

SCHEDULE OF COMMITMENTS

as at 30 June 2001

	2000-01 \$'000	1999-00 \$'000
BY TYPE		
Capital Commitments		
Land and buildings ¹	58,283	126,209
Total capital commitments	58,283	126,209
Other Commitments		
Operating leases ²	22,105	28,374
Goods and services contracts	111,749	64,509
Total other commitments	133,854	92,883
Commitments Receivable		
Property Lease ³	(1,463,152)	(5,362)
Net commitments	(1,271,015)	213,730
BY MATURITY		
All net commitments		
One year or less	(74,444)	135,979
From one to five years	(554,184)	75,948
Over five years	(642,387)	1,803
Net commitments	(1,271,015)	213,730
Operating Lease Commitments		
One year or less	16,172	9,413
From one to five years	5,933	18,226
Over five years	-	735
Net commitments	22,105	28,374

NB: All 2000-01 commitments are GST inclusive where relevant.

¹ Represents contractual commitments for Capital Works

² Operating leases included are effectively non-cancellable and comprise:

- Office accommodation.
- Information technology equipment.
- Motor vehicles.

³ Property lease commitments receivable comprise rental to be received from the Commonwealth property estate and sub lease revenue from other properties (1999-2000: sub lease only). It has not been practicable to re-state prior year comparatives to include rental commitments receivable for the Commonwealth Property Estate.

The above schedule should be read in conjunction with the accompanying notes.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2001

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NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2001

NOTE 1

OBJECTIVES OF DEPARTMENT OF FINANCE AND ADMINISTRATION

The objectives of the Department of Finance and Administration are detailed in the body of this annual report.

The Department is structured to meet the following outcomes:

- Outcome 1: Sustainable Government Finances
- Outcome 2: Improved and More Efficient Government Operations
- Outcome 3: Efficiently Functioning Parliament

NOTE 2

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

The financial statements are required by section 49 of the *Financial Management and Accountability Act 1997* and are a general purpose financial report.

The statements have been prepared in accordance with:

- *Requirements for the Preparation of Financial Statements of Commonwealth Agencies and Authorities* made by the Minister for Finance and Administration (Schedule 1 of the Financial Management and Accountability (FMA) Orders).
- Australian Accounting Standards and Accounting Interpretations issued by the Australian Accounting Standards Boards;
- Other authoritative pronouncements of the Australian Accounting Standards Boards; and
- the Consensus Views of the Urgent Issues Group.

The statements have been prepared having regard to:

- Statements of Accounting Concepts; and
- the Explanatory Notes to Schedule 1 issued by the Department of Finance and Administration.

These financial statements have been prepared on an accrual basis and in accordance with the historical cost convention except for certain assets which, as noted, are at valuation. They do not take account of changing money values on the results or the financial position, except where stated.

Assets and liabilities are recognised in the Agency Statement of Financial Position when and only when it is probable that future Department's economic benefits will flow and the amounts of the assets or liabilities can be reliably measured. Assets and liabilities arising under agreements equally proportionately unperformed are however not recognised unless required by an Accounting Standard. Liabilities and assets which are unrecognised are reported in the Schedule of Commitments and the Schedule of Contingencies (other than remote contingencies, which are reported at Note 33).

Revenues and expenses are recognised in the Agency Statement of Financial Performance when and only when the flow or consumption or loss of economic benefits has occurred and can be reliably measured.

The continued existence of the Department in its present form, and with its present outcomes, is dependent on Government policy, and on continuing appropriations by Parliament for the Department's administration and outcomes.

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for the year ended 30 June 2001

(b) Principles of Consolidation

The financial statements of the Department's business operations are consolidated into the Agency's financial statements. All balances and transactions between the Agency and the various business operations have been eliminated on consolidation.

(c) Changes in Accounting Policy

Changes in accounting policy have been identified in this note under their appropriate headings.

(d) Agency and Administered Items

Agency assets, liabilities, revenues and expenses are those items that are controlled by the Department. They are used by the Department in producing its outputs, including:

- ┆ land and buildings, computers, plant and equipment used in providing goods and services;
- ┆ liabilities for employee entitlements;
- ┆ revenues from running cost appropriations;
- ┆ revenues from user charging and profits on sales deemed to be appropriated under section 31 of the *Financial Management and Accountability Act 1997*; and
- ┆ employee expenses and other administrative expenses incurred in providing goods and services.

Administered assets, liabilities, revenues and expenses are those items which are controlled by the Government and managed or oversighted by the Department on behalf of the Government including:

- ┆ Natural Disaster Relief Arrangements;
- ┆ investments for former superannuation schemes;
- ┆ entitlements and services provided to Members of Parliament;
- ┆ grants and benefits payable;
- ┆ fees, fines and interest;
- ┆ loans; and
- ┆ transactions relating to the administration of the Official Public Account.

The purpose of separating administered and agency items is to provide for the separate scrutiny of the items and enable assessment of the Department's administrative efficiency in providing goods and services.

The basis of accounting described in this note applies to both agency and administered items.

Administered items are distinguished from agency items in the financial statements by a white keyline box.

(e) Reporting by Outcomes

A comparison of Budget and Actual figures by outcome specified in the Appropriation Acts relevant to the Department is presented in Note 31. The net cost to Budget outcomes shown includes intra-government costs that are eliminated in calculating the actual budget outcome for the Government overall.

(f) Revenues from Government

(i) Agency Appropriations

Appropriations for departmental outputs are recognised as revenue to the extent that the Finance Minister is prepared to release appropriations for use (that is, the full amount of the appropriation passed by the Parliament less any savings offered up at Additional Estimates and not subsequently released).

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2001

Where appropriations recognised as revenue under this policy effectively fund an activity that has been deferred to a future reporting period, an amount is transferred from the current year surplus to a Deferred Activity Reserve. This represents a change in accounting policy from previous years where such amounts were recorded as an unearned revenue liability in the Statement of Financial Position. This change in accounting policy has resulted in an increase of \$17,869,000 in appropriation revenue in the Statement of Financial Performance for the current financial year and a corresponding decrease in unearned revenue liability in the Statement of Financial Position at 30 June 2001.

The \$17,869,000 is represented by \$11,773,000 being revenue received in advance by Comcover in a prior accounting period to fund insurance premiums for some Commonwealth agencies. In addition, \$6,095,000 represents revenue received in advance to fund Defence property sales which have been deferred to a subsequent accounting period.

(ii) Administered Appropriations

All revenues described in this note are revenues relating to the core operating activities performed by the Agency on behalf of the Commonwealth. These amounts are netted with transfers to agencies and are disclosed at Note 18a.

Appropriations for administered expenses may be unlimited or limited as to amounts. Where the appropriation is an annual appropriation and limited as to amount, revenue is recognised to the extent of the lesser of:

- l the amount appropriated by the Parliament; and
- l an amount determined by the Finance Minister—this amount is determined having regard to the expenses incurred for the reporting period.

Where unlimited, revenue is recognised to the extent that expenses have been incurred.

(g) Revenue

Amounts disclosed as revenue are, unless specified, net of returns and allowances. Revenues are recognised from major activities as follows:

Revenue from Property Portfolio

Rental revenues from the Property Portfolio are recognised systematically over the period of the lease. Other revenue is recognised at such time as the good or service has been provided.

Sales of Goods

A sale is recorded when goods have been provided to a customer pursuant to a sales order and the associated risks have passed to the carrier or the customer.

Provision of Services

Revenue is recognised from services at the time the service is provided.

Dividend Revenue

Administered dividend revenue is recognised for dividends received from FMA agencies (including the Department of Finance and Administration) and other entities which are recognised by the Department as administered investments. They are recognised when the right to receive a dividend has been established.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2001

Interest Revenue

Interest revenue is recognised on a time proportional basis taking into account the interest rates applicable to the financial assets.

Disposal of Assets

Revenue from disposal of non-current assets is recognised when control of the asset has passed to the buyer.

Please refer to Note 2(f) for appropriations revenue, 2(k) for revenue from general insurance activities, 2(s) for contributions revenue from Superannuation schemes and 2 (za) for resources received free of charge.

All revenue referred to in this note are revenues relating to core operating activities of the Department, whether in its own right or on behalf of the Commonwealth. Details of revenue amounts are given in Note 3 (Agency) and Note 14 (Administered).

(h) Assets Sales program

Schedule 1 effectively provides for sales of Commonwealth interests in controlled entities conducted by the Office of Asset Sales and Commercial Support (OASACS) to be fully reported by the OASACS. There have been no such sales in 2000–01. (During 1999–2000 the Department disposed of the Removals Australia business. The remaining administered investment recognised in Removals Australia after repayment of capital was written off as a direct adjustment to equity.)

(i) Taxation

The Department is not subject to income tax, nor to most indirect taxes and charges. It is however subject to fringe benefits tax, amounts in lieu of indirect taxes on work for non-Commonwealth clients and goods and services tax.

In addition, an amount equivalent to Customs Duty on imports is payable by all commercial activities and is included in the cost of the imported goods. Where these goods are recognised as assets, the amount is included in their cost.

(j) Capital-use Charge

A Capital-use Charge of 12% is imposed by the Commonwealth on the net departmental assets of the agency which are not attributable to Business Operations. Assets attributable to Business Operations are subject to a rate of return appropriate to the activity and are returned to the Commonwealth by way of dividend and capital returns. As the Agency's appropriations were not supplemented for Capital-use Charge, the amount payable is based on the increase, if any, of the net assets of non-business operations adjusted to take account of asset gifts and revaluation increments.

(k) General Insurance Activities

On 1 July 1998 Comcover was established within the Department as the Commonwealth's self managed fund for insurable risks. The Department and other Commonwealth agencies have insured with the fund for risks other than workers compensation, which is dealt with via continuing arrangements with Comcare. Comcover is obliged to provide cover under the *Financial Management and Accountability Act 1997* pursuant to Section 6.3.2 of the *Financial Management Orders*.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2001

As Comcover operates a 'general insurance' business, the accounting requirements of AAS 26—"Financial Reporting of General Insurance Activities" have been applied in these financial statements to all transactions which relate specifically to general insurance business. Accounting policies in relation to these items are as follows:

Premium Revenue

Premiums comprise amounts charged to the fund member. The earned portion of premiums received and receivable, including unclosed business, is recognised as revenue. Premiums are treated as earned from the date of attachment of risk.

The pattern of recognition over the policy or indemnity periods is based on time, which is considered to closely approximate the pattern of risks underwritten. Unearned premiums are determined using the pro-rata method.

Outwards Reinsurance

Premiums ceded to reinsurers are recognised as an expense in accordance with the pattern of reinsurance service received. Accordingly, a portion of outwards reinsurance premiums is treated at the reporting date as a prepayment. Reinsurance recoveries are recognised as revenue for claims incurred. Recoveries receivable are measured as the present value of the expected future receipts, calculated on the same basis as the liability for outstanding claims.

Claims

Claims incurred expense and a liability for outstanding claims are recognised in respect of all business. The liability covers claims incurred but not yet paid, incurred but not reported claims, and the anticipated direct and indirect costs of settling those claims. Claims outstanding are assessed by an independent actuary reviewing aggregated claim data and estimating unnotified claims and settlement costs using statistics based on past experience and trends.

The liability for outstanding claims is measured as the present value of the expected future payments, reflecting the fact that all the claims do not have to be paid out in the immediate future. The expected future payments are estimated on the basis of the ultimate cost of settling claims, which is affected by factors arising during the period to settlement such as normal inflation and "superimposed inflation". Superimposed inflation refers to factors such as trends in court awards, for example increases in the level and period of compensation for injury. The expected future payments are then discounted to a present value at the reporting date using discount rates based on investment opportunities available to the Department on the amounts of funds sufficient to meet claims as they become payable. The details of the rates applied are included in Note 11c.

Investments—specific to general insurance activities

Investments are measured at net market value at the reporting date. Differences between the net market values of investments at the reporting date and their net market values at the previous reporting date (or cost of acquisition, if acquired during the reporting period) are recognised as revenue in the Statement of Financial Performance.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2001

(l) Receivables

A provision is raised for any doubtful debts based on a review of all outstanding accounts as at the end of the reporting period.

Bad debts are recognised as an expense, or as a reduction in the doubtful debts provision, during the reporting period in which they are identified.

(m) Cash

Cash includes notes and coins held and deposits held at call with a bank.

(n) Intangibles

Internally generated software is measured at current reproduction cost and is recognised as an asset when it can be reliably measured. It is amortised on a straight-line basis to reflect its estimated useful life to the Department. All purchased software, which meets the asset recognition threshold, is recognised as an asset and measured at cost less any accumulated amortisation.

(o) Acquisition of Assets

Assets are recorded at cost on acquisition except as stated below. The cost of acquisition includes the fair value of assets transferred in exchange and liabilities undertaken.

Assets acquired at no cost, or for nominal consideration, are initially recognised as assets and revenues at their fair value at the date of acquisition, unless acquired as a consequence of restructuring administrative arrangements. In the latter case, assets are initially recognised at the amounts at which they were recognised in the transferor agency's accounts immediately prior to the restructuring.

(p) Measurement of Property, Plant and Equipment (land and buildings, and infrastructure, plant and equipment)

Asset Recognition Threshold

All items of infrastructure, plant and equipment with a historical cost equal to or in excess of \$5,000 are recognised as assets in the reporting period in which they are acquired. Items costing less than \$5,000 are recognised as an expense at the time of purchase.

Revaluations

In accordance with Schedule 1, land, buildings, infrastructure, and plant and equipment are revalued progressively in accordance with the 'deprival' method of valuation in successive 3-year cycles. The Department has determined that these values do not differ materially from fair value.

