

APPENDIX B CONSULTANTS

Policy and Probity

In line with the principles of the Commonwealth Procurement Guidelines (CPGs), Finance's policy on selection and engagement of consultants is based on the core principles of:

- value for money;
- open and effective competition;
- ethics and fair dealing;
- accountability and reporting;
- national competitiveness and industry development;
- support for other Commonwealth policies.

The inclusion of these guidelines in the Chief Executive Instructions (CEIs) emphasises their importance and the need for compliance. In addition, our Internal Audit Unit conducts probity reviews to ensure compliance with the general probity principles of the CPGs and CEIs.

During 2000–01 Finance engaged a total of 211 consultants at \$10.8 million. This figure includes consultancies under \$10,000 (total \$445,735), which are not required to be listed in the following table. The figures for 2000–01 have been prepared on an accrual basis. Finance earned some \$807,383 on an accrual basis for consultancy services in 2000–01.

Panel Arrangements

In addition to the CTC panels (ceased in February 2001) available to all Government agencies, Finance had four of its own panels in 2000–01 for accountancy services, actuarial services, communications and legal services. Panels were selected from open tenders, with independent advice and probity audits provided during the selection processes. Periodic reviews of the panels will also be undertaken.

Selection Method categories

The selection methods used by consultancies are categorised under each of the following headings:

Open Tender

- Public tenders were sought from the marketplace (request for proposal, request for tender, expressions of interest). This category included a two-stage tendering process, where the first stage sought expressions of interest in an open forum.

Select Tender

- Tenders were invited from a short list of competent supplier/s. This category included a two-stage tendering process where the first stage was invited from a shortlist. It also included negotiated offers or offers sought from sole suppliers.

Panel

- Tenders were sought from suppliers who had pre-qualified to supply to Government. This category included standing offers and supplier panels.

Justification Categories

The justification categories listed below are broad, and it is possible that a consultancy might reasonably belong in more than one category.

Code	Justification
Tech.	Need for access to the latest technology
Skill	Need for specialised skills
Ind.	Need for an independent view
Change	Need for a change agent or facilitator

Outcome 1: Sustainable Government Finances

Consultant	Nature and Purpose of Consultancy	Expenditure	Selection Method	Justification Code
Access Economics Pty Ltd	Scoping work for the Private Financing Initiative	\$25,500	Select Tender	Skill
Arthur Andersen	Advice to CSAU on GBE issues	\$38,115	Panel	Skill
Arthur Andersen	Scoping study—Review of the Defence Estate Organisation	\$56,620	Panel	Ind.
Arthur Andersen	Defence Property Review—Review of Defence Holdings	\$81,201	Panel	Tech.
Australian Government Solicitor	Legal advice for CSAU	\$18,765	Select Tender	Skill
Australian Government Solicitor	Legal services, specifically FOI expertise	\$25,508	Panel	Skill
BRWMTS Group	Assessment of Defence IT systems and financial business process	\$37,656	Panel	Skill
Health Outcomes International Pty Ltd	Assistance in the evaluation of the COAG Initiatives on the use of illicit drugs	\$84,741	Open Tender	Skill
Health Outcomes International Pty Ltd	Extension of the evaluation of the COAG Initiatives on the use of illicit drugs	\$109,091	Open Tender	Skill
Hewitt Consulting Pty Ltd	Advice for the CSAU on GBEs	\$126,000	Select Tender	Skill
KPMG Corporate	Review of the Commonwealth Property Principles	\$32,829	Panel	Ind.
Macquarie Bank Ltd	Advice on a GBE interim financing facility	\$30,000	Select Tender	Skill
Phillips Fox	Specialist advice on the Commonwealth shareholder oversight	\$21,564	Panel	Skill
PricewaterhouseCoopers	Independent review of agencies costing and budgeting systems	\$57,506	Panel	Ind.

