Definitions

Who are officials?
- employees, officers or members of a Commonwealth entity
- accountable authorities
- directors
- statutory office holders
- persons listed in an Act or by section 9 of the PGPA Rule

Who are not officials?
- ministers
- judges
- consultants and independent contractors, unless they are listed in the PGPA Rule
- persons excluded by section 9 of the PGPA Rule

What is a Commonwealth entity?
- a Department of State
- a Parliamentary Department; or an entity listed in legislation or the PGPA Rule
- a body corporate that is established by a law of the Commonwealth
- a body corporate that is established under a law of the Commonwealth and/or is established by an Act or the PGPA Rule (section 7A) to be a Commonwealth entity

What are public resources?
- relevant money, relevant resources, and appropriations

To assist you:
- governancepolicy@finance.gov.au
As an official of a Commonwealth entity you must behave to a required standard. This is summarised as:

**Care and diligence**
- Be careful and diligent when doing your work.

**Honesty, good faith and for proper purpose**
- Be honest and sincere in your employment and use public resources in a proper manner.

**Position and information**
- Don’t misuse information or your position.

**Material personal interests**
- Report your material personal interests where they relate to the affairs of your entity.

If you breach these duties there may be: employment sanctions, including termination of employment or criminal sanctions where the breach is of a criminal nature.