Assets in each class acquired after the commencement of a progressive revaluation cycle are captured by the following 3-year revaluation cycle.

The application of the deprival method by the Department values land and buildings and specialised assets at their current market value and its specialised assets at their depreciated replacement costs. Any assets which would not be replaced or are surplus to requirements are valued at the higher of net present value and net realisable value.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2001

The gain or loss on disposal of items of land, buildings, infrastructure, and plant and equipment is determined as the difference between the carrying amount of the asset at the time of disposal and the proceeds from disposal.

All valuations are independent.

Recoverable Amount Test

Schedule 1 requires the application of the recoverable amount test to departmental non-current assets in accordance with AAS 10 *Accounting for the Revaluation of Non-Current Assets*. The carrying amounts of these non-current assets have been reviewed to determine whether they are in excess of their recoverable amounts. In assessing recoverable amounts, the relevant cash flows have been discounted to their present value using the long term Commonwealth Bond rate (5.32%).

Buildings under Construction

Buildings under construction are classified as "Construction work in progress" under "Land and buildings", are measured at cost, and are not depreciated.

(q) Depreciation and Amortisation of Infrastructure, Plant and Equipment

All infrastructure, plant and equipment assets, other than leasehold improvements, are depreciated to their estimated residual values over their estimated useful lives to the Department using, in all cases, the straight-line method of depreciation. Depreciation commences from the time the assets are first held ready for use.

Leasehold improvements are amortised on a straight-line basis over the lesser of the unexpired period of the lease or their estimated useful life.

The useful life of each asset is the estimated period of time over which it is expected to be able to be used, or the benefits represented by it are expected to be derived, by the Department.

Depreciation/amortisation rates (useful lives) and methods are reviewed at each balance date and necessary adjustments are recognised in the current, or current and future reporting periods, as appropriate. Residual values are re-estimated for a change in prices only when assets are revalued.

Depreciation and amortisation rates applying to each class of depreciable asset are based on the following useful lives:

	2000-01	1999-00
Buildings on freehold land	3 to 97 years	9 to 50 years
Leasehold improvements	Lease Term	Lease Term
Plant and equipment	2 to 10 years	3 to 10 years
Intangibles	3 to 7 years	7 years

The aggregate amount of depreciation and amortisation allocated for each class of asset during the reporting period is disclosed in Note 4c (Agency) and Note 15b (Administered).

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2001

(r) Inventories

Inventories comprise goods held for sale and are recorded at the lower of cost and net realisable value.

Costs incurred in bringing each item to its present location and condition are allocated as follows:

- Finished goods and work in progress—purchase cost on a weighted average cost basis.

(s) Superannuation Schemes

The Department recognises an administered liability for the present value of the Commonwealth's expected future payments arising from the Parliamentary Contributory Superannuation Scheme, South Australian Superannuation Fund and the Tasmanian Retirement Benefits Fund and the unfunded components of the Commonwealth Superannuation Scheme (CSS) and the Public Sector Superannuation (PSS) Scheme.

The funded components of the CSS and PSS Schemes are reported in the financial statements of the respective scheme.

The Department also has the responsibility to record the Commonwealth's transactions in relation to the CSS and PSS schemes. Accounting policies in relation to these items are as follows:

Employer Contributions

Employer contributions received from Commonwealth agencies and entities are recorded as administered revenues.

Benefits Paid and Employee Contributions

Gross benefits paid less employee contributions and employer productivity contributions (offsets) received are recognised as a net reduction in the liability.

Increases in the Accrued Benefits Liability

Increases in the accrued benefits liability, pursuant to regular estimates of the liability taking account of actuarial reviews, are recognised as an expense and classified as employee superannuation expense.

(t) Grants

The Department administers a number of grant schemes on behalf of the Commonwealth. Grant liabilities are recognised to the extent that (i) the services required to be performed by the grantee have been performed or (ii) the grant eligibility criteria have been satisfied. A commitment is recorded when the Commonwealth has a binding agreement to make the grants but services have not been performed or criteria satisfied. Where grant moneys are paid in advance of performance or eligibility, a prepayment is recognised. Payments made for non-reciprocal grants, where those grants are not subject to future criteria, are fully expensed in the year of payment.

(u) Unearned Income

Deposits and prepayments for services yet to be rendered are recognised as a liability at the time of receipt. Revenues are recognised in relation to these items at the time the service is provided.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2001

(v) Leases

Finance Leases

Leases of non-current assets, where substantially all risks and benefits incidental to ownership effectively pass to the Department, are classified as finance leases.

The asset is measured at the present value of the minimum lease payments at the inception of the lease, and amortised over the period of the lease.

A corresponding liability is also recognised at the same value as the asset, with each lease payment allocated between reduction of the principle component of the lease liability and interest expense.

Operating Leases

Leases where the lessor retains all the risks and benefits incidental to ownership are classified as operating leases. Operating lease payments are recognised as expenses in the reporting period in which they are incurred, being representative of the pattern of benefits derived from the leased assets.

(w) Surplus Leased Space and Lease Incentives

The net present value of future net outlays in respect of surplus space under non-cancellable lease agreements is expensed in the period in which the space becomes surplus.

Lease incentives received taking the form of 'free' leasehold improvements and rent holidays are also recognised as liabilities, and are reduced by allocating the lease payments between rental expense and reduction of the liability when rental payments occur.

(x) Borrowing Costs

All borrowing costs are expensed as incurred except to the extent that they are directly attributable to qualifying assets, in which case they are capitalised. The amount capitalised in a reporting period does not exceed the amounts of costs incurred in that period.

The Department has no qualifying asset for which funds were borrowed specifically.

(y) Financial Instruments

Accounting policies for financial instruments are stated at Note 32.

(z) Employee Entitlements

This policy applies to both agency and administered employee entitlements. Administered employee entitlements relate to the entitlements owed to Senators and Members and their staff, the administration of which is managed by the Ministerial and Parliamentary Services Group.

The liability for employee entitlements encompasses unpaid wages and salaries, annual leave, long service leave and redundancy. Provision is made for separation and redundancy payments in circumstances where a reliable estimate of the amount of those payments can be determined.

No provision is made for sick leave as all sick leave is non-vesting and the average sick leave estimated to be taken by employees each year is less than the annual entitlement for sick leave.

Liabilities for employee entitlements for wages and salaries, annual leave and redundancy are measured on the basis of current wage and salary rates.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

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The non-current provision for long service leave reflects the present value of the estimated future cash flows to be paid. In determining the present value of the liability, expected attrition rates and future pay increases through promotion and inflation as determined by the Government Actuary are taken into account.

The determination of current and non-current portions of the long service leave provision is based on past history of payments.

Staff of the Department contribute to the Commonwealth Superannuation Scheme (CSS) and the Public Sector Superannuation Scheme (PSS). Employer contributions amounting to \$5,064,790 (1999–2000: \$8,713,664) in relation to these schemes are recognised as an expense as incurred.

No liability is shown for superannuation in the Agency Statement of Financial Position as the employer contributions fully extinguish the accruing liability which is assumed by the Commonwealth (refer Note 1(s)).

Employer Superannuation Productivity Benefit contributions totalled \$929,585 (1999–2000: \$1,212,340).

(za) Resources Received Free of Charge

Services received free of charge are recognised in the Statement of Financial Performance as revenue when and only when a fair value can be reliably determined and the services would have been purchased if they had not been donated. Use of those resources is recognised as an expense.

Contributions of assets at no cost of acquisition or for nominal consideration are recognised at their fair value when the asset qualifies for recognition, unless received from another government agency as a consequence of a restructuring of administrative arrangements.

In the latter case, the assets are initially recognised at the amounts at which they were recognised by the transferring agency immediately prior to the transfer.

(zb) Comparative Figures

Comparative figures are provided and, where necessary, have been adjusted to conform with changes in presentation in these financial statements. Where it has not been possible to adjust comparative figures, amounts have been bracketed together or n/a has been shown, as applicable.

(zc) Administered Investments

Administered investments are measured at the aggregate of the Commonwealth's share of the net assets or net liabilities of each entity, as adjusted for any subsequent capital contributions or withdrawals. The carrying amounts of administered investments have been reviewed to determine whether they are in excess of their recoverable amounts. Administered investments in controlled entities are not consolidated because their consolidation is relevant only at the whole-of-government level.

The Department also recognises as administered investments, Commonwealth companies of which the Minister for Finance and Administration was the sole shareholder under the Commonwealth single shareholder arrangements. Companies which are not subject to these arrangements are recorded as an administered investment in their respective portfolio Department's financial statements.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2001

(zd) Foreign Currency

Transactions denominated in a foreign currency are converted at the exchange rate on the date of payment and receipt. Foreign currency receivables and payables are converted at the exchange rates current as at the end of the reporting period. Resulting exchange differences are brought to account in the Agency Statement of Financial Performance. The Department hedges its exposure to foreign currency wherever possible. Refer to Notes 3f and 4e (Agency) and Note 14d (Administered).

(ze) Tuggeranong Office Park

The Department has recognised an agency liability in respect of the expected shortfall in the sinking fund of Tuggeranong Office Park at 20 August 2008, when the bonds that financed construction of the building are due to be redeemed from the funds available in the sinking fund. The Commonwealth has guaranteed any shortfall. The liability recognised is an estimate of the shortfall based on various assumptions about the future cash flows of the sinking fund and is measured at net present value.

(zf) Rounding

Amounts have been rounded to the nearest \$1,000, unless stated otherwise.

(zg) Dividends

Dividends paid by the Department from commercial business activities are based on a required rate of return. Dividends are paid from current year surpluses.

(zh) Environmental Liabilities

Where the Commonwealth has a contractual obligation for remediation works to restore the environmental status of properties, the cost of that work has been recognised for the amount incurred. Where there are contracts in place for future works, the value of the contracts have been included in the commitments note. Other exposures which are of a significant nature are disclosed in the contingent liabilities note.

(zi) GST Policy

The financial statements are prepared consistent with GST accounting requirements as outlined by the Urgent Issues Group (UIG). The UIG consensus requires that expenses and assets be accounted for net of recoverable GST, revenues be accounted for net of GST payable, and that cash-flows, accounts payable and receivable be reported gross.

(zj) Transactions by the Government as Owner

Appropriations designated as 'Capital—equity injections' are recognised directly in equity to the extent drawn down as at the reporting date.

Net assets received under a restructuring of administrative arrangements are designated by the Finance Minister as contributions by owners and adjusted directly against equity. Net assets relinquished are designated as distributions to owners. Net assets transferred are initially recognised at the amounts at which they were recognised by the transferring agency immediately prior to the transfer.

NOTES TO AND FORMING PART OF THE
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	2000–01 \$'000	1999–00 \$'000
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NOTE 3
REVENUES FROM ORDINARY ACTIVITIES—AGENCY

Note 3a—Revenues from Government

Appropriations for outputs	158,073	149,866
Resources received free of charge	16,081	16,424
Total revenues from government	174,154	166,290

Resources received free of charge

Finance lease expenses for Tuggeranong Office Park met by other Commonwealth entities	14,040	13,949
Department of Foreign Affairs and Trade—overseas agency expenses	1,266	1,700
Provision of audit services by the Australian National Audit Office (refer Note 27)	775	710
Other	–	65
Total resources received free of charge	16,081	16,424

Services received free of charge, but not able to be reliably measured include: Accommodation provided by other agencies for the delivery of training courses; and Presentations given by officers of other agencies at seminars arranged by the Department of Finance and Administration.

Note 3b—Sales of goods and services

Sale of goods	6,473	5,553
Rendering of services	6,198	75,812
Rent	225,655	297,638
Other	6,568	4,456
Total sales of goods and services	244,894	383,459

Cost of sales	3,084	3,987
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Note 3c—Interest

Loans	110	45
Deposits	30,221	24,052
Other	–	81
Total interest	30,331	24,178

Note 3d—Proceeds and Disposal Expenses from Sale of Assets

Non financial assets—Property, plant & equipment:		
Proceeds from sale	140,677	290,001
Disposal of assets	(131,190)	(210,791)
Total proceeds and disposal expenses from sale of property, plant and equipment	9,487	79,210
Non financial assets – Intangibles:		
Proceeds from sale	–	–
Disposal of assets	(23)	–
Total proceeds and disposal expenses from sale of intangibles	(23)	–

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	2000–01 \$'000	1999–00 \$'000
Note 3e—Premiums		
Premium—direct insurance business (refer to Note 35)	43,222	34,140
Total premiums	43,222	34,140
Note 3f—Foreign Exchange Gains		
Net foreign exchange gains	7	178
Total foreign exchange gains	7	178
Note 3g—Other Revenue from Independent Sources		
Other	9,686	3,992
Total other	9,686	3,992
Note 3h—Reversal of Previous Asset Write-down		
Reversal of previous asset revaluation decrement	51,258	–
Total reversal of previous asset write-down	51,258	–
NOTE 4		
EXPENSES FROM ORDINARY ACTIVITIES—AGENCY		
Note 4a—Employee Expenses		
Remuneration (for services provided)	55,628	55,622
Separation and redundancy	998	3,218
Total employees	56,626	58,840
The average staffing levels for the Agency as at 30 June 2001 was 743.0 (1999–2000: 810.5)		
Note 4b—Suppliers Expense		
Supply of goods and services	233,199	282,393
Operating lease rentals ¹	706	16,409
Total suppliers	233,905	298,802
Note 4c—Depreciation and Amortisation Expense		
Depreciation—infrastructure, plant and equipment	212	330
Depreciation—buildings	45,161	51,622
Amortisation—intangibles	4,182	3,572
Amortisation—leased assets	4,138	3,835
Total depreciation and amortisation	53,693	59,359
Note 4d—Write-down of Assets		
Financial assets		
Receivables (bad and doubtful debts)	474	2,644
Non-financial assets		
Inventories (written off)	595	298
Infrastructure, plant and equipment (write offs)	6	351
Buildings (decrements)	8,798	294
Intangibles (written off)	172	34
Total write-down of assets	10,045	3,621

¹ Comprises minimum lease payments only.

