## Better Practice Template for a Charging Risk Assessment (CRA) for regulatory activities

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| **Implementation risks** | **Low** | | | **Medium** | | **High** | | |
| 1. What is the proposed change in annual cost recovery revenue for the activity? |  | <5% | |  | 5 < 10 % |  | >10%  Or  New | |
| 1. What is the total proposed annual cost recovery revenue for the activity? |  | 0 - $10m | |  | $10m < $20m |  | $20m + | |
| 1. What does the policy proposal or change in the cost recovered activity involve? |  | Change in the level of existing cost recovery charges | |  | Change in the structure of existing cost recovery charges and/or composition of payers |  | Introduction of cost recovery for a new activity or for an existing activity (or its components) that has not been cost recovered previously | |
| 1. What type of cost recovery charges will be used? |  | Levies only | |  | Fees only or fees and levies |  | Fees, levies and other charges | |
| 1. What legislative requirements are necessary for imposition of cost recovery charges? |  | Does not involve an Act of Parliament (e.g. Regulations, Determinations etc) | |  | Involves an Act of Parliament (e.g. enabling Act or levy imposition Act) |  | Requires State/Territory legislative changes or referral of powers to the Commonwealth | |
| 1. Does the proposal involve working with other Commonwealth, State/Territory and/or local government entities? |  | No | |  | Yes - with Commonwealth entities only |  | Yes – with Commonwealth and State/Territory entities | |
| 1. What will be the expected impact of cost recovery on payers?   *This may depend on, among other things:*   * the change in the level of charges * the number of people affected * the cumulative effect from other government charges/regulation * the economic conditions etc. |  | Low | |  | Medium |  | High | |
| 1. What consultation has occurred with payers and other stakeholders about the proposed cost recovery? |  | Consulted - no significant issues raised | |  | Consulted – significant issues raised but can be addressed |  | Not consulted or consulted and significant issues raised but ongoing sensitivities | |
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| **Overall CRA rating:** |  | **LOW** | |  | **MEDIUM** |  | **HIGH** | |
| **Supporting analysis:** |  |  | |  |  |  |  | |
| **Entity sign-off** | | | **Date** | **Finance comment** | | | | **Date** |