Oversight and Reporting** | | |
| **Year** | **Performance measure** (a) | **Actual Achievement/Targets** |
| 2022-23 and beyond | **Travel — Advice**   * Provide clear and timely advice to parliamentarians and MOP(S) staff on travel and related expenses.   **Travel — Claims**   * Accurate and timely processing of claims for travel expenses and allowances relating parliamentarians and MOP(S) staff.   **Data and Reporting**   * Increasing transparency through the compilation of reports detailing the work resources of current and former parliamentarians and the travel resources of MOP(S) staff.   **Audit and Assurance**   * Auditing the work resources of parliamentarians and the travel resources of MOP(S) staff. | * Advice is provided in accordance with IPEA’s published service level standards, which include measurements for quality and timeliness. * Claims for travel expenses and allowances are processed in accordance with IPEA’s published service level standards, which include measurements for accuracy and timeliness. * Reports relating to work expenses for parliamentarians and their staff are prepared and provided as per IPEA’s published service level standards. * All parliamentarians’ offices are subject to one or more forms of assurance activities during the financial year in accordance with IPEA’s published service level standards. |
| **Purposes** | Provide independent monitoring, auditing and reporting of the work resources accessed by current and former parliamentarians and MOP(S) staff.  Deliver services relating to the administration of travel expenses, allowances, and related expenses including advice on, and processing of, these claims. | |

## Section 3: Budgeted financial statements

Section 3 presents budgeted financial statements which provide a comprehensive snapshot of entity finances for the 2021-22 Budget year, including the impact of Budget measures and resourcing on financial statements.

### 3.1 Budgeted financial statements

#### 3.1.1 Differences between entity resourcing and financial statements

No material differences exist between entity resourcing and the financial statements.

#### 3.1.2 Explanatory notes and analysis of budgeted financial statements

**Departmental**

IPEA is budgeting a break-even result for 2021-22 and across the forward estimates. Expenses and revenue from government increase in 2021-22 and 2022-23 due to additional funding being provided due to the delay of the implementation of the Parliamentary Expenses Management System.

**Administered**

In the schedule of budgeted income and expenses, the administered supplier expenses reflect estimated work and travel expenses for current and former parliamentarians and MOP(S) staff.

3.2. Budgeted financial statements tables

Table 3.1: Comprehensive income statement (showing net cost of services) for the period ended 30 June



Prepared on Australian Accounting Standards basis.

Table 3.2: Budgeted departmental balance sheet (as at 30 June)



Prepared on Australian Accounting Standards basis.

\*‘Equity’ is the residual interest in assets after deduction of liabilities.

Table 3.3: Departmental statement of changes in equity — summary of movement (Budget year 2021-22) Prepared on Australian Accounting Standards basis

Table 3.4: Budgeted departmental statement of cash flows (for the period ended 30 June)



Prepared on Australian Accounting Standards basis

Table 3.5: Departmental capital budget statement (for the period ended 30 June)

IPEA does not have any budgeted capital expenditure.

Table 3.6: Statement of departmental asset movements (Budget year 2021-22)

IPEA does not have any budgeted non-financial assets.

Table 3.7: Schedule of budgeted income and expenses administered on behalf of Government (for the period ended 30 June)



Prepared on Australian Accounting Standards basis

Table 3.8: Schedule of budgeted assets and liabilities administered on behalf of Government (as at 30 June)

Prepared on Australian Accounting Standards basis.

Table 3.9: Schedule of budgeted administered cash flows (for the period ended 30 June) Prepared on Australian Accounting Standards basis.

Table 3.10: Schedule of administered capital budget statement (for the period ended 30 June)

IPEA has no budgeted capital expenditure on behalf of Government.

Table 3.11: Statement of administered asset movements (Budget year 2021-22)

IPEA has no budgeted non-financial assets administered on behalf of the Government.