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

	2000-01 \$'000	1999-00 \$'000
Note 4e—Foreign Exchange Loss		
Net foreign exchange loss	2,030	—
Total foreign exchange loss	2,030	—

NOTE 5
BORROWING COSTS—AGENCY

Leases	7,424	7,751
Loans	7,599	9,573
Sinking Fund ²	(15,729)	9,044
Deposits	329	—
Other	104	—
Borrowing cost relating to early repayment of loan	19,366	—
Total borrowing costs	19,093	26,368

² Tuggeranong Office Park Sinking Fund provision of \$7.2m and a one off retrospective adjustment of \$26.1m for a favourable tax ruling resulting in a lower shortfall.

NOTE 6
SIGNIFICANT ITEMS AND ASSET REVALUATION RECONCILIATION

Note 6a—Significant Items

DASFLEET Tied Contract Settlement

Pursuant to Ministerial approval on 29 June 2001 the provision of motor vehicle fleet leasing services to the Commonwealth was novated from Macquarie Fleet Leasing Pty Ltd to Lease Plan Australia Limited effective 5 July 2001.

This novation formed part of the settlement of an on-going negotiation regarding the operation of the DASFLEET tied contract. This settlement also resulted in amounts being payable to and receivable from Macquarie Fleet Leasing Pty Ltd. Included in suppliers' expenses (note 4b) is an amount of \$15.7m arising from the agreed terms of the Deed of Release and an amount of \$14.7m arising from adjustments to the original sale price which were not in dispute and were not paid pending final settlement. Included in other revenue from independent services (Note 3g) is an amount of \$8.0m also relating to the agreed terms of the Deed of Release.

	2000-01 \$'000	1999-00 \$'000
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**Note 6b—Reconciliation of Revaluation increment in Statement
of Financial Performance and Statement of Financial Position**

Adjustment to Gross Asset Revaluation Reserve	162,188	—
Reversal of previous revaluation decrement (Note 3h)	(51,258)	—
Reversal to accumulated depreciation	65,388	—
Net credit to asset revaluation reserve (Note 12)	176,318	—
Asset Revaluation Reserve 1 July 2000	236,021	233,264
Transfer to/from Accumulated Results (Note 12)	(9,036)	2,757
Net credit to asset revaluation reserve	176,318	—
Asset Revaluation Reserve 30 June 2001 (Note 12)	403,303	236,021

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

	2000-01 \$'000	1999-00 \$'000
NOTE 7		
BUSINESS OPERATIONS—AGENCY		
Property		
Total revenue from appropriations	23,482	16,340
Total revenue from other ordinary activities	313,925	399,284
Total expenses from ordinary activities	<u>(148,635)</u>	<u>(199,666)</u>
Net surplus from ordinary activities	188,772	215,958
Total current assets	150,687	391,031
Total non-current assets	2,512,774	2,426,403
Total current liabilities	109,577	95,767
Total non-current liabilities	144,515	338,255
Equity	2,409,369	2,383,412
Comcover		
Total revenue from appropriations	30,554	9,509
Total revenue from other ordinary activities	51,896	38,473
Total expenses from ordinary activities	<u>(48,459)</u>	<u>(19,698)</u>
Net surplus from ordinary activities	33,991	28,284
Total current assets	94,930	70,962
Total non-current assets	7,448	8,489
Total current liabilities	19,842	35,538
Total non-current liabilities	17,508	15,600
Equity	53,255	28,313
Removals Australia¹		
Total revenue from appropriations	-	-
Total revenue from other ordinary activities	-	74,776
Total expenses from ordinary activities	<u>-</u>	<u>(70,958)</u>
Net surplus from ordinary activities	-	3,818
Total current assets	-	12,119
Total non-current assets	-	-
Total current liabilities	-	3,069
Total non-current liabilities	-	55
Equity	-	8,995

¹ Removals Australia was disposed during 1999-00.

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

	2000-01	1999-00
	\$'000	\$'000

NOTE 8
FINANCIAL ASSETS—AGENCY

Note 8a—Cash

Cash on hand	19	96
Cash at bank	38,014	119,568
Total cash	38,033	119,664

Note 8b—Receivables

Appropriations	–	9,800
Goods and services	45,734	28,904
Loans	3,634	11,931
Premiums receivable	3,585	162
Reinsurance and other recoveries receivable	17,350	15,609
Interest receivable	40	23,590
Gross receivables	70,343	89,996
Less: provision for doubtful debts	(5,046)	(12,506)
Net receivables	65,297	77,490

Receivables (gross) are aged as follows:

Not overdue	56,189	58,227
Overdue by:		
Less than 30 days	8,626	6,522
30 to 60 days	28	13,986
60 + days	5,500	11,261
Less: Provision for doubtful debts	(5,046)	(12,506)
Net receivables	65,297	77,490

Note 8c—Investments

Term deposits	120,000	370,000
Cash bonds	85,000	–
Total investments	205,000	370,000

Note 8d—Accrued Revenues

Accrued revenues	8,947	489
Total accrued revenues	8,947	489

NOTE 9
NON-FINANCIAL ASSETS—AGENCY

Note 9a—Land and Buildings

Land—at June 1999 independent valuation	–	703,477
Land—at December 2000 independent valuation	1,028,885	–
Land—under finance lease at independent valuation	6,500	6,500
Total Land	1,035,385	709,977

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

	2000-01 \$'000	1999-00 \$'000
Note 9a—Land and Buildings (continued)		
Buildings—at cost	123	44,026
Accumulated depreciation	(3)	—
	<u>120</u>	<u>44,026</u>
Buildings—Leasehold Improvement—at cost	3,150	8,025
Accumulated amortisation	(646)	(6,025)
	<u>2,504</u>	<u>2,000</u>
Buildings—Leasehold Improvement—at 30 June 1999 valuation	817	—
Accumulated amortisation	(137)	—
	<u>680</u>	<u>—</u>
Buildings—under finance lease	79,900	79,900
Accumulated depreciation	(7,640)	(5,820)
	<u>72,260</u>	<u>74,080</u>
Buildings—at June 1999 independent valuation	—	1,669,318
Accumulated depreciation	—	(110,249)
	<u>—</u>	<u>1,559,069</u>
Buildings—at December 2000 independent valuation	1,385,052	—
Accumulated depreciation	(25,100)	—
	<u>1,359,952</u>	<u>—</u>
Construction work in progress at cost	45,446	75,569
Total Buildings (net)	<u>1,480,962</u>	<u>1,710,718</u>
Total land and buildings	<u>2,516,347</u>	<u>2,420,695</u>
The revaluations were undertaken as at 30 June 1999 and 31 December 2000 in accordance with the revaluation policy set out at Note 2(p). All such valuations were carried out by registered valuers.		
Note 9b—Infrastructure, Plant and Equipment		
Plant and equipment—at cost	147	202
Accumulated depreciation	(23)	(6)
	<u>124</u>	<u>196</u>
Plant and equipment – at June 1999 independent valuation	1,284	3,842
Accumulated depreciation	(309)	(2,708)
	<u>975</u>	<u>1,134</u>
Motor vehicle—at cost	—	148
Motor vehicles—at June 1999 independent valuation	188	192
Accumulated depreciation	(94)	(185)
	<u>94</u>	<u>155</u>
Total infrastructure, plant and equipment	<u>1,193</u>	<u>1,485</u>
The revaluations were undertaken as at 30 June 1999 in accordance with the revaluation policy set out at Note 2(p). All such valuations were completed by registered valuers.		

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

	2000–01 \$'000	1999–00 \$'000
Note 9c—Intangibles		
Licences—at June 1999 independent valuation	296	256
Accumulated amortisation	(112)	(84)
	<u>184</u>	<u>172</u>
Work in progress at cost	<u>1,315</u>	—
Computer software—internally developed—at cost	16,017	15,370
Accumulated amortisation	(3,772)	(1,598)
	<u>12,245</u>	<u>13,772</u>
Computer software—purchased:		
At cost	7,260	6,882
Accumulated amortisation	(3,450)	(1,720)
At June 1999 independent valuation	407	2,565
Accumulated amortisation	(322)	(2,172)
	<u>3,895</u>	<u>5,555</u>
Total intangibles	<u><u>17,639</u></u>	<u><u>19,499</u></u>

The revaluations were undertaken as at 30 June 1999 in accordance with the progressive revaluation policy set out at Note 2(p). All such valuations were completed by registered valuers.

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

Note 9d—Analysis of Property, Plant, Equipment and Intangibles

Table A—Movement summary 2000–01 for all assets irrespective of valuation basis

Item	Land \$'000	Buildings \$'000	Total Land & Buildings \$'000	Plant & Equipment \$'000	Computer Software \$'000	Other Intangibles \$'000	Total Intangibles \$'000	TOTAL \$'000
Gross value as at 1 July 2000	709,977	1,832,812	2,542,789	4,384	24,817	256	25,073	2,572,246
Additions:								
Acquisition of Assets	–	63,989	63,989	15	2,511	15	2,526	66,530
Acquisition of Assets by Finance Lease	–	–	–	–	–	–	–	–
Revaluations: increments/(decrements)	384,944	(222,757)	162,187	–	–	–	–	162,187
Assets transferred in/(out)	(1,500)	(5,177)	(6,677)	(63)	(10)	–	(10)	(6,750)
Reclassifications	–	–	–	–	–	–	–	–
Write-offs	–	(8,798)	(8,798)	(6)	(172)	–	(172)	(8,976)
Change in Presentation ¹	–	(71,881)	(71,881)	(2,654)	(2,022)	(52)	(2,074)	(76,609)
Disposals	(58,035)	(73,701)	(131,736)	(57)	(50)	–	(50)	(131,843)
Gross value as at 30 June 2001	1,035,386	1,514,487	2,549,873	1,619	25,074	219	25,293	2,576,785
Accumulated depreciation/ amortisation as at 1 July 2000	–	122,094	122,094	2,899	5,490	84	5,574	130,567
Disposals	–	(574)	(574)	(30)	(27)	–	(27)	(631)
Depreciation/amortisation charge for the year	–	49,299	49,299	212	4,149	32	4,181	53,692
Revaluations: Increment/(decrement)	–	(65,388)	(65,388)	–	–	–	–	(65,388)
Assets transferred in/(out)	–	(24)	(24)	–	–	–	–	(24)
Reclassifications	–	–	–	–	–	–	–	–
Write-offs	–	–	–	–	–	–	–	–
Change in Presentation ¹	–	(71,881)	(71,881)	(2,654)	(2,022)	(52)	(2,074)	(76,609)
Accumulated Depreciation/ Amortisation as at 30 June 2001	–	33,526	33,526	427	7,590	64	7,654	41,607
Net book value as at 30 June 2001	1,035,386	1,480,961	2,516,347	1,193	17,484	155	17,639	2,535,178
Net book value as at 1 July 2000	709,977	1,710,718	2,420,695	1,485	19,327	172	19,499	2,441,679

¹ The change in presentation has resulted from a change from the gross method of revaluation to the net method of revaluation during 2000–01.

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

Note 9d—Analysis of Property, Plant, Equipment and Intangibles (continued)

Table B—Summary of Balances of Assets at Valuation as at 30 June 2001

Item	Land \$'000	Buildings \$'000	Total Land & Buildings \$'000	Plant & Equipment \$'000	Computer Software \$'000	Other Intangibles \$'000	Total Intangibles \$'000	TOTAL \$'000
As at 30 June 2001								
Gross value	1,028,885	1,385,869	2,414,754	1,471	418	296	714	2,416,939
Accumulated depreciation/ amortisation	—	(25,237)	(25,237)	(403)	(326)	(112)	(438)	(26,078)
Net Book Value	1,028,885	1,360,632	2,389,517	1,068	92	184	276	2,390,861
As at 30 June 2000								
Gross value	709,977	1,757,243	2,467,220	4,034	2,565	256	2,821	2,474,075
Accumulated depreciation/amortisation	—	(122,094)	(122,094)	(2,866)	(2,172)	(84)	(2,256)	(127,216)
Net Book Value	709,977	1,635,149	2,345,126	1,168	393	172	565	2,346,859

Table C—Summary of balances of assets held under Finance lease at 30 June 2001

Item	Land \$'000	Buildings \$'000	Total Land & Buildings \$'000	Plant & Equipment \$'000	Computer Software \$'000	TOTAL \$'000
As at 30 June 2001						
Gross value	6,500	79,900	86,400	—	—	86,400
Accumulated depreciation/amortisation	—	(7,640)	(7,640)	—	—	(7,640)
Net Book Value	6,500	72,260	78,760	—	—	78,760
As at 30 June 2000						
Gross value	6,500	79,900	86,400	—	—	86,400
Accumulated depreciation/amortisation	—	(5,820)	(5,820)	—	—	(5,820)
Net Book Value	6,500	74,080	80,580	—	—	80,580

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

Note 9d—Analysis of Property, Plant, Equipment and Intangibles (continued)

