

Requirements for Performance Information included in Portfolio Budget Statements

Finance Secretary Direction under Subsection 36(3) of the *Public Governance, Performance and Accountability Act 2013*

I, Rosemary Therese Huxtable, Secretary, Department of Finance, issue the following direction under subsection 36(3) of the *Public Governance, Performance and Accountability Act 2013* (the PGPA Act).

Dated *Third day of March, 2017*

Rosemary Therese Huxtable
Secretary
Department of Finance

1. This direction commences on the day it is signed until such time as it is superseded or rescinded.
2. This direction applies to the accountable authorities of Commonwealth entities that prepare, or contribute to, Portfolio Budget Statements published at the time of the annual Commonwealth Budget.
3. In addition to the budget estimates provided in accordance with subsection 36(1) of the PGPA Act, a copy of the entity's Portfolio Budget Statements must be provided to the Finance Secretary prior to the introduction of the annual Appropriation Bills. The Portfolio Budget Statements so provided must include the performance information set out at Attachment A.
4. This information constitutes information relating to the budget estimates for the entity (36(2)(c) of the PGPA Act refers).
5. This direction must be read in conjunction with the Guide to preparing the 2017-18 and subsequent Portfolio Budget Statements.

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in Portfolio Budget Statements**

An entity must do the following in its Portfolio Budget Statements:

1.	Map outcomes, programs and performance criteria to the entity's purposes as expressed in its corporate plan.
2.	For existing programs, include at least one high level performance criterion, as well as targets and expected dates of achievement.
3.	For new or materially changed existing programs, outline all performance criteria, targets and expected dates of achievement.
4.	Include forecasts of program performance against expected targets for the current financial year. For the budget year and the three forward estimate years, include program performance criteria and expected targets.
5.	Report links with the programs and outcomes of other entities.