## Better Practice Template for a Charging Risk Assessment (CRA) for regulatory activities

|  |  |  |  |
| --- | --- | --- | --- |
| **Implementation risks** | **Low** | **Medium** | **High** |
| 1. What is the proposed change in annual cost recovery revenue for the activity?
 |[ ]  <5% |[ ]  5 < 10 % |[ ]  >10% OrNew |
| 1. What is the total proposed annual cost recovery revenue for the activity?
 |[ ]  0 - $10m |[ ]  $10m < $20m |[ ]  $20m + |
| 1. What does the policy proposal or change in the cost recovered activity involve?
 |[ ]  Change in the level of existing cost recovery charges |[ ]  Change in the structure of existing cost recovery charges and/or composition of payers |[ ]  Introduction of cost recovery for a new activity or for an existing activity (or its components) that has not been cost recovered previously |
| 1. What type of cost recovery charges will be used?
 |[ ]  Levies only |[ ]  Fees only or fees and levies |[ ]  Fees, levies and other charges |
| 1. What legislative requirements are necessary for imposition of cost recovery charges?
 |[ ]  Does not involve an Act of Parliament (e.g. Regulations, Determinations etc) |[ ]  Involves an Act of Parliament (e.g. enabling Act or levy imposition Act) |[ ]  Requires State/Territory legislative changes or referral of powers to the Commonwealth |
| 1. Does the proposal involve working with other Commonwealth, State/Territory and/or local government entities?
 |[ ]  No |[ ]  Yes - with Commonwealth entities only |[ ]  Yes – with Commonwealth and State/Territory entities |
| 1. What will be the expected impact of cost recovery on payers?

*This may depend on, among other things:** the change in the level of charges
* the number of people affected
* the cumulative effect from other government charges/regulation
* the economic conditions etc.
 |[ ]  Low |[ ]  Medium |[ ]  High |
| 1. What consultation has occurred with payers and other stakeholders about the proposed cost recovery?
 |[ ]  Consulted - no significant issues raised |[ ]  Consulted – significant issues raised but can be addressed  |[ ]  Not consulted or consulted and significant issues raised but ongoing sensitivities |
|  |  |  |  |  |  |  |
| **Overall CRA rating:** |  | **LOW** |  | **MEDIUM** |  | **HIGH** |
| **Supporting analysis:** |  |  |  |  |  |  |
| **Entity sign-off** | **Date** | **Finance comment** | **Date** |