Table D—Summary of assets under construction at 30 June 2001

Item	Land \$'000	Buildings \$'000	Total Land & Buildings \$'000	Plant & Equipment \$'000	Computer Software \$'000	TOTAL \$'000
As at 30 June 2001						
Gross value	—	45,446	45,446	—	1,315	46,761
Accumulated depreciation/amortisation	—	—	—	—	—	—
Net Book Value	—	45,446	45,446	—	1,315	46,761
As at 30 June 2000						
Gross value	—	75,569	75,569	—	457	76,026
Accumulated depreciation/amortisation	—	—	—	—	—	—
Net Book Value	—	75,569	75,569	—	457	76,026

2000–01	1999–00
\$'000	\$'000

Note 9e—Other Non-financial Assets

Prepayments	1,024	2,033
Total other	1,024	2,033

NOTE 10
DEBT—AGENCY

Note 10a—Leases

Finance lease commitments:		
Within one year	12,000	12,000
Within one to five years	48,000	48,000
More than five years	26,000	39,000
Minimum lease payments	86,000	99,000
Less—Future finance charges	(19,878)	(26,192)
Total leases	66,122	72,808
Lease liability is represented by:		
Current	7,214	6,686
Non-current	58,908	66,122
Total leases	66,122	72,808

Note 10b— Other debt

Loans and advances	325	187,362
Tuggeranong Office Park	75,577	91,306
Total other	75,902	278,668

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

	2000-01 \$'000	1999-00 \$'000
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NOTE 11
PROVISIONS AND PAYABLES—AGENCY

Note 11a—Employee Provisions

Salaries and wages	910	924
Leave	14,813	14,691
Superannuation	41	97
Separation and redundancies	1,188	3,259
Aggregate employee entitlement liability	16,952	18,971

Note 11b—Supplier Payables

Trade creditors	77,306	30,129
Surplus leased space	1,863	4,382
Total suppliers	79,169	34,511

Note 11c—Other Payables

Unearned revenues	43,011	89,996
Outstanding claims—general insurance business:		
Expected future claims payments (undiscounted)	37,207	30,036
Discount to present value	(5,475)	(3,595)
	31,732	26,441
Other liabilities	34,238	9,528
Total other	108,981	125,965
Liability for outstanding claims is split:		
Current	14,288	10,886
Non-current	17,444	15,555
	31,732	26,441

The weighted average expected term to settlement from the reporting date of the outstanding claims is estimated to be three years.

The following average inflation (normal and superimposed) rates and discount rates were used in measuring the liability for outstanding claims:

Claims expected to be paid:

Not later than one year		
Inflation rate	2.4%	5.2%
Discount rate	5.5%	6.0%
Later than one year		
Inflation rate	4.0%	4.9%
Discount rate	5.5%	6.0%

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

NOTE 12
EQUITY—AGENCY

	Capital		Accumulated Results		Asset Revaluation Reserve		Deferred Activity Reserve		Total Reserves		Total Equity	
	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000
Balance at 1 July 2000	2,673,446	3,068,713	(425,692)	(589,258)	236,021	233,264	—	—	236,021	233,264	2,483,775	2,712,719
Operating result	—	—	187,624	244,457	—	—	—	—	—	—	187,624	244,457
Dividends paid	—	—	(142,028)	(71,693)	—	—	—	—	—	—	(142,028)	(71,693)
Capital-use Charge	—	—	(1,580)	—	—	—	—	—	—	—	(1,580)	—
Transfers to/(from) reserves	—	—	9,036	(2,757)	(9,036)	2,757	—	—	(9,036)	2,757	—	—
Transfer to Deferred Activity Reserve	—	—	(17,869)	—	—	—	17,869	—	17,869	—	—	—
Opening balance adjustments refer below	—	—	—	(5,669)	—	—	—	—	—	—	—	(5,669)
Capital contributions	59,432	43,592	—	—	—	—	—	—	—	—	59,432	43,592
Capital repayment	(247,787)	(382,625)	—	—	—	—	—	—	—	—	(247,787)	(382,625)
Transfer of assets to other Commonwealth agencies	—	(56,234)	(6,724)	(772)	—	—	—	—	—	—	(6,724)	(57,006)
Net revaluation increases	—	—	—	—	176,318	—	—	—	176,318	—	176,318	—
Balance at 30 June 2001	2,485,091	2,673,446	(397,233)	(425,692)	403,303	236,021	17,869	—	421,172	236,021	2,509,030	2,483,775

Opening Balance adjustments—Equity

The following adjustments have been made to the opening balance of Agency accumulated results in accordance with AAS29 Financial Reporting for Government Departments 15.3(b) to correct errors in certain assets and liabilities recognised. The transitional provision for the treatment of the recognition of previously unidentified assets and liabilities, section 15.3(b), expired on 30 June 2000. Any subsequent adjustments are required to be recognised as part of the operating result for the reporting period in which it is discovered.

	2000-01 \$'000	1999-00 \$'000
Correction to accrued interest receivable at 30 June 1999	—	(1,120)
Correction to cash balances recognised at 30 June 1999	—	(16,184)
Correction to overstated employee liabilities at 30 June 1999	—	1,804
Reinstatement of employee provisions for Long Service Leave Entitlement	—	(648)
Write off of loans payable by former departmental business operation	—	8,585
Correction to amounts previously accrued for Removals Australia in prior periods	—	3,359
Correction to dividend receivable balance which should have been recognised as an administered item in a previous period	—	(1,465)
	—	(5,669)

for the year ended 30 June 2001

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

	2000–01	1999–00
	\$'000	\$'000

NOTE 13
RECONCILIATION OF CASH FLOWS—AGENCY

Reconciliation of net cost of services to net cash provided by operating activities:

Net surplus/(deficit)	187,624	244,457
Depreciation/amortisation	53,693	59,359
Gain on sale of non-current assets	(9,464)	(79,210)
Reversal of previous asset write downs	(51,258)	–
Net asset write-downs	10,045	3,620
Non cash interest expense recognised	(11,602)	16,795
Resources received free of charge	(14,038)	(13,949)
Prior period adjustment	–	1,930
Foreign exchange losses	2,447	(177)
Changes in assets and liabilities resulting from operating activities:		
(Increase)/decrease in receivables	14,264	(7,078)
(Increase)/decrease in other assets—financial	(8,458)	9,238
(Increase)/decrease in inventories	74	(334)
(Increase)/decrease in other assets—non financial	1,009	3,960
Increase/(decrease) in suppliers	44,850	(9,830)
Increase/(decrease) in provisions—employees	(2,019)	(12,647)
Increase/(decrease) in other liabilities	(18,756)	58,346
Net cash provided by operating activities	198,411	274,480

NOTE 14
REVENUES FROM ORDINARY ACTIVITIES—ADMINISTERED

Note 14a—Sales of goods and services

Other	2,731	10,006
Total other	2,731	10,006

Note 14b—Interest

Interest from other governments:

General purpose advances	–	85
Housing agreements	15,578	15,858
State and Territory debt	6,514	9,830
Local government	2,931	3,048

Interest from other sources:

Deposits	98,827	76,640
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Total interest	123,850	105,461
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Note 14c—Dividends

Dividends	1,091,857	232,564
Total dividends	1,091,857	232,564

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

	2000–01 \$'000	1999–00 \$'000
Note 14d—Net foreign exchange gains		
Non-speculative	–	96
Total foreign exchange gains	–	96
Note 14e—Superannuation contributions		
Commonwealth Superannuation Scheme	364,893	451,499
Public Sector Superannuation Scheme	451,649	402,952
Parliamentary Contributory Superannuation Scheme	2,652	2,764
Total superannuation contributions	819,194	857,215
Note 14f—Other revenue		
Resources Received Free of Charge	2,530	2,530
Agency Contributions to DASFLEET Lease Liabilities	42,939	45,393
Recognition of Investment in Comland Limited	50,000	–
Recognition of Investment in Australian Submarine Corporation Pty Ltd	45,000	–
Other	8,554	3,920
Total other sources of non-taxation revenues	149,023	51,843
Note 14g—Reversal of Previous Asset Write-downs		
Administered Investment in the Business Services Trust Account	–	57,531
Total reversal of previous asset write-downs	–	57,531
Note 14h—Proceeds and disposal expenses of sale of assets		
Non-financial assets—Property, plant and equipment:		
Proceeds from sale	79	167
Disposal of assets	–	(167)
Total proceeds and disposal expenses of sale of assets	79	–
NOTE 15		
EXPENSES FROM ORDINARY ACTIVITIES—ADMINISTERED		
Note 15a—Employee expenses		
Employees		
Ministerial and staff remuneration for services provided	76,675	75,339
Ministerial and staff separation and redundancy expenses	767	–
Other	–	50
	77,442	75,389
Superannuation		
Tasmanian Retirement Benefits and South Australian Superannuation Funds	34,968	34,609
Parliamentary Contributory Superannuation Scheme	45,915	73,739
Commonwealth Superannuation Scheme	3,239,822	3,419,770
Public Sector Superannuation Scheme	1,034,404	962,058
	4,355,109	4,490,176
Total employee expenses	4,432,551	4,565,565

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

	2000-01 \$'000	1999-00 \$'000
Note 15b—Depreciation and Amortisation Expense		
Depreciation—buildings	2,648	2,521
Depreciation—infrastructure, plant and equipment	1,961	2,365
Amortisation—leased assets	32,773	30,721
Total depreciation and amortisation expense	37,382	35,607
Note 15c—Write-down of assets		
Financial assets		
Receivables (bad and doubtful debts)	—	137
Non-financial assets		
Infrastructure, plant and equipment	(37)	—
Write off of Trust Account Investment	50,000	—
Total write-down of assets	49,963	137
Note 15e—Suppliers expenses		
Supply of goods and services	123,317	101,302
Operating lease rentals	17,896	22,080
Total suppliers expenses	141,213	123,382
Note 15f—Other expenses		
Act of grace payments	760	785
	Note 28	
Total other	760	785
Note 15g—Assumption of liability		
Assumption of liability	—	2,730,000
Total assumption of liability	—	2,730,000
NOTE 16		
GRANTS—ADMINISTERED		
Grants in Aid	297	292
Grants to State and Territory governments		
Natural Disaster Relief and Restoration Scheme	91,045	98,150
Other Grants	17,750	1,984
Total grants	109,092	100,426
NOTE 17		
INTEREST AND OTHER FINANCING COSTS—ADMINISTERED		
Interest		
Agency bank balances	113,707	114,031
Leases	13,449	13,237
Other financing costs		
Bank charges	—	2,543
Other	—	417
Total interest and other financing costs	127,156	130,228

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

Notes	2000-01 \$'000	1999-00 \$'000
NOTE 18		
TRANSFERS TO AND FROM AGENCIES—ADMINISTERED		
Note 18a—Transfers to Agencies		
Payments to agencies—appropriations	208,885,262	211,397,103
Included in payments to Agencies above is an amount of \$4,105,269,000 (1999-00: \$4,220,959,000) which relates to the administered appropriations for which the Department of Finance and Administration is responsible.		
Note 18b—Transfers from Agencies		
Receipts from agencies	211,353,569	225,119,098
NOTE 19		
RESTRUCTURING—TRANSFERS OUT—ADMINISTERED		
In respect of the Agency activities transferred, the following assets and liabilities were recognised at the date of the transfer:		
Provisions and payables		
Suppliers	—	—
Other	—	—
Total provisions and payables	—	—
Financial assets		
Receivables	—	415
Prepayments	—	235
Total financial assets	—	650
Non-financial assets		
Infrastructure, plant and equipment	—	—
Other	—	—
Total non-financial assets	—	—
Total assets	—	650
Net assets relinquished	—	650
Net Increase/(Decrease) In Accumulated Results	—	(650)

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

Notes	2000-01 \$'000	1999-00 \$'000
NOTE 20		
FINANCIAL ASSETS—ADMINISTERED		
Note 20a—Cash		
Cash—at bank ¹	(832,168)	987,784
Total cash	(832,168)	987,784
Note 20b—Receivables		
Loans to State and Territory Governments		
Loans to States and the Northern Territory	153,735	110,636
Loans to the Australian Capital Territory	298,006	303,205
Less: Provision for waiving of debts	—	(98)
	<u>451,741</u>	<u>413,743</u>
Australian Office of Financial Management	13,400,000	9,200,000
Other loans	—	1,820
Receivable from Agencies	371,048	157,624
	<u>13,771,048</u>	<u>9,359,444</u>
Goods and services	3,529	5,421
Less: Provision for doubtful debts	(36)	(73)
	<u>3,493</u>	<u>5,348</u>
Appropriation Receivables	—	—
Other—Loan interest and dividends	—	217
Net receivables	14,226,282	9,778,752
Receivables (gross) are aged as follows:		
Not overdue	14,209,600	9,777,345
Overdue by:		
Less than 30 days	15,972	381
30 to 60 days	33	19
More than 60 days	713	1,178
Less: Provision for doubtful debts	(36)	(171)
Net Receivables	14,226,282	9,778,752
Note 20c—Investments		
Government securities ²	45,679	48,290
Shares in Commonwealth Companies ³		
Australian Submarine Corporation Pty Ltd	45,000	—
Employment National Pty Ltd	—	—
Sydney Airports Corporation	794,000	794,000
Essendon Airport Pty Ltd	15,000	15,000
Comland Limited	50,000	—
Bankstown Airport Ltd	48,850	—
Camden Airport Ltd	1,650	—
Hoxton Park Airport Ltd	1,100	—
FMA Agencies ⁴	1,387,144	955,321
Trust Account Investment		
Business Services Trust Account Capital	—	217,763
Less: Provision for write-down	—	(167,763)
	<u>—</u>	<u>50,000</u>
Total investments	2,388,423	1,862,611

¹ The balance of cash at bank disclosed above is net of surplus funds invested on behalf of the Minister for Finance by the Australian Office of Management (refer Note 20b) and agency bank balances swept to the Official Public Account on a daily basis under the devolved banking arrangements.