Outcome 1: Sustainable Government Finances (continued)

Consultant	Nature and Purpose of Consultancy	Expenditure	Selection Method	Justification Code
PricewaterhouseCoopers	Accrual Information Management System performance review	\$90,000	Open Tender	Ind.
Professional Public Relations Pty Ltd	Public relations and speech writing for Budget Group	\$30,420	Panel	Skill
Professional Public Relations Pty Ltd	Communications assistance for Centenary of Federation activities	\$41,890	Panel	Skill
Professional Public Relations Pty Ltd	Public relations for Budget Group	\$45,688	Panel	Skill
RTM Pty Ltd	Design and production of Pricing Reviews materials	\$10,186	Panel	Skill
RTM Pty Ltd	Design and development of Pricing Review and Benchmarking website	\$11,620	Panel	Tech.
Timbelle Pty Ltd	Advice to the Humphry Review and IT Outsourcing principles	\$11,250	Select Tender	Ind.
Walter and Turnbull	Audit of 1999–2000 Capital-use Charges payments	\$16,231	Panel	Ind.

Outcome 2: Improved and More Efficient Government Operations

Consultant	Nature and Purpose of Consultancy	Expenditure	Selection Method	Justification Code
Acumen Alliance (ACT) Pty Ltd	Business advice for Info Products Branch	\$139,403	Panel	Ind.
AIMA Training & Consultancy Services Ltd	Review of the Australian Government Index of Publications function	\$22,500	Select Tender	Ind.
Amaroo Associates Pty Ltd	Financial advice on the Comcover program	\$52,992	Panel	Skill
Arthur Andersen	Whole-of-government vehicle lease calculations	\$36,000	Panel	Skill
Arthur Andersen	Property studies for New Delhi and Beijing Chanceries	\$76,138	Select Tender	Skill
Arthur Andersen	Review of PIC/CTC guidance material	\$113,825	Select Tender	Skill
Arthur Andersen	Accounting, financial and commercial advice in relation to fleet leasing matters	\$815,571	Select Tender	Skill
Australian Government Solicitor	Legal advice regarding superannuation issues	\$10,000	Panel	Skill
Australian Government Solicitor	Assisting in the development of the FMLA Bill	\$11,955	Panel	Skill

Outcome 2: Improved and More Efficient Government Operations (continued)

Consultant	Nature and Purpose of Consultancy	Expenditure	Selection Method	Justification Code
Australian Government Solicitor	Legal advice and representation for Commercial and Projects Branch	\$13,489	Panel	Skill
Australian Government Solicitor	Legal services for contract dispute with Hookway Aerospace Pty Ltd	\$18,235	Panel	Skill
Australian Government Solicitor	Legal advice and representation for Commercial and Projects Branch	\$26,963	Panel	Skill
Australian Government Solicitor	Legal advice and representation for Comcover	\$39,008	Panel	Skill
Australian Government Solicitor	Legal services for the Remuneration Tribunal Secretariat	\$58,328	Panel	Skill
Australian Government Solicitor	Legal advice and representation for Commercial and Projects Branch	\$58,933	Panel	Skill
Australian Government Solicitor	Probity adviser on fleet leasing matters	\$84,769	Panel	Ind.
Australian Government Solicitor	Legal advice and representation for Commercial and Projects Branch	\$157,723	Panel	Skill
Australian Government Solicitor	Legal advice and representation for Commercial and Projects Branch	\$183,884	Panel	Skill
Blake Dawson Waldron	Legal advice and representation for Commercial and Projects Branch	\$10,294	Panel	Skill
Blake Dawson Waldron	Legal services for the Remuneration Tribunal Secretariat	\$12,670	Panel	Skill
Blake Dawson Waldron	Technical support for the Australian Antarctic Southern Ocean Profiling Project	\$15,158	Panel	Skill
Blake Dawson Waldron	Assistance with the Request for Tender for actuarial services	\$17,136	Select Tender	Skill
Blake Dawson Waldron	Legal services for GITC3	\$17,716	Panel	Skill
Blake Dawson Waldron	Legal services for Departmental online services	\$20,448	Panel	Skill
Blake Dawson Waldron	Legal advice for property strategic alliance project	\$20,669	Panel	Skill
Blake Dawson Waldron	Legal advice and representation for Business Services Group	\$24,366	Panel	Skill
Blake Dawson Waldron	Legal services for Info Products Branch	\$41,039	Panel	Skill
Blake Dawson Waldron	Legal advice and representation for Commercial and Projects Branch	\$206,034	Panel	Skill
Brian Nolan	Specialist legislative drafting advice for Competitive Neutrality and <i>Lands Acquisition Act 1989</i>	\$34,049	Select Tender	Skill
Cogent Business Solutions	Development and implementation of Comcover Risk Management performance benchmarking system (Phase 1)	\$10,345	Panel	Skill

