



Whole-of-Australian-Government Travel Arrangements Advice

2014/32 – Travel Management Services RFT - Probity Reminder

10 November 2014

Entity Travel Managers,

As you know, the Department of Finance (Finance) released an RFT for Travel Management Services for the Australian Government, which closed on 23 June 2014. The evaluation process for this procurement is progressing, and your TMC or a Tenderer may contact you for updates on the progress of the process.

Tenderers were advised of an indicative timetable in the RFT, providing for a commencement date for the new arrangements in November 2014, and transition in between November 2014 and July 2015. This remains the timetable Finance is working towards.

As the evaluation process is a continuing one, all enquiries in relation to the RFT or procurement process must continue to be directed to the Contact Point email address specified in the RFT (traveltender@finance.gov.au).

If any tenderer or any other person contacts you regarding the RFT, progress of evaluation, or any other matters concerning this procurement process, please ensure that you continue to:

- decline to comment, other than to direct the enquirer to the above email address;
- make a record of the conversation; and
- report that contact to the travel tender team immediately (by emailing traveltender@finance.gov.au).