² These consist of assets of former superannuation schemes administered by the Department.

³ Shares in Commonwealth Companies are recorded at net asset value at 1 July 1997 adjusted for returns of capital to the Commonwealth or at the amount of capital contributed if established after this date. Administered investments received for no consideration are recorded at fair value. Investment in Employment National is currently recognised at nil.

⁴ Capital contributions paid to FMA agencies from the introduction of accrual budgeting in 1 July 1999.

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

Notes	2000–01 \$'000	1999–00 \$'000
Note 20d—Accrued Revenues		
Interest	57,692	80,169
Other	1,325	537
Total accrued revenues	59,017	80,706

NOTE 21

NON-FINANCIAL ASSETS—ADMINISTERED

Note 21a—Land and Buildings

Leasehold Improvements—at June 1999 independent valuation	10,531	10,679
Accumulated amortisation	(5,840)	(5,287)
	4,691	5,392
Leasehold Improvement Under Construction	596	–
Leasehold Improvements—at cost	3,839	2,667
Accumulated amortisation	(2,542)	(633)
	1,297	2,034
Total buildings (net)	6,584	7,426
Total land and buildings	6,584	7,426

The revaluations were undertaken as at 30 June 1999 in accordance with the revaluation policy set out at Note 2(p). All such valuations were completed by registered valuers.

Note 21b—Infrastructure, Plant and Equipment

Plant and equipment—at cost	3,234	14,720
Accumulated depreciation	(1,014)	(10,849)
	2,220	3,871
Plant and equipment—at June 1999 independent valuation	15,032	6,364
Accumulated depreciation	(12,423)	(5,775)
	2,609	589
Motor vehicles—under finance lease	227,916	236,258
Accumulated amortisation	(36,565)	(35,658)
	191,351	200,600
Total infrastructure, plant and equipment	196,180	205,060

The revaluations were undertaken as at 30 June 1999 in accordance with the revaluation policy set out at Note 2(p). All such valuations were completed by registered valuers.

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

Note 21c—Analysis of Administered Property, Plant and Equipment and Intangibles

Table A—Movement summary 2000–01 for all Administered assets irrespective of valuation basis

Item	Land \$'000	Buildings \$'000	Total Land & Buildings \$'000	Plant & Equipment \$'000	TOTAL \$'000
Gross value as at 1 July 2000	–	13,346	13,346	257,342	270,688
Additions:					
Acquisition of assets	–	1,954	1,954	76,423	78,377
Write-offs	–	–	–	–	–
Disposals	–	(334)	(334)	(87,584)	(87,918)
Gross value as at 30 June 2001	–	14,966	14,966	246,181	261,147
Accumulated depreciation/ amortisation as at 1 July 2000	–	5,920	5,920	52,282	58,202
Disposals	–	(186)	(186)	(37,015)	(37,201)
Depreciation/amortisation charge for the year	–	2,648	2,648	34,734	37,382
Write-offs	–	–	–	–	–
Accumulated depreciation/ amortisation as at 30 June 2001	–	8,382	8,382	50,001	58,383
Net book value as at 30 June 2001	–	6,584	6,584	196,180	202,764
Net book value as at 1 July 2000	–	7,426	7,426	205,060	212,486

Table B—Summary of balances of Administered assets at Valuation as at 30 June 2001

Item	Land \$'000	Buildings \$'000	Total Land & Buildings \$'000	Plant & Equipment \$'000	TOTAL \$'000
As at 30 June 2001					
Gross value	–	10,531	10,531	15,032	25,563
Accumulated depreciation/ amortisation	–	(5,840)	(5,840)	(12,423)	(18,263)
Net Book Value	–	4,691	4,691	2,609	7,300
As at 30 June 2000					
Gross value	–	10,679	10,679	6,364	17,043
Accumulated depreciation/ amortisation	–	(5,287)	(5,287)	(5,775)	(11,062)
Net Book Value	–	5,392	5,392	589	5,981

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

Note 21c—Analysis of Administered Property, Plant and Equipment and Intangibles (continued)

Table C—Summary of balances of Administered assets held under Finance Lease at 30 June 2001

Item	Land \$'000	Buildings \$'000	Total Land & Buildings \$'000	Plant & Equipment \$'000	TOTAL \$'000
As at 30 June 2001					
Gross value	—	—	—	227,916	227,916
Accumulated depreciation/ amortisation	—	—	—	(36,565)	(36,565)
Net Book Value	—	—	—	191,351	191,351
As at 30 June 2000					
Gross value	—	—	—	236,258	236,258
Accumulated depreciation/ amortisation	—	—	—	(35,658)	(35,658)
Net Book Value	—	—	—	200,600	200,600

Table D—Summary of Administered Assets Under Construction at 30 June 2001

Item	Land \$'000	Buildings \$'000	Total Land & Buildings \$'000	Plant & Equipment \$'000	TOTAL \$'000
As at 30 June 2001					
Gross value	—	596	—	—	596
Accumulated depreciation/ amortisation	—	—	—	—	—
Net Book Value	—	596	—	—	596
As at 30 June 2000					
Gross value	—	—	—	—	—
Accumulated depreciation/ amortisation	—	—	—	—	—
Net Book Value	—	—	—	—	—

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

Notes	2000-01 \$'000	1999-00 \$'000
Note 21d—Other non-financial assets		
Prepayments	1,557	1,026
Total other	1,557	1,026
NOTE 22		
INTEREST BEARING LIABILITIES—ADMINISTERED		
Note 22a—Leases		
Finance lease commitments		
Within one year	153,820	125,741
Within one to five years	51,597	93,293
More than five years	—	—
Subtotal—Minimum lease payments	205,417	219,034
Less—future finance charges	(12,806)	(20,454)
Total leases	192,611	198,580
Lease liability is represented by:		
Current	145,413	114,076
Non-current	47,198	84,504
Total leases	192,611	198,580
Note 22b—Other debt		
Lease incentives	720	775
Total other	720	775
NOTE 23		
PROVISIONS AND PAYABLES—ADMINISTERED		
Note 23a—Employee Provisions		
Employees		
Salaries and wages	2,813	1,948
Leave	12,540	12,397
Post retirement benefits ¹	22,528	24,256
	37,881	38,601
Provisions for superannuation		
Tasmanian Retirement Benefits Fund	45,377	44,658
South Australian Superannuation Fund	418,569	431,176
Parliamentary Contributory Superannuation Scheme	472,830	444,334
Commonwealth Superannuation Scheme	44,697,767	44,079,400
Public Sector Superannuation Scheme	6,969,908	6,100,000
	52,604,451	51,099,568
Aggregate employee entitlement liability	52,642,332	51,138,169

¹ No provision is made for serving Senators and Members who have acquired the right to these post retirement benefits. There is no mandatory retirement age for Senators and Members and as such no reliable measurement is possible. A provision is made for Superannuation benefits for Senators and Members.

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

Notes	2000-01 \$'000	1999-00 \$'000
Note 23b—Supplier Payables		
Trade creditors	13,565	9,563
Total suppliers	13,565	9,563
Note 23c—Other Payables		
Appropriations payable to Agencies	14,123,610	12,040,733
Special Public Monies	1,344,935	1,444,189
Special Account liabilities ²	—	861,502
Interest Payable	2,239	36,863
Grants	3,934	3,934
Other	4,699	2,943
Total other	15,479,417	14,390,164

²Amounts held within the OPA which relate to Administered Special Accounts are no longer recorded as a liability. The Commonwealth is not presently obliged to the payment of any funds until such time as an actual liability has been established by the Agency responsible for that Special Account.

	Accumulated Results		Accumulated Investment Reserve		Asset Revaluation Reserve		Total Reserves		Capital		Total Equity	
	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000
Balance at 1 July 2000	(53,625,430)	(46,313,791)	809,000	856,580	2,544	2,544	811,544	859,124	-	-	(52,813,886)	(45,454,667)
Net surplus/(deficit)	(243,076)	7,350,581	-	-	-	-	-	-	-	-	(243,076)	7,350,581
Opening balance adjustments refer below	-	(14,661,570)	-	-	-	-	-	-	-	-	-	(14,661,570)
Transfer on restructuring	-	(650)	-	-	-	-	-	-	-	-	-	(650)
Net revaluation increases/(decreases)	-	-	-	(47,580)	-	-	-	(47,580)	-	-	-	(47,580)
Transfer to Capital	(9,330)	-	-	-	-	-	-	-	9,330	-	-	-
Capital Contributions	-	-	-	-	-	-	-	-	774,192	-	774,192	-
Balance at 30 June 2001	(53,877,836)	(53,625,430)	809,000	809,000	2,544	2,544	811,544	811,544	783,522	-	(52,282,770)	(52,813,886)

NOTE 24
EQUITY—ADMINISTERED

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

For the year ended 30 June 2001

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

	2000–01 \$'000	1999–2000 \$'000
Opening Balance adjustments—Equity		
<p>The following adjustments have been made to the opening balance of administered accumulated results in accordance with AAS29 Financial Reporting for Government Departments 15.3(b) to correct errors in certain assets and liabilities recognised. The transitional provision for the treatment of the recognition of previously unidentified assets and liabilities, section 15.3(b), expired on 30 June 2000. Any subsequent adjustments are required to be recognised as part of the operating result for the reporting period in which it was discovered.</p>		
<ul style="list-style-type: none"> I Recognition of increase in liabilities to Telstra and Australia Post superannuation funds at 30 June 1999 I Correction to accrued dividend asset recognised at 30 June 1999 I Correction to accrued interest receivable I Reclassification of Federation Fund to Agency item I Correction to accrued superannuation balances effectively recognised twice at 30 June 1999 I Correction to liability recognised to the South Australian Railways Superannuation Scheme at 30 June 1999 I Correction to liability recognised to the Tasmanian Retirements Benefits Fund as at 30 June 1999 I Correction to administered investments in former Departmental business operations I Correction to Natural Disaster Relief loans expensed in a previous reporting period I Increase to opening balance of unfunded superannuation liabilities arising from revision of actuarial assumptions for previous periods I Increase to opening balance of superannuation liabilities arising from an updated actuarial assessment I Adjustment to recognise balances previously not recognised as appropriations payable to Agencies at 30 June 1999 I Adjustment to recognise balances previously not recognised in relation to the Official Public Account at 30 June 1999 	<ul style="list-style-type: none"> – – – – – – – – – – – – – – – – – 	<ul style="list-style-type: none"> (1,211,900) (4,576) (703) (9,000) 160,640 (32,223) 2,433 (38,156) 4,963 (2,400,769) 9,200 (10,992,818) (148,661) (14,661,570)

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

	2000-01 \$'000	1999-00 \$'000
NOTE 25		
RECONCILIATION OF CASH FLOWS—ADMINISTERED		
Reconciliation of net contribution (cost) to Government to net cash provided by operating activities:		
Net change in administered net assets before transfers	(2,711,383)	(3,641,414)
Transfers to agencies	(208,885,262)	(211,397,103)
Transfers from agencies	211,353,569	225,119,098
Extraordinary and abnormal items	–	(2,730,000)
Net change in administered assets	(243,076)	7,350,581
Depreciation/amortisation	37,382	35,607
Net loss on disposal of property, plant and equipment	(79)	–
Net write-downs of assets	49,963	137
Non cash interest expense	13,449	13,237
Reversal of previous asset write downs	–	(57,531)
Other non cash revenue from independent sources	(192,069)	(45,393)
Prior period adjustment	–	(14,470,716)
Changes in assets and liabilities resulting from operating activities		
(Increase)/decrease in receivables	(134,156)	(9,047,784)
(Increase)/decrease in other assets	22,164	(65,613)
(Increase)/decrease in accrued revenues	(788)	(56)
(Decrease)/increase in provisions—employees and superannuation	1,501,470	4,665,031
(Decrease)/increase in other liabilities	1,091,003	13,604,876
(Decrease)/increase in suppliers	6,477	4,835
Net Cash from/(used by) operating activities	2,151,740	1,987,211

Non-cash Investing Activities

During the financial year, the Department acquired administered investments in Commonwealth companies with an aggregate value of \$96.6m (1999-2000: Nil) by means of an in specie dividend and as a result of a transfer of ownership from another Commonwealth entity for nil consideration. The administered investments acquired included the Australian Submarine Corporation Pty Ltd—\$45m, Bankstown Airport Ltd—\$48.9m, Camden Airport Limited—\$1.6m and Hoxton Park Airport Ltd—\$1.1m. These transactions are not reflected in the Statement of Cash Flows.

The above schedule should be read in conjunction with the accompanying notes.

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

2000-01

1999-00

NOTE 26
EXECUTIVE REMUNERATION

The number of executive officers who received or were due to receive total remuneration of \$100,000 or more:

\$100,000 to \$110,000	4	5
\$110,001 to \$120,000	—	5
\$120,001 to \$130,000	6	2
\$130,001 to \$140,000	3	4
\$140,001 to \$150,000	4	5
\$150,001 to \$160,000	9	10
\$160,001 to \$170,000	5	2
\$170,001 to \$180,000	3	1
\$180,001 to \$190,000	3	6
\$190,001 to \$200,000	2	1
\$200,001 to \$210,000	2	2
\$210,001 to \$220,000	1	—
\$220,001 to \$230,000	1	1
\$270,001 to \$280,000	—	1
\$330,001 to \$340,000	1	—
\$340,001 to \$350,000	—	1
	44	46

2000-01

1999-00

\$'000

\$'000

Aggregate remuneration of the executive officers included in the above table:

7,022

7,270

Aggregate amount of separation and redundancy payments during the year to executive officers included in the above table:

254

556

NOTE 27
SERVICES PROVIDED BY THE AUDITOR-GENERAL

Figures in Note 27 are presented in whole dollars.