Outcome 2: Improved and More Efficient Government Operations (continued)

Consultant	Nature and Purpose of Consultancy	Expenditure	Selection Method	Justification Code
Cogent Business Solutions	Development and implementation of Comcover Risk Management performance benchmarking system (Phase 2)	\$30,273	Panel	Skill
Cogent Business Solutions	Final development and implementation of Comcover Risk Management performance benchmarking system	\$117,591	Panel	Skill
Colmar Brunton Social Research	Develop and undertake annual survey of all Comcover members	\$19,583	Select Tender	Skill
ETC Electronic Trading Concepts	Independent advice on appropriate e-Procurement solution for Finance	\$53,418	Select Tender	Skill
Jardine Australian Insurance Brokers	Underwriting advisory service for Comcover's members	\$101,638	Open Tender	Skill
KLA Australia Pty Ltd	Business advice on IT initiatives	\$96,173	Panel	Ind.
Minter Ellison	Legal services for the Remuneration Tribunal Secretariat	\$13,693	Panel	Skill
Minter Ellison	Legal advice and representation for Commercial and Projects Branch	\$32,785	Panel	Skill
Minter Ellison	General legal advice and advice on procurement process for Comcover's outsourced functions	\$132,977	Panel	Skill
Minter Ellison	Legal advice for the Australian Antarctic Southern Ocean Profiling Project	\$170,986	Panel	Skill
Minter Ellison	Legal advice on fleet leasing matters	\$1,798,872	Panel	Skill
Minter Research	Market analysis for the Commonwealth Government Directory services	\$23,148	Panel	Ind.
NSW Premier's Department (NSW Government Actuary)	Assistance with a request for tender regarding actuarial services	\$22,498	Select Tender	Skill
Oxley Corporate Finance Limited	Accounting, financial and commercial advice in relation to fleet leasing matters	\$252,859	Select Tender	Skill
Phillips Fox	Legal advice and representation for Commercial and Projects Branch	\$12,930	Panel	Skill
Professional Public Relations Pty Ltd	Re-development of web pages	\$11,644	Panel	Skill
Professional Public Relations Pty Ltd	Specialist public relations advice for the Remuneration Tribunal	\$16,703	Panel	Skill
PSI Consulting Pty Ltd	Assistance in respect of new actuarial services tender	\$28,900	Select Tender	Skill

Outcome 2: Improved and More Efficient Government Operations (continued)

Consultant	Nature and Purpose of Consultancy	Expenditure	Selection Method	Justification Code
RTM Pty Ltd	Re-development of web pages	\$13,140	Panel	Skill
Senatore Brennan Rashid	Accounting and financial investigations for Commercial and Projects Branch	\$34,001	Select Tender	Ind.
Sinclair Knight Merz Pty Ltd	Support for Australian Antarctic Southern Ocean Profiling Project	\$285,640	Select Tender	Skill
Tillinghast Towers Perrin	Provision of actuarial advice to Comcover	\$163,863	Panel	Skill

Outcome 3: Efficiently Functioning Parliament

Consultant	Nature and Purpose of Consultancy	Expenditure	Selection Method	Justification Code
Blake Dawson Waldron	Legal services for the Parliamentary Systems Suite	\$18,328	Panel	Skill
Blake Dawson Waldron	Legal services on IT contract for standard operating environment in electorate offices	\$18,337	Panel	Skill
Blake Dawson Waldron	Provision of general legal advice to COMCAR	\$40,251	Panel	Ind.
Deloitte Consulting	Review of assets configuration and reports within SAP for M&PS	\$21,000	Select Tender	Skill
Ernst & Young	Business advice on the Parliamentary Systems Suite	\$15,390	Panel	Ind.
GRS Consultants Pty Ltd	Manage development of IT strategic plan delivery of Parliamentary entitlements	\$118,800	Select Tender	Skill
Heaney Blaylock and Associates	Provision of industrial relations advice for COMCAR	\$26,590	Panel	Skill
KE and AM Forward	Independent investigation on workplace relations for ACT COMCAR depot	\$10,705	Select Tender	Ind.
Miller Group Consulting Pty Ltd	Review of Electorate Officer Classifications	\$95,984	Panel	Ind.
MPB Chartered Accountants	To undertake a review of the fringe benefits provided within the M&PS Group within Finance	\$26,000	Select Tender	Ind.
PricewaterhouseCoopers	Develop IT strategic plan for support of Senators and Members of Parliament	\$79,250	Select Tender	Skill
Professional Public Relations Pty Ltd	Public relations and media strategies for M&PS	\$15,000	Panel	Skill
The Communication Company	Communications strategy for the COMCAR Certified Agreement	\$13,000	Panel	Skill
Tennants Lawyers	Independent advice for the negotiation of the COMCAR Drivers' Certified Agreement	\$47,560	Select Tender	Ind.

