



Accessing Services through Comcover Contracts

Current as of July 2014

Seamless, specialist service that's now faster and easier to access

The following specialist service providers have been selected to support Comcover Fund member agencies across a range of technical areas which include insurance broking, risk management, education overseas travel assistance.

- Arthur J Gallagher
- Deloitte
- Gallagher Basset
- International SOS
- Major Training Services
- Protecht ERM
- Risk-Flo

Each of Comcover's service providers bring a level of expertise to support our Fund member agencies build capability and risk maturity to ensure we are better placed to mitigate risks and reduce the financial exposure of the Commonwealth to insurable risk.

These specialists have been assessed through the Commonwealth Government's procurement processes to ensure their standards meet ours, and ultimately yours. Comcover has a Deed of Standing Offer with all of its Service Providers.

How do you access these services?

Contact Comcover via email (comcover@comcover.com.au) outlining the purpose for which you would like access to the services and the company which you require access to.

Before Comcover provides you with an instrument of acceptance, or access to the contract documents, we will ask that you:

- Acknowledge in writing:
 - that the information available through the Comcover contract arrangements contains sensitive material that is made available only to the Commonwealth.
- Agree:
 - not to disclose or use the information for any purposes other than that for which the information was provided; and
 - not to share sensitive or confidential information with any non-APS employee or agent, including other providers.

Once we receive your request for services with the above information, the appropriate templates and documents will be emailed to you.

You will then send a signed notice of acceptance to the Service Provider(s), creating a binding standing offer between the Service Provider(s) and your agency.

You will then liaise directly with the service provider to agree procurement outcomes and scope your services.

For more information on Comcover services contact 1800 651 540 or email comcover@comcover.com.au