\$

\$

Financial statement audit services are provided free of charge to the Department. The fair value of audit services provided was:

Department of Finance and Administration		
Department's financial statements	410,000	410,000
Whole-of-government financial statements	365,000	300,000
	775,000	710,000

No other services were provided by the Auditor-General.

NOTES TO AND FORMING PART OF THE
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for the year ended 30 June 2001

	2000-01	1999-00
	\$	\$
NOTE 28		
ACT OF GRACE PAYMENTS AND WAIVERS AND DEFECTIVE ADMINISTRATION SCHEME		
Figures in Note 28 are presented in whole dollars.		
Act of Grace payments		
Included under other expenses are 77 payments (1999-2000: 60) relating to three ongoing pensions and other assistance that were made pursuant to authorisations given under sub-section 33 (1) of the <i>Financial Management and Accountability Act 1997</i> .	760,078	785,000
Waivers		
One waiver of an amount owing to the Commonwealth was made pursuant to subsection 34 (1) of the <i>Financial Management and Accountability Act 1997</i> .	50,000,000 ¹	-
¹ Relates to a debt for equity swap in relation to the Administered Investment in Comland. Refer note 20c.		
Defective Administration Scheme		
No payments were made under the Defective Administration Scheme during the reporting period.	-	-

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

	2000–01	1999–00
	\$'000	\$'000

NOTE 29
APPROPRIATIONS

Note 29a—Agency Appropriations

Annual appropriations for Departmental items (price of outputs)

Appropriation Acts No 1 & 3 credits:		
Section 7—Act 1—basic appropriations (budget)	120,237	172,340
Section 7—Act 3—basic appropriations	13,062	(1,719)
Section 10—adjustments	–	–
Section 11—Advance to the Finance Minister	–	–
Section 12—Comcover receipts	–	–
Total Current Appropriation Acts	133,299	170,621
Add: FMA Act		
s30 appropriations	–	–
s30A appropriations (GST recoverables)	7,635	–
s31 appropriations	13,100	4,410
s32 appropriations transfers	(5,780)	–
Total appropriations available for the year	148,254	175,031
Balance brought forward from previous period	15,607	–
Total appropriations available for payments	163,861	175,031
Appropriation credited to Agency Special Accounts	(19,931)	(71,828)
Payments during the year	(121,955)	(87,596)
Balance of appropriations (unspent) at 30 June	21,975	15,607

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

Note 29b — Annual Appropriations for Departmental Capital Items

	Capital Contributions		Loans		Carryovers		Total	
	2000-01 1999-00		2000-01 1999-00		2000-01 1999-00		2000-01 1999-00	
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Appropriation Act No 2 & 4								
Section 10—Act No 2 (Budget)	59,432	63,739	—	—	9,777	—	69,209	63,739
Section 10—Act No 4	—	—	—	—	—	20,248	—	20,248
Advance to the Finance Minister	—	—	—	—	—	—	—	—
Total Current Appropriations Acts	59,432	63,739	—	—	9,777	20,248	69,209	83,987
Add: FMA Act appropriations								
s30 appropriations	—	—	—	—	—	—	—	—
s30A appropriations (GST recoverables)	—	—	—	—	—	—	—	—
Total appropriations available for the year	59,432	63,739	—	—	9,777	20,248	69,209	83,987
Balance available at 1 July brought forward	—	—	—	—	—	—	—	—
Total appropriations available for payments	59,432	63,739	—	—	9,777	20,248	69,209	83,987
Appropriation credited to Special Accounts	(59,432)	(43,593)	—	—	—	—	(59,432)	(43,593)
Payments during the year	—	—	—	—	(9,777)	(20,248)	(9,777)	(20,248)
Appropriations lapsing	—	(20,146)	—	—	—	—	—	(20,146)
Balance of appropriations for capital at 30 June	—	—	—	—	—	—	—	—

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

Note 29c—Administered Appropriations

**Annual Appropriations for Administered expense items
OUTCOME 1—Sustainable Government Finances**

	Administered expenses Appropriation Act No 1 & 3		Other administered expenses Appropriation Act No 2 & 4		State Payment items Appropriation Act No 2 & 4		Total Outcome 1	
	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000
Appropriation Act credits:								
Act 1/2—basic appropriations (budget)	546	8	—	—	—	—	546	8
Act 3/4—basic appropriations	—	—	—	—	—	—	—	—
Section 11—Advance to the Finance Minister	—	—	—	—	—	—	—	—
Section 12—Comcover Receipts	—	—	—	—	—	—	—	—
Total Current Appropriation Acts	546	8	—	—	—	—	546	8
Add: FMA Appropriations								
S30 appropriations	—	—	—	—	—	—	—	—
S30A appropriations (GST recoverables)	—	—	—	—	—	—	—	—
S31 appropriations	—	—	—	—	—	—	—	—
Total appropriated in the year	546	8	—	—	—	—	546	8
Less: amounts lapsed by Ministerial determination	(554)	—	—	—	—	—	(554)	—
Balance available at 1 July brought forward from previous period	8	—	—	—	—	—	8	—
Total Appropriations available for payments	—	8	—	—	—	—	—	8
Payments during the year	—	—	—	—	—	—	—	—
Balance of appropriations carried to next period	—	8	—	—	—	—	—	8

The balance of appropriations carried forward to next period represents the estimated funding to be retained under section 8 of the Appropriation Acts.

Any difference to the formal determination by the Finance Minister will be recognised in the 2001/2002 financial statements.

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

Note 29c—Administered Appropriations (continued)

Annual Appropriations for Administered expense items

OUTCOME 2—Improved and More Efficient Government Operations

	Administered expenses Appropriation Act No 1 & 3		Other administered expenses Appropriation Act No 2 & 4		State Payment items Appropriation Act No 2 & 4		Total Outcome 2	
	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000	2000-01 \$'000	1999-00 \$'000
Appropriation Act credits:								
Act 1/2—basic appropriations (budget)	146,926	78,372	—	—	64,000	33,000	210,926	111,372
Act 3/4—basic appropriations	39,200	—	—	302	50	36,650	39,250	36,952
Section 11—Advance to the Finance Minister	20,760	51,600	—	—	23,762	29,850	44,522	81,450
Section 12—Comcover Receipts	—	—	—	—	—	—	—	—
Total Current Appropriation Acts	206,886	129,972	—	302	87,812	99,500	294,698	229,774
Add: FMA appropriations								
S30 appropriations	—	—	—	—	—	—	—	—
S30A appropriations (GST recoverables)	167	—	—	—	—	—	167	—
S31 appropriations	—	—	—	—	—	—	—	—
Total appropriated in the year	207,053	129,972	—	302	87,812	99,500	294,865	229,774
Less: amounts lapsed by Ministerial determination	—	—	(302)	—	—	—	(302)	—
Balance available at 1 July brought forward from previous period	8,633	—	302	—	57	—	8,992	—
Total appropriations available for payments	215,686	129,972	—	302	87,869	99,500	303,555	229,774
Payments during the year	(215,516)	(121,339)	—	—	(87,814)	(99,443)	(303,330)	(220,782)
Balance of appropriations carried to next period	170	8,633	—	302	55	57	225	8,992

The balance of appropriations carried forward to next period represents the estimated funding to be retained under section 8 of the Appropriation Acts. Any difference to the formal determination by the Finance Minister will be recognised in the 2001/2002 financial statements.

NOTES TO AND FORMING PART OF THE
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Note 29c—Administered Appropriations (continued)

Annual Appropriations for Administered expense items

OUTCOME 3—Efficiently Functioning Parliament

	Administered expenses Appropriation Act No 1 & 3		Other administered expenses Appropriation Act No 2 & 4		State Payment items Appropriation Act No 2 & 4		Total Outcome 3	
	2000–01 \$'000	1999–00 \$'000	2000–01 \$'000	1999–00 \$'000	2000–01 \$'000	1999–00 \$'000	2000–01 \$'000	1999–00 \$'000
Appropriation Act credits:								
Act 1/2—basic appropriations (budget)	142,847	143,065	–	–	–	–	142,847	143,065
Act 3/4—basic appropriations	–	(5,100)	–	–	–	–	–	(5,100)
Section 11—Advance to the Finance Minister	–	–	–	–	–	–	–	–
Section 12 – Comcover Receipts	–	–	–	–	–	–	–	–
Total Current Appropriation Acts	142,847	137,965	–	–	–	–	142,847	137,965
Add: FMA Appropriations								
S30 appropriations	–	–	–	–	–	–	–	–
S30A appropriations (GST recoverables)	6,626	–	–	–	–	–	6,626	–
S31 appropriations	–	–	–	–	–	–	–	–
Total appropriated in the year	149,473	137,965	–	–	–	–	149,473	137,965
Less: amounts lapsed by Ministerial determination	(25,791)	–	–	–	–	–	(25,791)	–
Balance available at 1 July brought forward from previous period	13,528	–	–	–	–	–	13,528	–
Total Appropriations available for payments	137,210	137,965	–	–	–	–	137,210	137,965
Payments during the year	(130,802)	(124,437)	–	–	–	–	(130,802)	(124,437)
Balance of appropriations carried to next period	6,408	13,528	–	–	–	–	6,408	13,528

The balance of appropriations carried forward to next period represents the estimated funding to be retained under section 8 of the Appropriation Acts. Any difference to the formal determination by the Finance Minister will be recognised in the 2001/2002 financial statements.

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	2000–01 \$'000	1999–00 \$'000
Note 29c—Annual Appropriations for Administered Capital		
Appropriation Act No 2 & 4		
Section 10—Act No 2 (Budget)	96,943	2,600
Section 10—Act No 4	2,200	–
Advance to the Finance Minister	–	17,390
Total Current Appropriation Acts	99,143	19,990
Add: FMA Act appropriations		
s30 appropriations	–	–
s30A appropriations (GST recoverables)	–	–
Total appropriated in the year	99,143	19,990
Balance available at 1 July brought forward from previous period	38	–
Total appropriations available for payments	99,181	19,990
Payments during the year	(82,074)	(19,952)
Balance of appropriations carried to next period	17,107	38

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Note 29c—Special Appropriations (Unlimited) for Administered Items

	Outcome 1		Outcome 2		Outcome 3		Total	
	2000–01	1999–00	2000–01	1999–00	2000–01	1999–00	2000–01	1999–00
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<i>Parliamentary Contributory Superannuation Act 1948; Parliamentary Contributory Superannuation Act 1948 and Parliamentary Retiring Allowances (Increases) Act 1976 and 1971—Ministerial</i>								
Budget estimate	–	–	–	–	33,741	22,051	33,741	22,051
Payments made	–	–	–	–	16,609	18,614	16,609	18,614
<i>Minister of State Act 1952—Salaries</i>								
Budget estimate	–	–	–	–	2,300	1,600	2,300	1,600
Payments made	–	–	–	–	2,553	1,804	2,553	1,804
<i>Parliamentary Entitlements Act 1990</i>								
Budget estimate	–	–	–	–	38,664	49,008	38,664	49,008
Payments made	–	–	–	–	62,141	60,148	62,141	60,148
<i>Remuneration Tribunals Act 1973—Ministerial</i>								
Budget estimate	–	–	–	–	1,291	1,361	1,291	1,361
Payments made	–	–	–	–	1,152	1,070	1,152	1,070
<i>Remuneration Tribunals Act 1973—Members</i>								
Budget estimate	–	–	–	–	7,516	8,000	7,516	8,000
Payments made	–	–	–	–	6,022	5,497	6,022	5,497
<i>Superannuation Act 1922, 1961, 1967, 1971, 1976 and 1990 Benefits and Surcharge</i>								
Budget estimate	–	–	4,132,797	2,506,923	–	–	4,132,797	2,506,923
Payments made	–	–	3,507,380	3,790,906	–	–	3,507,380	3,790,906
<i>Proposed Commonwealth Superannuation Board Act 1999—Member Remuneration</i>								
Budget Estimates	–	–	–	91	–	–	–	91
Payments Made	–	–	–	–	–	–	–	–
Totals for unlimited Special Appropriations								
Budget estimate	–	–	4,132,797	2,507,014	83,512	82,020	4,216,309	2,589,034
Payments made	–	–	3,507,380	3,790,906	88,477	87,133	3,595,857	3,878,039

Budget estimates and payments also include capital items funded by Special Appropriations.

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

NOTE 30
SPECIAL ACCOUNTS

Business Services Trust Account

Legal Authority: *Financial Management and Accountability Act 1997*, section 20.

Purpose: For expenditure relating to services in the field of transport, publishing, procurement, testing, property management etc and closure of various trust accounts.

	2000–01 \$'000	1999–00 \$'000
Balance carried forward from previous period	56,747	112,240
Current Appropriation—Capital	–	–
Current Appropriation—Outputs	1,109	4,349
Receipts from other sources	8,377	4,268
Input tax credits	164	–
Available for payments	66,397	120,857
Payments made	(34,995)	(64,110)
Balance carried forward to next period	31,402	56,747

Other Trust Moneys

Legal Authority: *Financial Management and Accountability Act 1997*, section 20.

Purpose: For the receipt of moneys temporarily held in trust for other persons.