Cross Outcome

Consultant	Nature and Purpose of Consultancy	Expenditure	Selection Method	Justification Code
Altus Consulting Pty Ltd	Graduate Development Centre Project	\$67,829	Select Tender	Skill
Arthur Andersen	Development and implementation of risk management framework in Finance	\$39,846	Select Tender	Skill
Arthur Andersen	Assessment of business and integrity risks; develop revised fraud prevention and control framework	\$182,000	Open Tender	Ind.
ASIO	Accredited protective security risk review including a national security threat assessment of Finance	\$56,810	Select Tender	Ind.
Australian Government Actuary	Actuarial analysis and reporting for Superannuation Branch	\$191,187	Select Tender	Skill
Blake Dawson Waldron	Legal and strategic advice for Senate inquiry into APS employment	\$15,330	Panel	Skill
Blake Dawson Waldron	Legal advice on reconciliation and new business element supporting IBM-GSA relationship	\$341,274	Panel	Ind.
Ernst & Young	Review of Accounts Payable and Purchasing Process	\$29,670	Panel	Change
Ernst & Young	Annual contract performance review for KFPW and OSA outsourced contracts	\$38,340	Panel	Ind.
Ernst & Young	Development of internal service level agreements and an Overhead Allocation model	\$67,592	Panel	Ind.
Ernst & Young	Business advice on reconciliation and new business element supporting IBM-GSA relationship	\$421,723	Panel	Ind.
Generon	Sustainable leadership program including analysis of Finance Leadership requirements	\$133,669	Select Tender	Skill
Hay Group	360-degree feedback—Candidates for the FLP	\$18,666	Select Tender	Skill
HOBAN Recruitment	Provision of Graduate Recruitment intake for 2002	\$64,278	Select Tender	Skill
Howard Partners Pty Ltd	Develop a communications strategy for Finance	\$51,125	Select Tender	Ind.
IT Newcom Pty Ltd	Business advice on IT outsourcing	\$43,000	Select Tender	Ind.

Cross Outcome (continued)

Consultant	Nature and Purpose of Consultancy	Expenditure	Selection Method	Justification Code
Mercadier Consulting	Development of externally reported performance information	\$11,200	Select Tender	Skill
Powerlan the Brave Group Pty Ltd	Graphic and intranet design and production	\$15,214	Select Tender	Skill
PricewaterhouseCoopers	Technical advice and project management implementation for GST implementation	\$343,764	Panel	Skill
Professional Public Relations Pty Ltd	Development of issues and emergency management protocols	\$24,591	Panel	Skill
Professional Public Relations Pty Ltd	Annual Report—Writing/Editing	\$32,718	Panel	Skill
RTM Pty Ltd	Annual Report—Design/Publication	\$56,786	Panel	Skill
Strategic Planning Group	Development and implementation of risk management framework in Finance	\$12,365	Select Tender	Skill
The Communication Company	Provide a communications strategy and events plan for a leadership program	\$12,000	Panel	Skill
The Rowlands Company	Provide communication strategy and event management for work and home life balance	\$20,341	Select Tender	Skill
Towers Perrin	Actuarial analysis and reporting for Superannuation Branch	\$607,249	Select Tender	Skill
UNISYS	Technical advice on data extraction and reporting capabilities	\$43,430	Select Tender	Skill
William M Mercer Pty Ltd	Actuarial analysis and reporting for Superannuation Branch	\$63,000	Select Tender	Skill