	2000–01 \$'000	1999–00 \$'000
Balance carried forward from previous period	2,273	628
Current Appropriation—Capital	–	–
Current Appropriation—Outputs	–	–
Receipts from other sources	–	1,645
Input tax credits	–	–
Available for payments	2,273	2,273
Payments made	(1)	–
Balance carried forward to next period	2,272	2,273

NOTES TO AND FORMING PART OF THE
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Removals Australia Account

Legal Authority: *Financial Management and Accountability Act 1997*, section 20.

Purpose: For expenditure relating to services in the field of relocation activities. Abolished 30 June 2001.

	2000–01 \$'000	1999–00 \$'000
Balance carried forward from previous period	10,849	4,117
Current Appropriation—Capital	–	–
Current Appropriation—Outputs	–	–
Receipts from other sources	1,923	87,943
Input tax credits	4	–
Available for payments	12,776	92,060
Payments made	(12,776)	(81,212)
Balance carried forward to next period	–	10,848

Domestic Property Group Account

Under the Legal Authority: *Financial Management and Accountability Act 1997*, section 20.

Purpose: For expenditure relating to the maintenance and estate management of Commonwealth office properties. Abolished 4 December 2000, remaining balance transferred to Property Group Account.

	2000–01 \$'000	1999–00 \$'000
Balance carried forward from previous period	82,538	132,216
Current Appropriation—Capital	30,237	–
Current Appropriation—Outputs	6,756	39,189
Adjustment to balance brought forward ¹	46,313	–
Receipts from other sources	78,944	423,988
Input tax credits	2,664	–
Available for payments	247,452	595,393
Transferred to Property Group Account	(127,376)	–
Payments made	(54,050)	(160,344)
Return of capital and payments	(66,026)	(352,511)
Balance carried forward to next period	–	82,538

¹ To correct understatement in closing balance brought forward from 1999–2000

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

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COMCAR Account

Under the Legal Authority: *Financial Management and Accountability Act 1997*, section 20.

Purpose: For expenditure relating to the provision of services, and matters incidental thereto, in the fields of transportation management and associated services by the Business Unit, COMCAR. Abolished 30 November 2000.

	2000–01 \$'000	1999–00 \$'000
Balance carried forward from previous period	42	75
Current Appropriation—Capital	–	–
Current Appropriation—Outputs	1,865	5,300
Receipts from other sources	5,143	9,241
Input tax credits	196	–
Available for payments	7,246	14,616
Payments made	(7,246)	(14,574)
Balance carried forward to next period	–	42

Overseas Property Group Account

Under the Legal Authority: *Financial Management and Accountability Act 1997*, section 20.

Purpose: For expenditure relating to the provision of accommodation for Australian officials posted overseas and the acquisition, construction and maintenance of estates overseas. Abolished 4 December 2000, remaining balance transferred to Property Group Account.

	2000–01 \$'000	1999–00 \$'000
Balance carried forward from previous period	137,916	103,678
Current Appropriation—Capital	9,160	–
Current Appropriation—Outputs	797	10,947
Adjustment to balance brought forward ¹	68,710	–
Receipts from other sources	153,756	154,513
Input tax credits	–	–
Available for payments	370,339	269,138
Transferred to Property Group Account	(322,647)	–
Payments made	(40,356)	(51,424)
Return of capital and dividends	(7,336)	(79,798)
Balance carried forward to next period	–	137,916

¹ To correct understatement in closing balance brought forward from 1999–2000

NOTES TO AND FORMING PART OF THE
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The Comcover Account

Under the Legal Authority: *Financial Management and Accountability Act 1997*, section 20.

Purpose: (a) for expenditure relating to the administration of Comcover including direct and indirect costs (both recurrent and capital) for staff and the Advisory Board; and (b) for expenditure in relation to Comcover's operations in meeting liabilities that arise from its function as the Commonwealth's insurable risks claims manager.

	2000-01 \$'000	1999-00 \$'000
Balance carried forward from previous period	68,451	12,288
Current Appropriation—Capital	—	—
Current Appropriation—Outputs	—	39,999
Receipts from other sources	51,221	36,128
Input tax credits	1,862	—
Available for payments	121,534	88,415
Payments made	(120,672)	(19,964)
Balance carried forward to next period	862	68,451

Federation Fund Account

Under the Legal Authority: *Financial Management and Accountability Act 1997*, section 20.

Purpose: For expenditure on substantial capital projects throughout Australia which will mark the Centenary of Federation and make a significant and lasting contribution to the Australian Community Abolished 30 June 2001.

	2000-01 \$'000	1999-00 \$'000
Balance carried forward from previous period	2,491	7,983
Current Appropriation—Capital	—	—
Current Appropriation—Outputs	—	—
Receipts from other sources	—	—
Input tax credits	—	—
Available for payments	2,491	7,983
Payments made	(2,491)	(5,492)
Balance carried forward to next period	—	2,491

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Property Account (established 4 December 2000)

Under the Legal Authority: *Financial Management and Accountability Act 1997*, section 20.

Purpose: For expenditure relating to the maintenance and estate management of Commonwealth office properties both domestically and internationally.

	2000–01	1999–00
	\$'000	\$'000
Balance carried forward from previous period	–	–
Current Appropriation—Capital	29,812	–
Current Appropriation—Outputs	9,404	–
Transferred from other Special Accounts	450,024	–
Receipts from other sources	203,278	–
Input tax credits	6,535	–
Available for payments	699,053	–
Payments made	(593,667)	–
Balance carried forward to next period	105,386	–

CSL Limited Public Share Offer Account

Under the Legal Authority: *Financial Management and Accountability Act 1997*, section 20.

Purpose: For expenditure to disburse application moneys following the allocation of shares in the CSL public share offer. Abolished 30 June 2001. There were no balances remaining or transactions in the current or prior year.

Provision of Accounting Services to Daw Park Hospital, South Australia

Under the Legal Authority: *Financial Management and Accountability Act 1997*, section 20.

Purpose: For expenditure related to the provision of payroll and general accounting services to Daw Park Hospital, SA. Abolished 30 June 2001. There were no balances remaining or transactions in the current or prior year.

Australian Property Group Account

Under the Legal Authority: *Financial Management and Accountability Act 1997*, section 20.

Purpose: For expenditure associated with property services, activities incidental to providing property services and other related services provided by the Domestic Property Group. There were no balances remaining or transactions in the current or prior year.

Political Exchange Program Account

Under the Legal Authority: *Financial Management and Accountability Act 1997*, section 20.

Purpose: For expenditure and investment, private contributions in relation to the Political Exchange program. Abolished 30 June 2001. There were no balances remaining or transactions in the current or prior year.

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NOTE 31
REPORTING OF OUTCOMES—AGENCY AND ADMINISTERED

Note: Excludes transactions and balances relating to the administration of the Official Public Account.

	Outcome 1		Outcome 2		Outcome 3		Total	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Net subsidies, benefits and grants expenses	—	—	64,300	109,092	—	—	64,300	109,092
Other administered expenses	546	—	3,527,623	4,434,443	226,359	240,796	3,754,528	4,675,239
Net cost of departmental outputs	225	3,970	(142,870)	(197,461)	617	5,867	(142,028)	(187,624)
Cost of outcome before extraordinary items	771	3,970	3,449,053	4,346,074	226,976	246,663	3,676,800	4,596,707
Extraordinary items	—	—	—	—	—	—	—	—
Net cost to Budget outcome¹	771	3,970	3,449,053	4,346,074	226,976	246,663	3,676,800	4,596,707
Outcome-specific Assets ²	N/A	1,440,168	N/A	3,028,101	N/A	18,264	N/A	4,486,533
Assets ² that are not outcome-specific							N/A	31,943

¹ Net cost to Budget outcome shown includes intra-government costs that would be eliminated in calculating the actual Budget outcome.

² Appropriation Receivables are not included in the Asset balances.

	Outcome 1						Outcome 2					
	Output 1.1.1	Output 1.1.2	Output 1.1.3	Output 1.1.4	Output 1.1.5	Total Outcome 1	Output 2.1.1	Output 2.1.2	Output 2.1.3	Output 2.1.4	Output 2.1.5	Output 2.1.6
	Actual \$'000	Actual \$'000	Actual \$'000	Actual \$'000	Actual \$'000	Actual \$'000	Actual \$'000	Actual \$'000	Actual \$'000	Actual \$'000	Actual \$'000	Actual \$'000
Operating Revenues												
Revenues from Government	4,762	3,711	18,342	5,441	5,013	37,269	8,773	3,080	306	1,601	3,688	483
Sale of Goods and Services	159	903	618	123	143	1,946	171	1,214	20	59	147	-
Other non-taxation revenues	71	73	365	133	138	780	150	83	23	39	54	-
Total Operating Revenues	4,992	4,687	19,325	5,697	5,294	39,995	9,094	4,377	349	1,699	3,889	483
Operating Expenses												
Employees	1,787	1,591	7,874	2,418	1,671	15,341	3,185	1,541	286	943	1,335	132
Suppliers	8,013	2,056	7,891	4,075	4,457	26,492	5,103	2,716	2,915	1,043	5,006	348
Other	1,520	54	320	105	131	2,130	171	79	26	42	53	-
Total Operating Expenses	11,320	3,701	16,085	6,598	6,259	43,963	8,459	4,336	3,227	2,028	6,394	480

	Outcome 2				Outcome 3			Total	
	Output 2.2.1	Output 2.2.2	Output 2.3.1	Total Outcome 2	Output 3.1.1	Output 3.2.2	Total Outcome 3	Budget	Actual
	Actual \$'000	Actual \$'000	Actual \$'000	Actual \$'000	Actual \$'000	Actual \$'000	Actual \$'000	\$'000	\$'000
Operating Revenues									
Revenues from Government	32,689	34,129	13,022	97,771	26,841	12,273	39,114	140,237	174,154
Sale of Goods and Services	224,801	4,188	8,062	238,662	520	3,766	4,286	296,994	244,894
Other non-taxation revenues	211,128	61,344	780	273,601	518	282	800	28,509	275,181
Total Operating Revenues	468,618	99,661	21,864	610,034	27,879	16,321	44,200	465,740	694,229
Operating Expenses									
Employees	6,057	2,081	5,133	20,693	9,547	11,045	20,592	50,474	56,626
Suppliers	63,634	80,779	18,124	179,668	15,806	11,939	27,745	199,326	233,905
Other	209,641	834	1,366	212,212	1,347	385	1,732	73,912	216,074
Total Operating Expenses	279,332	83,694	24,623	412,573	26,700	23,369	50,069	323,712	506,605

Major Agency Revenues and Expenses by Outcomes

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Major Administered Revenues and Expenses by Outcome

Note: Excludes transactions and balances relating to the Official Public Account.

	Outcome 1	Outcome 2	Outcome 3	Budget	Actual
	Actual \$'000	Actual \$'000	Actual \$'000	\$'000	\$'000
Operating Revenues					
Revenues from Government	–	4,542,439	251,486	3,818,827	4,793,925
Other non-taxation revenues	189,429	872,133	7,032	1,062,892	1,068,594
Total Operating Revenues	189,429	5,414,572	258,518	4,881,719	5,862,519
Operating Expenses					
Employees	–	–	77,442	77,835	77,442
Superannuation	–	4,309,194	45,915	3,438,697	4,355,109
Grants	–	109,092	–	64,820	109,092
Suppliers	–	28,268	112,945	136,241	141,213
Other	–	96,981	4,494	118,809	101,475
Total Operating Expenses	–	4,543,535	240,796	3,836,402	4,784,331

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

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NOTE 32
FINANCIAL INSTRUMENTS

(a) Terms, Conditions and Accounting Policies

Financial Instrument	Notes	Accounting Policies and Methods	Nature of underlying instrument
Financial Assets		Financial assets are recognised when control over future economic benefits is established and the amount of the benefit can be reliably measured.	
Cash	8a/20a	Deposits are measured at their nominal amounts. Interest is recognised as revenue as it accrues.	Interest is earned on the daily balance. The average rate for funds held in bank accounts at balance date was 2.00%.
Receivables for goods and services	8b/20b	These receivables are recognised at the nominal amounts due less any provision for bad and doubtful debts. Collectability of debts is reviewed at balance date. Provisions are made when collection of the debt is judged to be less rather than more likely.	Credit terms are generally net 30 days.
Loans receivable	8b/20b	Loans are measured at the amounts lent. Collectability of amounts outstanding is reviewed at balance date. Provision is made for bad and doubtful loans where collection of the loan or part thereof is judged to be less rather than more likely.	Loans are made under contract with varying terms to maturity. No security is generally required. Principal is repaid in full at maturity. Interest rates are fixed or variable. Effective interest rates average 5.48% for Agency and 6.95% for Administered.
Investments	8c/20c	Investments in term deposits are recognised at face value. Cash Bonds are measured at the purchase price.	Investments of surplus cash held in Cash Bonds are made in accordance with s39 of the FMA Act.
Accrued revenue	8d/20d	Revenue is recognised as it is earned or accrues.	Accrued revenue includes interest and sales revenue earned in the reporting periods.
Financial Liabilities		Financial liabilities are recognised when a present obligation to another party is entered into and the amount of the liability can be reliably measured.	
Finance lease liabilities	10a/22a	Liabilities are measured at the present value of the minimum lease payments at the beginning of the lease. The discount rates used are estimates of the interest rates implicit in the leases.	At reporting date, the Department had finance leases with a maximum term of 10 years. The interest rate implicit in the leases averaged 7.50%.

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Financial Instrument	Notes	Accounting Policies and Methods	Nature of underlying instrument
Lease incentives	22b	The lease incentive is recognised as a liability on receipt of the incentive. The amount of the liability is reduced on a straight-line over the life of the lease by allocating lease payments between rental expense and reduction of the liability.	The Department has received incentives in the form of rent-free periods on entering property operating leases.
Surplus leased space	11b/23b	Surplus leased space is recognised as a liability and is measured at the present value of future rental payments reduced by probable rental income from sub-leasing. The liability is amortised on a straight-line basis over the future life of the lease.	The liability arises under the Department's non-cancellable operating leases for office accommodation.
Trade creditors	11b/23b	Creditors and accruals are measured at their nominal amounts, being the amounts at which the liabilities will be settled. Liabilities are recognised to the extent that the goods or services have been received (and irrespective of having been invoiced).	Settlement is usually made net 30 days from date of invoice.
Grant liabilities	23c	Grants are recognised as liabilities and expenses in the year in which grant agreements are made. The amounts recognised are the full amounts subject to the agreement.	This department makes grants to State and Local Governments for various purposes.
Unrecognised Financial Liabilities			
Guarantees		The amounts guaranteed by the Commonwealth have been disclosed in the Schedule of Contingencies. At the time of completion of the financial statements, there was no reason to believe that the guarantees would be called upon, and recognition of a liability was therefore not required.	The guarantees have been issued to various parties to guarantee the satisfactory completion of certain projects undertaken by the Department.
Indemnities		The maximum amount payable under the indemnities given is disclosed in the Schedule of Contingencies. At the time of completion of the financial statements, there was no reason to believe that the indemnity would be called upon, and recognition of the liability was therefore not required.	Indemnities have been provided with respect to the provision and management of certain services and to limit liability arising from certain contracts and/or any negligence.

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(b) Interest Rate Risk Exposures

The Department's exposure to interest rate risk and the effective weighted average interest rate for each class of financial assets and financial liabilities is set out on the following pages.

Exposures arise predominantly from assets and liabilities bearing variable interest rates as the Department intends to hold fixed rate assets and liabilities to maturity.

All off-balance sheet financial liabilities are non-interest bearing.

30 June 2001

Fixed interest maturing in:

		Floating Interest Rate	1 year or less	1 to 5 years	More than 5 years	Non- Interest Bearing	Total	Weighted Average Interest Rate
	Notes	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	%
Financial assets								
Cash	8a	38,034	—	—	—	—	38,034	2.00
Receivables	8b	—	2	8	62	45,742	45,814	5.75
Investments	8c	205,000	—	—	—	—	205,000	5.98
Other	8d	—	—	—	—	8,788	8,788	—
Total financial assets		243,034	2	8	62	54,530	297,636	
Financial liabilities								
Provisions & payables	11b/c	—	—	—	—	120,114	120,114	—
Other debt	10b	—	—	—	—	—	—	—
Leases	10a	66,122	—	—	—	—	66,122	7.60
Total financial liabilities		66,122	—	—	—	120,114	186,236	
Net financial assets/ (liabilities)		176,912	2	8	62	(65,584)	111,400	

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30 June 2000

	Notes	Fixed interest maturing in:					Total \$'000	Weighted Average Interest Rate %
		Floating Interest Rate \$'000	1 year or less \$'000	1 to 5 years \$'000	More than 5 years \$'000	Non- Interest Bearing \$'000		
Financial assets								
Cash	8a	119,664	–	–	–	–	119,664	5.00
Receivables	8b	–	11	40	42	77,397	77,490	5.48
Investments	8c	370,000	–	–	–	–	370,000	5.90
Other	8d	–	–	–	–	489	489	–
Total financial assets		489,664	11	40	42	77,886	567,643	
Financial liabilities								
Provisions and payables	11b	–	–	–	–	30,129	30,129	–
Other debt	10b	91,307	17,239	85,500	84,109	513	278,668	8.96
Leases	10a	72,808	–	–	–	4,382	77,190	6.50
Total financial liabilities		164,115	17,239	85,500	84,109	35,024	385,987	
Net financial assets/ (liabilities)		325,549	(17,228)	(85,460)	(84,067)	42,862	181,656	

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for the year ended 30 June 2001

30 June 2001

Fixed interest maturing in:

	Floating Interest Rate	1 year or less	1 to 5 years	More than 5 years	Non- Interest Bearing	Total	Weighted Average Interest Rate
Notes	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	%
Financial assets							
Cash	20a (832,168)	–	–	–	–	(832,168)	2.00
Receivables	20b –	30,080	48,856	330,637	45,633	455,206	4.36
Investments	20c –	2,201	10,867	32,611	–	45,679	6.43
Accrued revenue	20d –	–	–	–	59,017	59,017	–
Total financial assets	(832,168)	32,281	59,723	363,248	104,650	(272,266)	
Financial liabilities							
Provisions and payables (including interest)	23c 223	–	–	–	29,593	29,816	–
Other debt & lease incentives	22b –	–	–	–	720	720	–
Leases	22a 192,611	–	–	–	–	192,611	–
Total financial liabilities	192,834	–	–	–	30,313	223,147	
Net financial assets/ (liabilities)	(1,025,002)	32,281	59,723	363,248	74,337	(495,413)	

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

30 June 2000

	Notes	Fixed interest maturing in:					Total \$'000	Weighted Average Interest Rate %
		Floating Interest Rate \$'000	1 year or less \$'000	1 to 5 years \$'000	More than 5 years \$'000	Non- Interest Bearing \$'000		
Financial assets								
Cash	20a	987,784	–	–	–	–	987,784	5.11
Receivables	20b	9,368,846	13,041	48,936	343,224	4,705	9,778,752	5.56
Investments	20c	48,290	–	–	–	–	48,290	5.53
Accrued revenue	20d	–	–	–	–	80,295	80,295	–
Total financial assets		10,404,920	13,041	48,936	343,224	85,000	10,895,121	
Financial liabilities								
Provisions and payables (including interest)	23e	–	–	–	–	50,612	50,612	–
Other debt and lease incentives	22b	–	–	–	–	775	775	–
Leases	22a	198,580	–	–	–	–	198,580	5.83
Total financial liabilities		198,580	–	–	–	51,387	249,967	
Net financial assets/ (liabilities)		10,206,340	13,041	48,936	343,224	33,613	10,645,154	

NOTES TO AND FORMING PART OF THE
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(c) Credit Risk Exposures

The Department's maximum exposure to credit risk at reporting date in relation to each class of recognised financial asset is the carrying amount of those assets as indicated in the Statement of Financial Position.

The Department has no significant exposures to any concentration of credit risk.

All figures referred to for credit risk do not take into account the value of any collateral or other security.

(d) Net Fair Value of Financial Assets and Liabilities

The net fair value of cash and cash equivalents and non-interest bearing monetary financial assets and financial liabilities of the Department approximates their carrying value.

The net fair value of other monetary financial assets and financial liabilities is based upon market prices where a market exists or by discounting the expected future cash flows by the current interest rates for assets and liabilities with similar risk profiles.

Trade creditors and grant liabilities are short term in nature and their fair values are approximated by their carrying amounts.

There are a number of potential financial liabilities which may arise from certain contingencies disclosed in the Schedule of Contingencies. The value of the contingencies disclosed in the Schedule of Contingencies is an estimate of the fair value of the amount payable by the Department as consideration for the assumption of those contingencies.

The carrying amounts and net fair values of financial assets and liabilities at balance date are:

Asset and Liability Carrying Amounts

Agency	2000-01		1999-00	
	Carrying Amount \$'000	Net Fair Value \$'000	Carrying Amount \$'000	Net Fair Value \$'000
On-balance sheet financial instruments				
Financial assets				
Cash	38,034	38,034	119,664	119,664
Receivables	45,814	45,814	77,490	77,490
Investments	205,000	205,000	370,000	370,000
Other	8,788	8,788	489	489
	297,636	297,636	567,643	567,643
Financial liabilities				
Provisions and payables	120,114	120,114	30,129	30,129
Other debt	—	—	278,668	278,668
Leases	66,122	66,122	77,190	77,190
	186,236	186,236	385,987	385,987

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

Asset and Liability Carrying Amounts Administered	2000-01		1999-00	
	Carrying Amount \$'000	Net Fair Value \$'000	Carrying Amount \$'000	Net Fair Value \$'000
On-balance sheet financial instruments				
Financial assets				
Cash	(832,168)	(832,168)	987,784	987,784
Receivables	455,206	455,206	9,778,752	9,778,752
Investments	45,679	45,679	48,290	48,290
Accrued revenues	59,018	59,018	80,295	80,295
	(272,265)	(272,265)	10,895,121	10,895,121
Financial liabilities				
Provisions and payables	29,816	29,816	50,612	50,612
Lease incentives	720	720	775	775
Leases	192,611	192,611	198,580	198,580
	223,147	223,147	249,967	249,967

NOTE 33
REMOTE CONTINGENCIES

UNQUANTIFIABLE

General

The Department of Finance and Administration from time to time is required, on behalf of the Commonwealth, to accept liabilities not otherwise attributable to specific agencies.

The nature and existence of these liabilities, if any, may generally not be known and therefore not possible to quantify.

National Disaster Relief Arrangements

Payments are made to State Governments under specific criteria relating to costs incurred by the State Governments following natural disasters. The actual level of payments under this scheme would depend on the incidence and severity of natural disasters and thus may not be quantified at this stage.

National Disaster Memorials

Payments are made by the Commonwealth Government to state Governments under specific criteria relating to the building of Disaster Memorials. The expenditure is contingent upon any commitment the Commonwealth Government may make in response to a disaster.

Employment National Ltd (EN)

Board of Members Indemnities

Indemnities by the Commonwealth have been provided to EN board members to protect against civil claims relating to their employment and conduct as directors. These indemnities are unquantifiable and no expiry date has been set.

Letter of Comfort

A Commonwealth letter of comfort has been provided to EN to protect the Government's investment in EN during the company's restructuring. This letter of comfort indicates continuing financial support for the company. The Commonwealth's exposure under these arrangements is unquantifiable.

Sale of Catering Services

The Commonwealth has indemnified Command Services Corporation Ltd and Delaware North Companies International Ltd against cost of claims by ex directors of CAC for loss of office, failures of due diligence with respect to assets and liabilities, cost of claims by former employees for superannuation payments, cost of certain tax imposts and claims arising from pre-sale management actions. The indemnities are ongoing and were issued in 1988.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2001

Sale of Australian Airlines

The Commonwealth has indemnified Board Members and officials of Australian Airlines Ltd against false or misleading information provided by the Commonwealth relating to the airline's operation resulting in litigation from prospective purchasers. The indemnity is open-ended and was issued on 28 May 1991.

The Commonwealth has indemnified employees of Australian Airlines Ltd against any civil action arising out of the disclosure of information. The indemnity is open-ended and was issued on 19 November 1991.

The Commonwealth has indemnified CS First Boston Australia Ltd against loss caused in proper performance of services. The indemnity is open-ended and was issued on 16 May 1991.

Australian Law Reform Commission (ALRC) employees

Notice of potential claims under the Commonwealth Funds Management (CFM) share sale agreement has been received from the Commonwealth Bank in relation to an action brought against CFM (among others) as successor to the former Superannuation Fund Investment Trust by certain employees of the Australian Law Reform Commission in respect of their superannuation entitlements. The Commonwealth has exercised its right to take over the defence of the action. The financial effect of this claim cannot be quantified at this stage.

Davis Samuel Case

The Department is subject to a counter claim in relation to legal action before the Courts. This matter is subject to sufficient uncertainty that it is not possible to quantify the amount, if any, of the liability. The Department is defending this case and believes no liability will arise.

Commonwealth shareholding in the Australian Submarine Corporation Pty Ltd

An indemnity was issued to Barry AC Hilson and BACH Pty Ltd in relation to liabilities arising from assistance provided to the Commonwealth during the conduct of a review of the Commonwealth's shareholding in the Australian Submarine Corporation Pty Ltd. This indemnity is ongoing.

NOTE 34

POST BALANCE DATE EVENTS

Pursuant to the settlement of the DASFLEET tied contract (refer note 6(a)), future leases of motor vehicles will be treated as operating leases.

NOTES TO AND FORMING PART OF THE
FINANCIAL STATEMENTS

for the year ended 30 June 2001

NOTE 35
COMCOVER INSURANCE ACTIVITIES

General Insurance Activities (included in Note 4b—Suppliers expense)

	2000–01			1999–00		
	Current Year	Prior Year	Total	Current Year	Prior Year	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Direct Business Expenses						
Gross claims incurred and related expenses—undiscounted	30,132	(8,837)	21,295	18,922	(10,917)	8,005
Reinsurance and other recoveries—undiscounted	(15,247)	8,400	(6,847)	(7,572)	4,662	(2,910)
Net claims incurred—undiscounted	14,885	(437)	14,448	11,350	(6,255)	5,095
Discount and discount movement—gross claims incurred	(3,998)	(1,476)	(5,474)	(2,907)	1,946	(961)
Discount and discount movement—reinsurance and other recoveries	2,765	141	2,906	1,805	(1,418)	387
Net discount movement	(1,233)	(1,335)	(2,568)	(1,102)	528	(574)
Net claims incurred	13,652	(1,772)	11,880	10,248	(5,727)	4,521
Other Underwriting Expenses						
Other Underwriting expenses	29,721	–	29,721	11,601	–	11,601

This represents Comcover's first three years of operation. The claims have been calculated considering the emerging experience of the fund and relying on industry loss ratios, loss development and payment patterns which may or may not be representative of the ultimate performance of the fund. It is not possible, at this stage, to clearly establish to what extent industry experience will be applicable to the fund's experience.

The claims background is:

Claims paid 2000-01 policy year—\$1,760,996

Claims paid prior policy years—\$2,268,622

Claims not settled—\$16,138,509

Estimated claims incurred but not reported—\$15,593,195